

## **Database Administrator Lead**

### **SUMMARY**

The Lead Database Administrator is a key leader for the Enterprise Data Analytics (EDA) section of the Department of Human Services (DHS) Information Technology (IT) section. Reporting to the IT Manager Senior - Database Administration (DBA), s/he is the technical lead for design, development, and maintenance of all DHS databases on multiple platforms including Oracle SQL Server, DB2, and IMS. S/he helps set database process and configuration policies and standards, enforces those policies and standards, ensures database availability and leads the effort to resolve issues as rapidly as possible. S/he will also assist the database administration manager in tracking project status and make suggestions on how to overcome challenges in order to meet project delivery deadlines.

### **PRINCIPAL DUTIES AND RESPONSIBILITIES**

- Primary technical resource for all DHS database administration tasks.
- Provide leadership for the daily operation of over 100 databases, including defining database policies and standards.
- Provide leadership in data structure design of new and modified databases.
- Work with the IT Manager Senior – DBA to provide leadership to ensure assigned team members successfully achieve the Department’s goals and objectives.
- Identify issues and opportunities, analyze problems and alternatives, and develop sound conclusions and recommendations.
- Advise IT Manager Senior – DBA of potential risks to DHS data and recommends solutions.

### **EDUCATION / EXPERIENCE**

Graduation from an accredited college or university with a bachelor’s degree and five (5) years of professional level experience in database technology.

Six (6) years of experience in relational database administration and database design.

At least one (1) year of experience in IMS systems maintenance.

Certification in at least one database platform.

The following are desired additional qualifications:

- Experience in Public Sector
- Master’s Degree in computer science or related field.

### **SKILLS**

This position requires:

- Dedication and commitment to customer service focused delivery of solutions;
- Demonstrated evidence of experience with success as a database administrator;
- Strong understanding of relational and hierarchical database concepts;
- Strong OLTP data modeling skills;
- Superior analytical problem solving ability for dealing with escalated issues;
- Technical integrity earned through demonstrated success in implementation of complex database solutions;
- Demonstrated flexibility, resilience, and resourcefulness; and

- Ability to identify current or future problems or opportunities, analyze, synthesize, and compare information to understand issues and cause/effect relationships, and explore alternative solutions to support sound decision making.

**COMPENSATION INFORMATION**

Commensurate with qualifications.

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