



STATE OF TENNESSEE
DEPARTMENT OF HEALTH

**REQUEST FOR GRANT PROPOSALS # 34349-72017
AMENDMENT # 1
FOR HOUSING OPPORTUNITIES FOR PERSONS WITH
AIDS (HOPWA)**

DATE: MARCH 30, 2016

RFGP # 34349-72017 IS AMENDED AS FOLLOWS:

1. This RFGP Schedule of Events updates and confirms scheduled RFGP dates. Any event, time, or date containing revised or new text is highlighted.

EVENT	TIME (central time zone)	DATE (all dates are state business days)
1. RFGP Issued		CONFIRMED
2. Disability Accommodation Request Deadline		CONFIRMED
3. Pre-Proposal Tele-Conference	2:00 p.m.	CONFIRMED
4. Notice of Intent to Propose Deadline	2:00 p.m.	CONFIRMED
5. Written "Questions & Comments" Deadline	2:00 p.m.	CONFIRMED
6. State Response to Written "Questions & Comments"		March 30, 2016
7. Proposal Deadline	2:00 p.m.	April 5, 2016
8. State Completion of Grant Proposal Evaluations		April 11, 2016
9. Evaluation Notice Released	2:00 p.m.	April 14, 2016
10. Contractor Contract Signature Deadline		April 26, 2016
11. Effective Start Date of Contract		July 1, 2016

2. State responses to questions and comments in the table below amend and clarify this RFGP.

Any restatement of RFGP text in the Question/Comment column shall NOT be construed as a change in the actual wording of the RFGP document.

QUESTION / COMMENT	STATE RESPONSE
1 Is there an admin percentage to the HOPWA grant due April 5?	Yes. The maximum administrative percentage is 7%
2 On the 7 regions to be served, Shelby county is not listed. Is this correct?	Yes. Out of ninety five (95) counties in Tennessee this RFGP will only serve seventy nine (79) of those counties.
3 Can one agency be awarded more than one region/multiple regions? In theory, could 1 vendor receive all 7 awards? Do we need to apply with 7 different proposals for each region?	Yes, however the Grantee must have a central and/or satellite office in the region where services are being provided. Yes you will need to apply with seven (7) different proposals for each region
4 <u>See Section A.6.e.(1) of Sample Contract</u> Is that a database that already exists and we will have access to it and will be it be at the State's cost or will then vendor need to create their own at their own cost?	No, the State has not decided on a data management and reporting system as of yet. When a system is chosen the cost will be shared between the State and the grantee. Housing and Urban Development (HUD) will determine the percentage of the grant award that the grantee will be required to pay. That percentage will be no more than 3% of the award.
5 Exhibit 1 provides the "Cumulative Number of Persons Living with HIV/AIDS (%)" by Region. Can you provide data for the Number of Persons Living with HIV/AIDS by county?	Tennessee Department Health surveillance data protocol does not release specific county data, outside of the metro areas, in order to protect Patient Health Information (PHI).
6 The Grant Budget in Attachment 2, Budget Page 1, contains a column with the header "Grantee Participation." Does the U. S. Department of Housing and Urban Development grant require matching funds? If so, what is the match rate? Does the match rate vary for specific expenditures (i.e., Administrative Fees, Supportive Services, etc.)?	No matching funds are required.
7 For budgeting purposes, would you provide data that reflects the percentages of assistance requests/usage among the five identified activities? For example: Short-term Rent, Mortgage and Utility, Permanent Housing Placement, Supportive Services, Case Management.	Please reference Exhibit 1 for the region(s) you intend to serve. A client could request multiple services in a contract year.
8 The Grant Budget in Attachment 2, Budget Page 1, and Line Item 16 is titled "Specific Assistance to Individuals", and contains a foot note requiring additional detail "if line item is funded". Page 2 requires Line Item Detail for each activity. There are numerous allowable activities from which clients can select. Are grant applicants to break out each activity in preparing the budget?	Yes. Under Specific Assistance To Individuals there must be an associated cost for each activity your agency intends to provide. Line 16 of The Grant Budget in Attachment 2, should represent the total of all activities.
9 Would you please provide copies of the Department of Health's accepted Standards for Supportive Services?	The Standards for Supportive Services is not based on the Tennessee Department of Health's standards but the HOPWA Housing and Urban

QUESTION / COMMENT	STATE RESPONSE
	Development (HUD) standards. Please reference Section A, page 4 of the RFGP
10 In the event there are no acceptable proposals, or no proposals submitted in a HOPWA Region, will the Department provide an opportunity for the best evaluated proposer in an adjacent area to submit a proposal HOPWA Region to submit a proposal?	The State will retain that option.

- 3. Replace RFGP #34349-72017 Sample Contract, in its entirety, and replace with this amendment**
1. Revisions of the original Sample Contract document are emphasized within the new release. **Any sentence or paragraph containing revised or new text is highlighted.**
- 4. RFGP Amendment Effective Date.** The revisions set forth herein shall be effective upon release. All other terms and conditions of this RFGP not expressly amended herein shall remain in full force and effect.