



The Tennessee Open Meetings Act passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting. Open meeting notices can also be accessed at <http://health.state.tn.us/boards/calender.htm> and on the bulletin board located in the reception area of the Health Related Boards located at 665 Mainstream Drive, Nashville, TN 37243.

A detailed meeting agenda will be available on line when finalized at <http://health.state.tn.us/boards/calendar.htm>. A copy may also be requested by calling the board office at (615) 532-5135.

**TENNESSEE DEPARTMENT OF HEALTH
HEALTH RELATED BOARDS
MEMORANDUM**

Date: April 15, 2015

To: Woody McMillin, Director of Communications and Media Relations

From: Tomica Walker, Board Administrator

Name of Board: Board of Athletic Trainers

Date of Meeting: May 7, 2015

Time: 9:00 am CST

Place: Poplar Room
665 Mainstream Drive, Ground Floor
Nashville, TN 37243

Major Item(s) on Agenda:

- I. Call To Order
- II. Review and approve the minutes from the November 6, 2014 meeting
- III. Review, approve/deny and ratify new licensure files
- IV. Applicant Review
- V. Receive reports and/or request from the Office of General Counsel

- a. Contested Cases
 - b. Consent Orders
 - c. Agreed Orders
 - d. Agreed Citations
 - e. Orders of Compliance
 - f. Request for Order Modification
- VI. Receive reports and/or request from the Division of Health Licensure and Regulation
- VII. Receive reports and/or request from the Disciplinary Coordinator
- VIII. Receive reports and/or requests from the Director/Manager
- IX. Discuss and take action, if needed, regarding amendment to rule 0150-01-.06 as it relates to fees
- X. Other board business
- A. Discuss and take action, if needed, regarding sending a letter to post-secondary institutions and other entities employing athletic trainers in regards to athletic trainers licensure
- XI. Discuss and take action if needed regarding rulemaking, hearings, rule amendments, and policies.
- XII. Discuss any new legislation and take action if needed
- XIII. Discuss and take action if needed regarding 2016 Board Meeting dates
- XIV. Adjournment
- XV. Reference Material
- Ratification List
 - Closed Files List
 - Board Statute
 - Board Rules
 - Board Member List

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28th day of the preceding month.