

## SBE Rule: 0520-01-03-.06

### (3) Out-of-School and Work-Based Learning Experiences.

~~(a) Local boards of education are authorized to adopt policies permitting students to earn a maximum of two (2) high school credits for out-of-school experiences which are not work-based learning. Such policies shall conform to the Guide for Out-of-School Experiences when developed by the Department of Education and approved by the State Board of Education.~~

(a) Local boards of education are authorized to implement work-based learning (WBL) experiences, school-based enterprises, and service learning experiences where students learn at the work site, school site or in the community, during and/or outside of normal school hours. These experiences must be integrated with classroom instruction and student plans of study and adhere to the Work-Based Learning Framework requirements (SBE High School Policy 2.103) to ensure robust application of both academic concepts and employability skills.

~~(b) Local boards of education are authorized to implement internship, clinical, cooperative education, youth apprenticeship, and registered apprenticeship programs to provide work-based learning experiences where students learn at the work site. These work-based learning experiences must be integrated with classroom instruction or the student's program of study; follow a training plan developed by employers, teachers and students; and teach all aspects of a particular industry or career.~~

~~(c) Local boards of education are authorized to implement programs for school-based enterprises, studios, laboratories, and service learning to provide work-based learning experiences in which students learn through work completed at the school site or in the community. These work-based learning experiences must be integrated with classroom instruction; follow a training plan developed by teachers, students, and employers when available; and teach multiple aspects of the enterprise.~~

(b) In order to ensure that WBL experiences are of high quality, the Department of Education shall develop a Work-Based Learning Framework (SBE High School Policy 2.103) for approval and adoption by the State Board of Education. The Department of Education will also provide local boards of education a Work-Based Learning Policy Guide and a Work-Based Implementation Guide to address training requirements, program expectations, and legal requirements. These documents will be reviewed annually by the Department of Education and will be updated as necessary for dissemination to local boards of education.

~~(d) In order to assure that work-based learning experiences are of high quality, the Department of Education shall develop a Work-Based Learning Guide to be distributed to local boards of education. Prior to distribution, the Work-Based Learning Guide shall be submitted to the State Board of Education for approval; all subsequent revisions shall be approved by the State Board of Education. The Work-Based Learning Guide shall include as a minimum program components and standards; templates for a training plan and program evaluation; a legal issues guide; and requirements for safety training for students and teachers. The Work-Based Learning Guide shall also include the implementation guidelines for each work-based learning program covering the following areas:~~

- ~~1. Program coordination~~
- ~~2. Student selection process (if any)~~
- ~~3. Related classroom instruction~~
- ~~4. On-the-job supervision~~
- ~~5. Training plan and other required documentation~~
- ~~6. Program evaluation~~