

STATE OF TENNESSEE



TREASURY DEPARTMENT

STATE CAPITOL

NASHVILLE, TENNESSEE 37243-0225

Service Counselor 2

The Tennessee Department of Treasury impacts the lives of Tennesseans every day. We safeguard Tennessee taxpayer dollars, teach citizens to make financial decisions, manage approximately \$50 billion dollar assets in house for the State of Tennessee pension fund, provide retirement coverage to State employees, and return abandoned property.

DESCRIPTION:

The TNStars 529 College Savings program provides a low cost, tax-advantaged way for parents and relatives to save and invest for a child's future higher education expenses.

RESPONSIBILITIES:

- Compiles monthly performance reports and statistical data
- Conducts presentations and promotes activities to educate Tennesseans about the TNStars program
- Provide excellent customer service with existing and prospective customers
- Facilitate internal procedures and transactions and maintain frontline operations

MINIMUM QUALIFICATIONS:

- Graduation from an accredited four-year college or university with a bachelor's degree
- Business majors are strongly preferred

To apply, submit your resume to: Treasury.Resumes@tn.gov

The State of Tennessee is an Equal Opportunity Employer.