

BROADBAND READY COMMUNITIES GRANT BUDGET HELPTXT

- **Supplies, telephone, postage and shipping, equipment rental and maintenance, and printing costs** are purchases less than \$5,000.00 and may include, but are not limited to, devices, office equipment for skills training, curriculum materials/kits, student computers, including subsidized or low-cost devices (e.g., computers, tablets) and refurbishing supplies, telecommunications equipment, shipping, textbooks, broadband readiness materials, printing costs of fliers and other promotional materials, and more.
- **Capital Purchases** are equipment purchases of \$5,000.00 or more, including computer labs or classrooms with devices in place (measured by price of rental, number of hours of use, number of seats needed, etc.), adaptive or assistive technology (e.g., mobility devices, such as walkers and wheelchairs, as well as hardware, software, and other peripherals that assist people with disabilities in accessing computers or other information technologies), general purpose equipment, special purpose equipment, and equipment for hands-on learning activities.
- **Construction (for Public Wi-Fi projects)** is limited to 50% of total funds if the project proposed is a Public Wi-Fi project and may include, but is not limited to, costs related to the construction, repair, rehabilitation, installation, and improvement of facilities as well as internal labor costs incurred as part of eligible project activities.
- **Architect Fees/Engineering (for Public Wi-Fi projects)** can be included if they fall within the contract period and may include, but are not limited to, costs related to engineering, architectural, and project management costs involved in designing and constructing the proposed project, such as designs of planned infrastructure builds completed by an engineer.
- **Professional Fees, Grants, & Awards** expenses may include, but are not limited to, the following: legal and auditing fees, public feedback processes, equity assessments and planning, needs assessments, permitting, planning, architectural design, engineering design, and work related to environmental, historical, and cultural reviews. Additionally, fees for external consultants or agencies engaged in designing and/or implementing grassroots marketing campaigns for the Affordable Connectivity Program and the organization's awards, grants, subsidies, and other pass-through expenditures may be included in this budget category.
- **Other Non-Personnel** expenses include, but are not limited to, costs not covered in the other budget categories, such as permits, sales tax applicable to new equipment purchases and warehousing expenses, digital subscriptions, and software licenses to support digital literacy within the community.
- **Administrative Expenses** are limited to 6% of the total budget or the indirect cost rate if a negotiated indirect cost rate agreement is in place. Examples of these costs are administration (including performance accountability requirements), planning activities (excluding strategizing and implementation of developed plan), budgeting and accounting services to track grant and prepare reimbursement requests, environmental review, and federal grant compliance.
 - **Note:** This grant opportunity requires applicants to use a Professional Grant Administrator. The Development Districts will receive an initial drawdown of \$1,000 upon contract signing. The remaining 6% - 7% will be paid out during the contract term to reimburse grant administrative activities performed by Development District staff through the Administrative Expenses contract category.

Please be aware that this is a non-competitive grant opportunity. Submitted proposals will not undergo a competitive scoring process, and there is no match requirement.