

**IDEA WRITTEN ADMINISTRATIVE COMPLAINT
17-21**

Name of the school system:

West Carroll Special Schools District (WCSSD)

Description of the violation:

Failure to consider outside assessment results
Failure to provide appropriate opportunity for parent participation
Failure to provide Prior Written Notice (PWN)

Description of the law or regulation determined to be violated:

34 C.F.R. §300.502 "Independent Educational Evaluation"

34 C.F.R. §300.322(a) "Parent participation",

34 CFR §300.503 "Prior Notice by the Public Agency"
TN State Board Rule 0520-01-09-.16 "Prior Notice by Local education Agency"

Corrective measures ordered by the department:

1. Schedule an IEP Meeting with all the appropriate team members to consider outside assessment results and recommendations, ensuring Student is being provided a FAPE based on all available information. Provide documentation of meeting results.
2. Schedule training regarding the aforementioned regulations for all appropriate staff within thirty (30) days of receipt of this report.
3. Provide documentation of training, including an agenda and sign-in sheet, within ten (10) days of completion.

Final determination of the department:

The Department will monitor and document WCSSD compliance with corrective measures ordered.