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A detailed meeting agenda will be available online when finalized at <https://apps.tn.gov/pmn/index.html>. A copy may also be requested by calling the board office at (800) 778-4123.

**TENNESSEE DEPARTMENT OF HEALTH  
HEALTH RELATED BOARDS  
MEMORANDUM**

**Date:** August 14, 2015

**To:** Woody McMillin, Director of Communications and Media Relations

**From:** James Hill, Board Administrator

**Name of Board or Committee:** Tennessee Board for Professional Counselors, Marital and Family Therapists and Licensed Clinical Pastoral Therapists

**Date of Meeting:** September 4, 2015

**Time:** 9:00 A.M., C.D.T.

**Place:** Health Related Boards Conference Center  
Poplar Room  
665 Mainstream Drive  
Nashville TN 37243

Link to Live Video Stream: September 4th  
<https://web.nowuseeit.tn.gov/Mediasite/Play/f7198eca80524fc0a6c7c882a48b69c51d>

**Major Item(s) on Agenda:**

1. Call to Order
2. Discuss and consider approval of the June 5, 2015 Board meeting minutes
3. Receive reports and/or requests from the Office of General Counsel
  - A. Consent Orders
  - B. Agreed Orders

C. Requests for Order Modifications and Orders of Compliance

4. Agreed Citations.
  - A. Continuing Education
  - B. Lapsed License
5. Receive reports and/or requests from the Office of Investigations
6. Receive reports and/or requests from the Disciplinary Coordinator Bureau of Investigations
7. Financial report
8. Receive reports and/or requests from the Director/Administrator
9. Review, approve/deny and ratify new licensure files:
  - A. Licensed Professional Counselors
  - B. Licensed Marital and Family Therapists
  - C. Temporary Permits for Licensed Professional Counselors
  - D. Temporary Licensed Marital and Family Therapists
10. Approve/deny reinstatement applications
  - A. Certified professional Counselors
  - B. Certified Clinical Pastoral Therapists
  - C. Licensed Professional Counselors
  - D. Licensed Marital and Family Therapists
11. Correspondence
12. Discuss and take action if needed regarding rulemaking, hearings, rule amendments, and policies.
13. Discuss other Board business
14. Adjourn

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28th day of the preceding month.