



The Tennessee Open Meetings Act passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting. Open meeting notices can also be accessed at <https://apps.tn.gov/pmn/index.html>.

A detailed meeting agenda will be available on line when finalized at <https://apps.tn.gov/pmn/index.html>. A copy may also be requested by calling the board office at 1-800-778-4123.

**TENNESSEE DEPARTMENT OF HEALTH
HEALTH RELATED BOARDS
MEMORANDUM**

Date: April 29, 2016
To: Woody McMillin, Director of Communications and Media Relations
From: Kimberly Hodge, Massage Board Manager
Name of Board or Committee: Tennessee Massage Licensure Board
Date of Meeting: May 2 & 3, 2016
Time: 9:00 a.m., Central Time
Place: Iris Room
665 Mainstream Drive
Nashville, TN 37243

Link to Live Video Stream: May 2, 2016 Link

<https://web.nowuseeit.tn.gov/Mediasite/Play/3581a8fa11194eb6b2fa7d4278e365741d>

May 3, 2016 Link

<https://web.nowuseeit.tn.gov/Mediasite/Play/67bb7c3b736a4d4586924570b4d984731d>

Major Item(s) on Agenda:

1. Review and approve the minutes from the February 8, 9, 2016 and March 11, 2016 meetings.
2. Receive reports and/or requests from the Office of General Counsel
 - a. Contested Cases
 - b. Consent Orders
 - c. Agreed Orders
 - d. Agreed Citations
 - e. Orders of Compliance
 - f. Request for Order Modification

3. Receive reports and/or requests from the Director/Manager
4. Receive reports and/or requests from the Division of Health Licensure and Regulation
5. Receive reports and/or requests from the Office of Investigations
6. Receive reports and/or requests from the Disciplinary Coordinator
7. Review, approve/deny, and ratify new licensure files
8. Review, approve/deny, and ratify Agreed Citations for continuing education violations and lapsed licenses
9. Applicant Review:
10. Discuss and take action if needed regarding rulemaking, hearings, rule amendments, and policies.
11. Discuss legislation and take action if needed
12. Ratify approved continuing education courses
13. Review board correspondence
14. Review approval requests for continuing education courses and providers
15. Consider requests for continuing education waivers.
16. Quarterly update from the Tennessee Professional Assistance Program.
17. Discuss and take action on school approvals and /or program changes if necessary.
18. Discuss and approve updated Lapsed License Policy
19. Discuss and approve updated Criminal Conviction Policy
20. Discuss different scenarios to determine when/if an Establishment License is required.
21. Discuss and review policy regarding applicants that withdraw his /her application in lieu of completing TnPAP requirements and /or applicant files that are closed by TnPAP.
22. Discuss Mr. Velker's request for full disclosure regarding therapist and establishment application files.
23. Discuss and consider approving Task Force Recommendations on School Ethics Curriculum and Online Core Education.
24. Discuss and Appoint Massage Board Members and Administrative Staff to Attend the 2016 Federation of State Massage Boards Annual Meeting.
25. Discuss and take action if necessary on Tennessee participating in the Pilot program of the Massage Therapy Licensing Database (MTLD) for the Federation of State Massage Boards.

26. Discuss and consider amendments to the Continuing Education Policy in regards to licensees referred for Contested Cases
27. Ratify list of denials for massage therapist and establishment applications for files closed by TnPAP.
28. Discuss all licensees with previous Continuing Education Violations being audited in the following continuing education cycle.
29. Adjournment

NOTE: Any business not concluded on Monday, May 2, 2016 will be conducted on Tuesday, May 3, 2016.

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28th day of the preceding month.