

Meeting Minutes
Tennessee State Textbook and Instructional Materials Quality Commission
September 26, 2016

The State Textbook and Instructional Materials Quality Commission met for its regular meeting in Room 16, Legislative Plaza, Nashville, TN, at 11:00 a.m. CDT, (immediately following the workshop) on September 26, 2016. The Chairman and the Secretary of the Commission were both present.

I. Welcome and Introductions

A. Call to Order

Chairman Campbell called the meeting to order and welcomed members of the audience.

B. Roll Call

Present	Absent
Ms. Cynthia Bryant	X
Ms. Susan Bunch	
Dr. Craig Hammond	
Mr. Kyle Mallory	
Ms. Lauren Nash	X
Ms. Kelsey Reese	
Dr. Jason Robinson	
Dr. Jason Vance	
Dr. Vicki Kirk, Commissioner of Education's designee	X
Dr. Bill Campbell, Chairman	
Total Present: 7	Total Absent: 3

C. Introductions of New Staff (Delancia Davis)

Chairman Campbell

D. Opening Remarks

Chairman Campbell

II. Consent Items (Voice Vote)

A. Adoption of Agenda

ACTION: Chairman Campbell moved adoption of the consent agenda. The motion passed unanimously by voice vote.

B. Approval of April 11, 2016 Meeting Minutes

ACTION: Chairman Campbell moved approval of the meeting minutes. The motion passed unanimously by voice vote.

III. Action Items (Roll Call Vote)

A. Recommendation of Textbook List CTE B – First and Final Read

Ms. Alison Gower, Director of Content, Tennessee Department of Education, presented this item.

ACTION: Kyle Mallory moved approval of Textbook List CTE B. A roll call vote was taken as follows. The motion passed unanimously.

Member	Yes	No	Present Not Voting
Ms. Susan Bunch	X		
Dr. Craig Hammond	X		
Mr. Kyle Mallory	X		
Ms. Kelsey Reese	X		
Dr. Jason Robinson	X		
Dr. Jason Vance	X		
Dr. Bill Campbell, Chairman	X		

B. Approve Tennessee Textbook and Instructional Materials Adoption Schedule Section C – First and Final Read

Ms. Alison Gower, Tennessee Department of Education, presented this item.

ACTION: Dr. Robinson moved approval of Tennessee Textbook and Instructional Materials Adoption Schedule C. A roll call vote was taken as follows. The motion passed.

Member	Yes	No	Present Not Voting
Ms. Susan Bunch	X		
Dr. Craig Hammond	X		
Mr. Kyle Mallory		X	
Ms. Kelsey Reese	X		
Dr. Jason Robinson	X		
Dr. Jason Vance	X		
Dr. Bill Campbell, Chairman	X		

C. Approve Addition of Health to Adoption Cycle

Ms. Alison Gower, Tennessee Dept. of Education, presented this item.

ACTION: Dr. Craig Hammond moved approval of Addition of Health to Adoption Cycle. A roll call vote was taken as follows. The motion passed unanimously.

Member	Yes	No	Present Not Voting
Ms. Susan Bunch	X		
Dr. Craig Hammond	X		
Mr. Kyle Mallory	X		
Ms. Kelsey Reese	X		
Dr. Jason Robinson	X		
Dr. Jason Vance	X		
Dr. Bill Campbell, Chairman	X		

D. Approve Delancia Davis as Recording Secretary – Dr. Bill Campbell

ACTION: Kyle Mallory moved to approve Delancia Davis as Recording Secretary. A roll call vote was taken as follows. The motion passed unanimously.

Member	Yes	No	Present Not
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			Voting
Ms. Susan Bunch	X		
Dr. Craig Hammond	X		
Mr. Kyle Mallory	X		
Ms. Kelsey Reese	X		
Dr. Jason Robinson	X		
Dr. Jason Vance	X		
Dr. Bill Campbell, Chairman	X		

IV. Announcements and Notices

A. 2017 Textbook Instructional Materials and Quality Commission Meeting Date –

Ms. Alison Gower, Tennessee Department of Education

March 27, 2017, 10:00 a.m., was the agreed upon date. Chairman Campbell emphasized the importance of following the meeting schedule and how critical attendance is at these meetings.

V. Other Business from the Commission

Dr. Bill Campbell, Chairman

Dr. Jason Robinson asked for clarification of the bidding process from TDOE staff attorney, Joanna Collins. Ms. Collins explained the guidance that the TDOE staff has provided to publishers and offered to present formalizing this guidance at the next meeting. Dr. Tammy Shelton said the first and final reading of the policy will take place at the March, 2017 meeting.

Mr. Kyle Mallory stated that there are still issues with seventh grade Social Studies and said there hasn't been enough statewide training in the area. He further stated that his offer to assist the department still stands, as his willingness to volunteer the past two years. Mr. Mallory commended the department on both the Science and Social Studies standards process. Dr. Tammy Shelton explained that the cycle takes 21 months. The standards must be completed first and these are currently under revision and are with the State Board of Education. She referred members to the TDOE webpage for review of the standards. Chairman Campbell reminded the commission that textbook materials are housed at MTSU, open to everyone, and he encouraged the members to block out some time to look through the materials.

VI. Adjournment

Chairman Campbell adjourned the meeting at 11:30 a.m. CDT.

DRAFT