

TENNESSEE BOARD OF EXAMINERS IN PSYCHOLOGY

DATE: October 2, 2014

TIME: 9:00 a.m., CT

LOCATION: Health Related Boards
Poplar Room
665 Mainstream Drive
Nashville, TN 37243

BOARD MEMBERS PRESENT: George Bercaw, Sr. Psychological Examiner, Chair
Pamela Auble, Ph.D.
Mark Loftis, Ph.D., Sr. Psychological Examiner
David C. Mathis, Ed.D.
Timothy Urbin, Ph.D.
Janice Pazar, Ph.D.
Cindy Boshears, Consumer Member

BOARD MEMBERS ABSENT: J. Trevor Milliron, Ph.D.

STAFF PRESENT: Teddy Wilkins, Unit Director
Charles Custer, Board Administrator
Jennifer Putnam, Office of General Counsel

Mr. Bercaw, Board Chair, called the Board meeting to order at 9:06 a.m. A roll call of the Board was taken. A quorum was present.

Minutes

Mr. Custer advised the Board that, due to extenuating circumstances, minutes from the June 12, 2014 meeting were not prepared, and he hopes to have them completed for the December meeting.

OGC Report

Ms. Putnam advised that there is one (1) Consent Order to be presented today.

There is no legislation to report at this time, as the legislators are not in session.

Ms. Putnam advised that she has a rough draft of the rules to be discussed for tele-psychology later in the meeting.

Ms. Putnam then presented a Consent Order for Linda Patton, a Psychological Examiner (PE). Ms. Putnam stated that Ms. Patton was practicing while not under supervision, and was still using stationary showing her previous supervision. Ms. Putnam advised the Board that the proposed discipline is to assess a total of fifteen (15) CE hours, all Type I, in ethics; this is to be over and above the normal CE requirement, and to be completed within six (6) months of the date the order is entered. Additionally, it is proposed that Ms. Patton be assessed costs not to exceed one

thousand dollars (\$1000). Dr. Auble made a motion, seconded by Dr. Loftis, to accept the proposed Consent Order as presented. The motion carried.

Investigations Report

For psychologists, there is currently one (1) new case; seven (7) cases in the field; and one (1) case is in for second review. There are no cases to report for psychological examiner/senior psychological examiner (PE/SPE) or for certified psychological assistant (CPA).

Administrative Report

Mr. Custer reported that there are currently 1,381 active licensed psychologists, 464 active licensed psychological examiners/senior psychological examiners and 34 active certified psychological assistants.

From June 10, 2014 to September 30, 2014, one hundred twenty seven (127) psychologists, thirty three (33) psychological examiners, and no certified psychological assistant renewed their license online.

Mr. Custer asked the Board for some guidance and discussion regarding the application review process on the administrative side. Mr. Custer suggested that the Board appoint a consultant to come into the administrative office periodically to review files ahead of the meeting and full Board review. Mr. Custer stated that his purpose is to potentially be able to issue a provisional or temporary license while still waiting for a Board review. Ms. Wilkins advised the Board that other counseling Boards do have a consultant who comes in for a preliminary file review to speed up the process. Several options on how to handle this issue were discussed. Dr. Loftis made a motion, seconded by Dr. Mathis, to allow the Board administrator the ability to issue the temporary and provisional licenses, provided the applicant has submitted a complete application and all documentation meets Board rules, and the appointed Board consultant has confirmed the license can be issued. The motion carried.

Due to the previous discussion, the Board discussed appointing a Vice Chair and the consultant for the license review. Dr. Loftis made a motion, seconded by Dr. Auble, to appoint Dr. Milliron as Vice Chair. The motion carried. Dr. Auble made a motion, seconded by Dr. Pazar, that the Vice Chair will also serve as the consultant for file review, to work with the Board administrator. The motion carried.

Tennessee Psychological Association (TPA)

Dr. Norm Stephenson addressed the Board regarding several issues. Dr. Stephenson commended the Board on appointing a consultant to work with the administrative staff, and stated that in previous years, the Board did have a consultant come in and work to get applicants issued the temporary or provisional licenses.

Dr. Stephenson stated that he was pleased to see that new appointees to the Board have been put into place rather quickly; and that TPA is still working to fill the remaining open Board member positions.

Tennessee Colleague Assistance Foundation (TCAF)

Brian Wind, representing TCAF, spoke with the Board regarding the contract renewal, along with increasing the TCAF budget. Mr. Wind presented a letter between himself and Brenda Newsome, who works with Health Related Board as a contract liaison. Mr. Wind advised the Board that TCAF is asking for a budget increase of roughly \$10,000-11,000.

After review and discussion of the information provided, Dr. Mathis made a motion, seconded by Dr. Auble, to support the proposed budget increase as requested by TCAF. The motion carried.

Dr. Murphy Thomas also addressed the Board regarding several issues within TCAF; as well as the relationship between TCAF, the Board, and other counseling professions. Dr. Thomas also advised the Board of issues between TCAF and insurance company contracts regarding reporting requirements, and asked the Board for input on these issues. Ms. Putnam advised that the Board cannot comment or provide opinion on these issues, as how TCAF interacts with third parties. Ms. Putnam stated that the reporting requirements between the Board and TCAF are the only thing that can be commented on.

TN State Health Plan

Jeff Ockerman, representing the Division of Health Planning, provided a presentation to the Board regarding the state health plan for 2014. The health plan is an objective-based plan to improve the health of Tennessee residents.

New Licensees

- Emily Beck
- Sonia Beck
- Carolyn Blondin
- Elise Bradley
- Kristin Canavera
- Jose Casiano
- Dana Duggan
- Lawrence Elledge
- Eric Gauen
- Natasha Gouge
- Crystal Harvey
- Amber Hasty Mills
- Eun Ha Kim
- Tosha Larson
- Julia Mayer
- Leah Miller
- Andrew Molnar
- Camden Morgante
- Yuko Okado
- Kimberly Pratt
- Caitlin Stone-Reichstein
- Michelle Reising
- Sarah Rogers
- Susan Sharp
- Nicole Shay
- Mark Simpson
- Jessica Turner
- Preston Visser
- Victoria Willard
- Dara Williams
- Eboni Winford
- Michael Worsley

Dr. Loftis made a motion, seconded by Dr. Auble, to approve the above list of newly licensed psychologists. The motion carried.

Reinstatements

Psychologists

- Jeffrey Binder
- Worley Fain
- Cecilia Phillips
- Wendy Stone

CPA

- Lori Church

Dr. Loftis made a motion, seconded by Dr. Auble, to approve the above list of reinstatements. The motion carried.

Correspondence

The Board reviewed information for **Bobbie Holliday**, a potential applicant for a psychologist license. Dr. Holliday was present as well to speak with the Board on her own behalf. Dr. Holliday graduated as a Ph.D. from a school that was not APA accredited at the time of graduation, but merged with an APA accredited school the same year of her graduation. Mr. Custer asked the Board to review the information to see if the coursework met APA and Board standards, and if Dr. Holliday could even apply for licensure in TN. Dr. Holliday would need to take the EPPP and TN Ethics & Jurisprudence. During review and discussion, the Board determined that Dr. Holliday would also need to complete the pre-doctoral internship, as well as the 1900 hours of post-doctoral training. After review and discussion, the Board determined that Dr. Holliday was not eligible to pursue licensure in TN, due to the lack of the pre-doc internship. Dr. Auble explained that Dr. Holliday would need to be in a doctoral program, in order to complete the internship; and then would need to also complete the post-doc training.

The Board reviewed a letter from **The Northshore Group**, who is asking questions regarding the recent CE change for the cultural diversity requirement. The letter is asking whether licensees expiring in 2015 would be held to the requirement. After discussion, Dr. Loftis made a motion, seconded by Dr. Urbin, to allow a waiver for any licensees who will have a 2015 CE audit do not need to meet the new requirements. The motion carried.

The Board reviewed information from **ASPPB** regarding an update on the change to test vendors for the EPPP exam. Mr. Custer advised that this was just for informational purposes only, and did not require Board action.

The Board reviewed letters from **Connie Briscoe**, as well as **Gay Dietrich-MacLean**, both inquiring about receiving a copy of old Board rules from when they were licensed in TN so that they can each be licensed in another state. Ms. Putnam stated she would communicate with both Drs. Briscoe and Dietrich-Maclean regarding this.

Mr. Custer asked the Board if an SPE could supervise a PhD applicant. The Board stated no.

Continuing Education

Mr. Custer discussed with the Board the current CE audit backlog, and how to best handle this backlog. Mr. Custer asked the Board for volunteers to assist in reviewing the CE information to eliminate this current backlog. A discussion was also held on how best to move forward with CE review, due to the strict requirements in place by the Board. Several members of the Board did volunteer to come in the next day to assist in reviewing the backlog. During the discussion, Mr. Custer advised the Board on the process of a CE audits, so that the Board has a better understanding of what is involved in the audits.

New Business

The Board briefly discussed fee reductions, due to the large surplus of funds, and decided to discuss it further at the December meeting.

Mr. Custer asked the Board on the best way to handle a practitioner whose temporary or provisional license is expiring prior to their passing of the EPPP or E&J exams. Options were

discussed on how to authorize extensions, on a short-term basis, until the next Board meeting. Dr. Auble stated that in the past, she had been contacted by email from the previous Board administrator to ask for authorization to extend. The general consensus of the Board is that this practice continues, so as to have a paper trail of the extension request and authorization.

The Board reviewed a request from **Andrew Burkley** to either extend his provisional license or be approved for a temporary license, so that he may take the E&J exam, as he has passed the EPPP and completed his post-doc training. The Board stated that he would have to apply for a temporary license, and pre-approved the granting of said license.

The Board reviewed a request from **Charles Galyon** to extend his provisional license. Dr. Loftis made a motion, seconded by Dr. Auble, to approve an extension for one (1) year. The motion carried.

The Board reviewed a request from **Tamela Beeman** to extend her provisional license. Dr. Loftis made a motion, seconded by Dr. Auble, to approve an extension for one (1) year. The motion carried.

The Board discussed the rule regarding forensic psychology. The issue is the difference between the issuance of a temporary license for up to twelve (12) days listed in the rules, compared to the statute. The statute specifically addresses the instance of an expert witness or evaluation; whereas the rule addresses the more broad issue of general psychology practice. Ms. Putnam explained the difference between the language of the statute and the rule. Ms. Putnam then suggested that a policy statement can be drafted that reflects the wording of the statute for clarification. After discussion regarding the differences in the wording and intent of the rule versus the statute, Dr. Auble made a motion, seconded by Dr. Urbin, to have Ms. Putnam draft the policy statement in order to clarify. The motion carried.

File Review

Dr. Auble made a motion, seconded by Dr. Loftis, to approve **Amineh Abbas** to be issued a provisional license, and to sit for the EPPP and E&J exams. The motion carried.

Dr. Auble made a motion, seconded by Dr. Loftis, to approve **Allison Elledge** to be issued a provisional license, and to sit for the EPPP and E&J exams. The motion carried.

Dr. Auble made a motion, seconded by Dr. Loftis, to approve **Angela Hilton** to be issued a provisional license, and to sit for the EPPP and E&J exams. The motion carried.

Dr. Auble made a motion, seconded by Dr. Loftis, to approve **Kristin Reed** to sit for the E&J exam. The motion carried.

Dr. Auble made a motion, seconded by Dr. Loftis, to approve **Diane Vandryes** to be issued a temporary license, and to sit for the E&J exam. The motion carried.

Dr. Loftis made a motion, seconded by Dr. Auble, to approve **Michelle Black** to be issued a provisional license, and to sit for the EPPP and E&J exams. The motion carried.

Dr. Loftis made a motion, seconded by Dr. Auble, to approve **Latoya Favre** to be issued a CPA certificate, provided that she submit the supervision form within thirty (30) days of being hired. The motion carried.

Dr. Loftis made a motion, seconded by Dr. Mathis, to approve **Heather Joppich** to be issued a provisional license, and to sit for the EPPP and E&J exams. The motion carried.

Dr. Loftis made a motion, seconded by Dr. Mathis, to approve **Julia Strait** to be issued a provisional license, and to sit for the EPPP and E&J exams, contingent upon receiving information on how her internship is equivalent to APA and APPIC standards. The motion carried.

Dr. Loftis made a motion, seconded by Dr. Urbin, to approve **Kimberly Wesley** to sit for the EPPP and E&J exams. The motion carried.

Dr. Mathis made a motion, seconded by Dr. Loftis, to approve **Steven Brunwasser** to be issued a provisional license, and to sit for the EPPP and E&J exams. The motion carried.

Dr. Mathis made a motion, seconded by Dr. Loftis, to allow **Sara Haugli** to be issued a provisional license, and to sit for the EPPP and E&J exams. The motion carried.

Dr. Mathis made a motion, seconded by Dr. Urbin, to approve **Stephanie Insko** to be issued a provisional license, and to sit for the EPPP and E&J exams. The motion carried. Dr. Pazar recused herself from voting.

Dr. Mathis made a motion, seconded by Dr. Urbin, to approve **Robert Pazulinec** to sit for the E&J exam. The motion carried.

Dr. Mathis made a motion, seconded by Dr. Loftis, to approve **Rachel Taubenheim** to be issued a provisional license, and to sit for the EPPP and E&J exams. The motion carried.

Dr. Loftis made a motion, seconded by Dr. Mathis, to approve **Marissa Caraway** to be issued a provisional license, and to sit for the EPPP and E&J exams. The motion carried.

Dr. Loftis made a motion, seconded by Dr. Urbin, to approve **Catherine Herrington** to be issued a provisional license, and to sit for the EPPP and E&J exams. The motion carried.

Dr. Loftis made a motion, seconded by Dr. Urbin, to approve **Katie Price-Verdell** to be issued a provisional license, and to sit for the EPPP and E&J exams. The motion carried.

Dr. Loftis made a motion, seconded by Dr. Pazar, to approve **Julia Thompson** to be issued a provisional license, and to sit for the EPPP and E&J exams. The motion carried.

Dr. Loftis made a motion, seconded by Dr. Mathis, to approve **Temeika Turner-Noland** to sit for the E&J exam, contingent upon receiving a clean criminal background check. The motion carried.

Dr. Loftis made a motion, seconded by Dr. Mathis, to approve **Holly Westervelt** to be issued a provisional license, and to sit for the EPPP and E&J exams. The motion carried.

Dr. Auble made a motion, seconded by Dr. Loftis, to approve **Gregory Stevens** to be issued a provisional license, and to sit for the EPPP and E&J exams. The motion carried.

Dr. Auble made a motion, seconded by Dr. Loftis, to approve **Alice Greaves** for upgrade from LPE to SPE. The motion carried.

Dr. Auble made a motion, seconded by Dr. Loftis, to approve **Christen Holder** to sit for the E&J exam. The motion carried.

Dr. Auble made a motion, seconded by Dr. Loftis, to approve **Alexis Arczynski** to be issued a provisional license, and to sit for the EPPP and E&J exams. The motion carried.

Dr. Auble made a motion, seconded by Dr. Loftis, to approve **Shazia Ansari** to be issued a CPA certificate. The motion carried.

The Board reviewed a request from **Natali Efstathiou** to extend her provisional license, due to difficulties in completed her post-doc training. Dr. Auble made a motion, seconded by Dr. Loftis, to approve an extension for one (1) year. The motion carried.

Dr. Mathis made a motion, seconded by Dr. Loftis, to approve **Neill Cox** for a provisional license, and to sit for the EPPP and E&J exams, pending receipt of the official transcript. The motion carried.

Discussion of Tele-Psychology Rules

Ms. Putnam briefly went over the various documents provided from ASPPB and other entities.

Ms. Putnam then led a discussion of the proposed language that she has drafted for tele-psychology rules. The Board discussed various issues in relation to the rules, including security, application processing, and jurisdiction. The Board discussed changes to the proposed rule wording. The Board chose to take no action at this time, and revisit the rules at the next meeting.

Review of Policy Statements

The Board reviewed the existing policy statements to decide if they need to update, keep, or delete them.

- Board Policy Statement: Dr. Loftis made a motion, seconded by Dr. Urbin, to remove this policy statement from the website. The motion carried.
- Criminal Background Check: The Board decided as a group to keep this policy.
- Ethics & Jurisprudence Policy: Dr. Auble made a motion, seconded by Dr. Loftis, to remove this policy statement from the website. The motion carried.
- Proof of Employment Eligibility: Dr. Loftis made a motion, seconded by Dr. Auble, to remove this policy statement from the website. The motion carried.
- Failure to Obtain Continuing Education: Dr. Loftis made a motion, seconded by Dr. Auble, to keep the policy statement, but clean it up to be in line with the actual processes in place. The motion carried.
- Working on an Expired License: The Board decided as a group to keep this policy.
- NPI Number: Dr. Loftis made a motion, seconded by Dr. Mathis, to remove this policy statement from the website. The motion carried.
- Active Military Duty Renewals: The Board decided to revisit this policy at a later meeting, in order to compare to the new statute.
- Application Deadline: The Board decided as a group to keep this policy.

Ethics and Jurisprudence Exam

Dr. Auble stated that after review, she did not believe at this time that the E&J exam needed to be changed, as the current rules did not necessitate any changes to the existing questions.

There was a discussion regarding one (1) question in particular that shows on both exam versions. The issue is that the correct answer is actually two (2) of the given options (answers B & C), and none of the options provide for that answer. After discussion, the Board decided to change answer "D" from "None of the above" to instead read "Both B & C".

The Board also discussed the idea of changing the exam in the future.

Adjourn

With no other Board business to conduct, Dr. Loftis made a motion, seconded by Dr. Auble, to adjourn. The motion carried, and the meeting was adjourned at 4:51 pm.

Ratified by the Tennessee Board of Examiners in Psychology on December 18, 2014