

**PROPRIETARY RECORD LAYOUT FOR TENNESSEE BUSINESS TAX BATCH FILING**

**RECORD TYPE CODE: 15**

**RECORD NAME: UPLOAD (TEXT FILE) HEADER RECORD**

**RECORD SIZE: 160**

**RECORD REQUIREMENTS: REQUIRED-There can be multiple 15 – 85 Record Loops**

FIELD	NO. CHARS	POSITIONSFROM	POSITIONSTHRU	PIC	DESCRIPTION COMMENTS/EDITS
RECORD TYPE CODE	2	1	2	9(2)	Value = 15 (REQUIRED FIELD)
FILE CONTROL NUMBER	10	3	12	9(10)	Format is 2YYJJSSSS. First digit must be a 2, followed by a 2-digit year, a 3-digit Julian Date, and a 4-digit Sequential Number. The sequential number must start at 0001 and increment by 1 for each text file uploaded in a given day. (REQUIRED FIELD)
FILE CREATION DATE	8	13	20	9(8)	YYYYMMDD – The Date the file was created (REQUIRED FIELD)
FILE CREATION TIME	8	21	28	9(8)	HR.MIN.SEC – the time (military) the file was created (REQUIRED FIELD)
FILE NAME	40	29	68	X(40)	Name of Text file. (REQUIRED FIELD)
FILE COUNT	6	69	74	9(6)	Number of returns in upload file. (REQUIRED FIELD)

PAYMENT INDICATOR	1	75	75	X(1)	Value = Y or N (REQUIRED FIELD)
FILE TYPE	1	76	76	X(1)	Values are as follows: 'T' for Test 'P' for production (REQUIRED FIELD)
CONTACT NAME	45	77	121	X(45)	Contact Name (REQUIRED FIELD)
CONTACT PHONE	10	122	131	9(10)	Contact Phone (REQUIRED FIELD)
FILLER	29	158	160	X(29)	Spaces

**PROPRIETARY RECORD LAYOUT FOR TENNESSEE BUSINESS TAX BATCH FILING**

**RECORD TYPE CODE: 20**

**RECORD NAME: PAYMENT RECORD**

**RECORD SIZE: 160**

**RECORD REQUIREMENTS: Conditional (Required if Record 15 Payment Indicator = Y)**

FIELD	NO. CHARS	POSITIONSFROM	POSITIONSTHRU	PIC	DESCRIPTION COMMENTS/EDITS
RECORD TYPE CODE	2	1	2	9(2)	Value = 20 (REQUIRED FIELD)
ACH TRANS CODE	2	3	4	9(2)	Values are as follows: 27 or 37. (REQUIRED FIELD)
ROUTING/TRANSIT NUMBER	9	5	13	9(9)	(REQUIRED FIELD)
BANK ACCOUNT NUMBER	17	14	30	X(17)	Bank Account Number (REQUIRED FIELD)
PAYMENT AMOUNT	10	31	40	S9(8)V99	Payment Amount (REQUIRED FIELD)
PAYMENT ACCOUNT ID	9	41	49	9(9)	Payment Account Number. Use the same account number as the first return in the file. (REQUIRED FIELD)
COMPANY NAME	22	50	71	X(22)	Company Name (REQUIRED FIELD)
PAYMENT PERIOD END	8	72	79	9(8)	YYYYMMDD. Must be the same ending period date as the first return in the file. (REQUIRED FIELD)

ACH SETTLEMENT DATE	8	80	87	X(8)	YYYYMMDD. Can Not be greater than the due date for the Class and Tax Period being filed. (REQUIRED FIELD) If Blank, fill with spaces.
FILLER	73	88	160	X(73)	Spaces

**PROPRIETARY RECORD LAYOUT FOR TENNESSEE BUSINESS TAX BATCH FILING**

**RECORD TYPE CODE: 30**

**RECORD NAME: RETURN HEADER RECORD**

**RECORD SIZE: 160**

**RECORD REQUIREMENTS: REQUIRED (there can be multiple 30 – 80 records included in each upload text file)**

FIELD	NO. CHARS	POSITIONSFROM	POSITIONSTHRU	PIC	DESCRIPTION COMMENTS/EDITS
RECORD TYPE CODE	2	1	2	9(2)	Value = 30 (REQUIRED FIELD)
ACCOUNT NUMBER	9	3	11	9(9)	TDOR Account Number (Not FEIN). Must pass check digit routine (REQUIRED FIELD)
AMENDED RETURN INDICATOR	1	12	12	X(1)	Value = Y or N (REQUIRED FIELD)
FINAL RETURN INDICATOR	1	13	13	X(1)	Value = Y or N (REQUIRED FIELD)
WHOLESALE/RETAILER INDICATOR	1	14	14	X(1)	Values are as follows: W - wholesaler R - retailer O – other (Class 4 and 5) (REQUIRED FIELD)
BUSINESS TAX CLASS	1	15	15	9(1)	Values are as follows: 1, 2, 3, 4, 5 (REQUIRED FIELD)
BUSINESS TAX CLASS QUALIFIER	1	16	16	X(1)	Values are as follows: A, B, C, D (Required if Business Tax Class = 1)
BEGINNING PERIOD	8	17	24	9(8)	Beginning Period (REQUIRED FIELD)
ENDING PERIOD	8	25	32	9(8)	Ending Period (REQUIRED FIELD)
FORM TYPE	3	33	35	9(3)	Values are as follows: 415 – County Return 416 – City Return 417 – Class 5 Return (REQUIRED FIELD)
LOCATION NAME	70	36	105	X(70)	Business or Individual Name (REQUIRED FIELD)
FILLER	55	106	160	X(55)	(REQUIRED FIELD)

**PROPRIETARY RECORD LAYOUT FOR TENNESSEE BUSINESS TAX BATCH FILING**

**RECORD TYPE CODE: 31**

**RECORD NAME: RETURN DETAIL RECORD**

**RECORD SIZE: 160**

**RECORD REQUIREMENTS: REQUIRED (there can be multiple 30 – 80 records included in each upload text file)**

FIELD	NO. CHARS	POSITIONSFROM	POSITIONSTHRU	PIC	DESCRIPTION COMMENTS/EDITS
RECORD TYPE CODE	2	1	2	9(2)	Value = 31 (REQUIRED FIELD)
GROSS SALES	12	3	14	S9(10)V99	Must Be Greater Than Or Equal To Zero (REQUIRED FIELD)
DEDUCTIONS	12	15	26	S9(10)V99	Must Equal Schedule A Line 18. Must Be Greater Than Or Equal To Zero. (REQUIRED FIELD)
TAXABLE GROSS	12	27	38	S9(10)V99	Calculated – Gross Sales minus Deductions. Must Be Greater Than Or Equal To Zero. (REQUIRED FIELD)
BUSINESS TAX	12	39	50	S9(10)V99	Calculated Taxable Gross times appropriate rate; Class 5 minimum \$450 and maximum \$1500. Must Be Greater Than Or Equal To Zero. (REQUIRED FIELD)
PERSONAL PROPERTY TAX	12	51	62	S9(10)V99	For Classes 1 – 4, Cannot exceed 50% of Business Tax; Class 5 should always be zero. Must Be Greater Than Or Equal To Zero (REQUIRED FIELD)
TOTAL TAX DUE	12	63	74	S9(10)V99	Calculated Business Tax minus Personal Property Tax. Classes 1 – 4 minimum \$22. Class

					5 should equal Business Tax. Must Be Greater Than Or Equal To Zero (REQUIRED FIELD)
CREDIT MEMO	12	75	86	S9(10)V99	Must be greater than or equal zero. (REQUIRED FIELD)
PENALTY	12	87	98	S9(10)V99	Must be greater than or equal zero (REQUIRED FIELD)
INTEREST	12	99	110	S9(10)V99	Must be greater than or equal zero (REQUIRED FIELD)
AMOUNT DUE	12	1111	122	S9(10)V99	Total Amount Due: Calculated Lines Total Tax Due, Penalty, and Interest minus Credit Memo. Must Be Greater Than Or Equal To Zero (REQUIRED FIELD)
PAYMENT AMOUNT	12	123	134	S9(8)V99	Payment Amount for return. Must Be Greater Than Or Equal To Zero. (REQUIRED FIELD)
FILLER	26	135	160	X(26)	Value = spaces (REQUIRED FIELD)

**PROPRIETARY RECORD LAYOUT FOR TENNESSEE BUSINESS TAX BATCH FILING**

**RECORD TYPE CODE: 32**

**RECORD NAME: RETURN DETAIL RECORD**

**RECORD SIZE: 160**

**RECORD REQUIREMENTS: REQUIRED (there can be multiple 30 – 80 records included in each upload text file)**

FIELD	NO. CHARS	POSITIONSFROM	POSITIONSTHRU	PIC	DESCRIPTION COMMENTS/EDITS
RECORD TYPE CODE	2	1	2	9(2)	Value = 32 (REQUIRED FIELD)
SCHEDULE A LINE 1	12	3	14	S9(10)V99	Must Be Greater Than Or Equal To Zero (OPTIONAL FIELD)
SCHEDULE A LINE 2	12	15	26	S9(10)V99	Must Be Greater Than Or Equal To Zero (OPTIONAL FIELD)
SCHEDULE A LINE 3	12	27	38	S9(10)V99	Must Be Greater Than Or Equal To Zero (OPTIONAL FIELD)
SCHEDULE A LINE 4	12	39	50	S9(10)V99	Must Be Greater Than Or Equal To Zero (OPTIONAL FIELD)
SCHEDULE A LINE 5	12	51	62	S9(10)V99	Must Be Greater Than Or Equal To Zero (OPTIONAL FIELD)
SCHEDULE A LINE 6	12	63	74	S9(10)V99	Must Be Greater Than Or Equal To Zero (OPTIONAL FIELD)
SCHEDULE A LINE 7	12	75	86	S9(10)V99	Must Be Greater Than Or Equal To Zero (OPTIONAL FIELD)
SCHEDULE A LINE 8	12	87	98	S9(10)V99	Should Equal total sum Record 33 Amount Paid records from Schedule B Contractor Worksheet if Class 4. Must Be Greater Than Or Equal To Zero. (CONDITIONAL FIELD)
FILLER	62	99	160	X(62)	Value = Spaces (REQUIRED FIELDS)

**PROPRIETARY RECORD LAYOUT FOR TENNESSEE BUSINESS TAX BATCH FILING**

**RECORD TYPE CODE: 33**

**RECORD NAME: RETURN DETAIL RECORD**

**RECORD SIZE: 160**

**RECORD REQUIREMENTS: CONDITIONAL (Required if Record 32 - Schedule A Line 8 greater than zero; May have multiple occurrences)**

FIELD	NO. CHARS	POSITIONSFROM	POSITIONSTHRU	PIC	DESCRIPTION COMMENTS/EDITS
RECORD TYPE CODE	2	1	2	9(2)	Value = 33 (REQUIRED FIELD)
NAME OF SUBCONTRACTOR	40	3	42	X(40)	(REQUIRED FIELD)
ADDRESS	50	43	92	X(50)	(REQUIRED FIELD)
BUSINESS LICENSE NUMBER	14	93	106	X(14)	(REQUIRED FIELD)
CONTRACTOR LICENSE NUMBER	14	107	120	X(14)	(REQUIRED FIELD)
AMOUNT PAID	12	121	132	S9(10)V99	Must Be Greater Than Or Equal To Zero (REQUIRED FIELD)
DATE PAID	8	133	140	9(8)	(REQUIRED FIELD)
FILLER	20	141	160	X(20)	Value = Spaces (REQUIRED FIELDS)

**PROPRIETARY RECORD LAYOUT FOR TENNESSEE BUSINESS TAX BATCH FILING**

**RECORD TYPE CODE: 34**

**RECORD NAME: TRANSACTION DETAIL RECORD**

**RECORD SIZE: 160**

**RECORD REQUIREMENTS: REQUIRED (there can be multiple 30 – 80 records included in each upload text file)**

FIELD	NO. CHARS	POSITIONSFROM	POSITIONSTHRU	PIC	DESCRIPTION COMMENTS/EDITS
RECORD TYPE CODE	2	1	2	9(2)	Value = 34 (REQUIRED FIELD)
SCHEDULE A LINE 9	12	3	14	S9(10)V99	Must Be Greater Than Or Equal To Zero (OPTIONAL FIELD)
SCHEDULE A LINE 10	12	15	26	S9(10)V99	Must Be Greater Than Or Equal To Zero (OPTIONAL FIELD)
SCHEDULE A LINE 11	12	27	38	S9(10)V99	Must Be Greater Than Or Equal To Zero (OPTIONAL FIELD)
SCHEDULE A LINE 12	12	39	50	S9(10)V99	Must Be Greater Than Or Equal To Zero (OPTIONAL FIELD)
SCHEDULE A LINE 13	12	51	62	S9(10)V99	Must Be Greater Than Or Equal To Zero (OPTIONAL FIELD)
SCHEDULE A LINE 14	12	63	74	S9(10)V99	Must Be Greater Than Or Equal To Zero (OPTIONAL FIELD)
SCHEDULE A LINE 15	12	75	86	S9(10)V99	Must Be Greater Than Or Equal To Zero (OPTIONAL FIELD)
SCHEDULE A LINE 16	12	87	98	S9(10)V99	Must Be Greater Than Or Equal To Zero (OPTIONAL FIELD)
SCHEDULE A LINE 17	12	99	110	S9(10)V99	Must Be Greater Than Or Equal To Zero (OPTIONAL FIELD)
SPECIFY OTHER	35	111	145	X(35)	Specify deductions (OPTIONAL FIELD)
SCHEDULE A LINE 18	12	146	157	S9(10)V99	Calculated total Schedule A lines 1 thru 17; should also equal Line 2 on Page 1. Must Be Greater Than Or

					Equal To Zero (REQUIRED FIELD)
FILLER	3	158	160	X(3)	Value = Spaces (REQUIRED FIELD)

**PROPRIETARY RECORD LAYOUT FOR TENNESSEE BUSINESS TAX BATCH FILING**

**RECORD TYPE CODE: 80**

**RECORD NAME: RETURN TRAILER RECORD**

**RECORD SIZE: 160**

**RECORD REQUIREMENTS: REQUIRED (EACH 30 RECORD WILL HAVE AN ACCOMPANYING 80 RECORD)**

FIELD	NO. CHARS	POSITIONSFROM	POSITIONSTHRU	PIC	DESCRIPTION COMMENTS/EDITS
RECORD TYPE CODE	2	1	2	9(2)	Value = 80 (REQUIRED FIELD)
PAYMENT AMOUNT	10	3	12	S9(8)V99	Total payment amount for Return. Must Be Greater Than Or Equal To Zero (REQUIRED FIELD)
FILLER	148	13	160	X(148)	Value = Spaces (REQUIRED FIELD)

**PROPRIETARY RECORD LAYOUT FOR TENNESSEE BUSINESS TAX BATCH FILING**

**RECORD TYPE CODE: 85**

**RECORD NAME: UPLOAD TEXT FILE TRAILER RECORD**

**RECORD SIZE: 160**

**RECORD REQUIREMENTS: REQUIRED (EACH 15 RECORD SHOULD HAVE ACCOMPANYING 85 RECORD)**

FIELD	NO. CHARS	POSITIONSFROM	POSITIONSTHRU	PIC	DESCRIPTION COMMENTS/EDITS
RECORD TYPE CODE	2	1	2	9(2)	Value = 85 (REQUIRED FIELD)
PAYMENT AMOUNT	14	3	16	S9(12)V99	Should equal sum of Record 31 payment amounts and also equal payment amount in Record 20 (REQUIRED FIELD)
RETURN COUNT	10	17	26	9(10)	Number of actual returns in text file – Count of Record 30 – 80 loops. (REQUIRED FIELD)
FILLER	134	27	160	X(134)	Value = Spaces (REQUIRED FIELD)