

Click [HERE](#) and please review the MHT Fund Source Chapter in the *OCJP Grant Manual*.

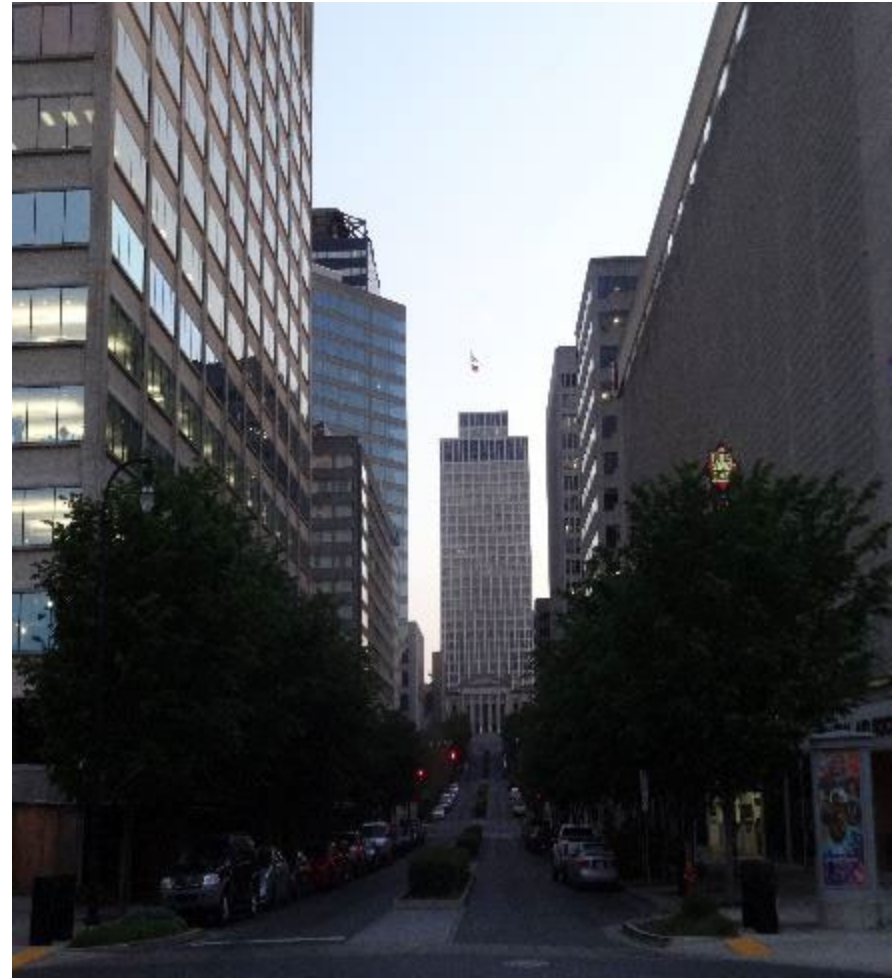


# Emergency Mental Health Transports Program

Solicitation Training

# Welcome and Introduction

- Gary Lee
  - Senior Program Manager
- Mike Holt,
  - Program Manager
- Introducing Jeff Dooley
  - Program Manager



Tennessee Tower – Home of OCIP

Photo Credit: Michael Rivera, no changes. [https://en.wikipedia.org/wiki/en:Creative\\_Commons](https://en.wikipedia.org/wiki/en:Creative_Commons)

# Agenda

- Share Information about FY25 Emergency Mental Health Transportation Solicitation
- Question and Answer Session



# Solicitation Information

- Emergency Mental Health Transportation Program Grant
- Supplements Sheriffs' budgets for expenses associated with mental health transports (MHT)
- Appropriation model
- "Secondary Transport" is Transport of a patient who is not incarcerated or under arrest to/from hospital or mental health facility pursuant to a Certificate of Need. ("6-404").

## Allowable Costs

- Unmarked Vehicle / vehicle kits
- Vehicle Cameras
- Fuel/Mileage (IRS Rate)
- Maintenance
- Time/Labor
- Uniforms/Unmarked Jackets
- Subcontracting Expenses
- Training
- Other expenses related to Emergency Mental Health Transportation

# Funding

The way funding will be allocated has changed this year:

- **Non-Variable Amount:** Each eligible agency will receive a minimum of \$20,000.00 under this project (funds allowing).
- **Variable Amount:** Each eligible agency will then receive *additional* amount based upon the number of qualifying transports it conducted in FY 2023

**We anticipate each** applicant agency will receive at least \$20,000.00!

# Solicitation Information

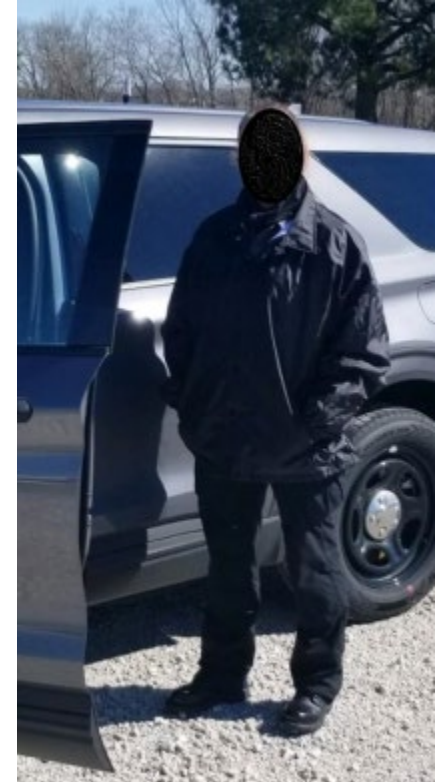
- Intent to Apply are due July 31, 2024
- Application is due July 31, 2024
- Must include number of transports from FY23
- Agencies who do their own transports will need to use unmarked cars and soft uniforms
- Agencies will need to have a Humane Transport policy in place
- New agency grace period – 12/31/24
- Inmate transports do not apply
- Mental Health Training by the Agency is a grant requirement regardless of designation a Secondary Transport Agency (STA)

# Unmarked cars





# “Soft” Uniforms





# Humane Transport Policies

- Humane Transport Policies

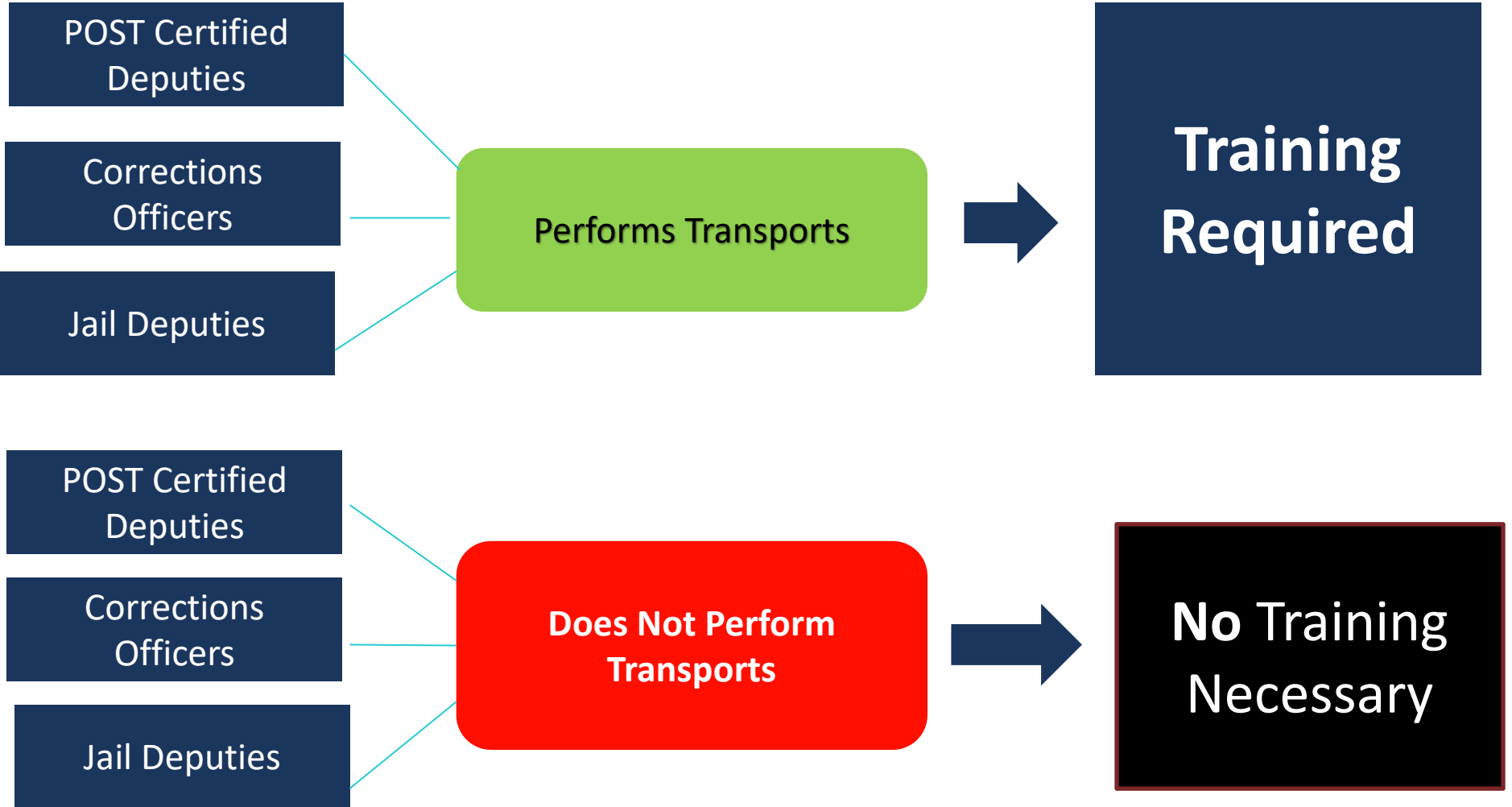
## Humane Transport Policy

- I. AUTHORITY: TCA § 33-6-404, TCA § 33-6-406, and TCA § 33-6-901
- II. PURPOSE: To guide the process of law enforcement mental health training, provide policy for humane transport for individuals in need of involuntary psychiatric hospitalization, and establish a standard for the least restrictive processes to be employed when transporting persons to mental health treatment facilities in a manner that does not criminalize, stigmatize, nor retraumatize those in need of care while ensuring the safety and security of all involved in the transport process. This policy is designed to address individuals who are not under arrest and are being transported pursuant to a certificate of need for emergency involuntary hospitalization issued in accordance with TCA § 33-6-404
- III. APPLICATION: Deputies or their assigned designee involved in transporting individuals who are in need of involuntary psychiatric hospitalization and have received a Certificate of Need for Emergency Treatment and Transportation as outlined Tenn. Code Ann. § 33-6-404. This policy applies to non-custodial transports only.
- IV. DEFINITIONS:
  - A. Certificate of Need: A physician, psychologist, or designated professional has examined the person and decided the person is subject to emergency involuntary admission to a hospital or treatment resource under TCA § 33-6-403, has completed a certificate of need form for the emergency

### Policy Sections:

1. Authority
2. Purpose
3. Application
4. Definitions
5. Policy Statement
6. Procedures
  - a. Personnel (training)
  - b. Operations
  - c. Vehicles
  - d. Searches
  - e. Restraints
  - f. Reporting

# Training



# Sub-Contracting

- Subcontractors must be Basic Life Support certified, or the subcontractor must meet the criteria listed in TCA 33-6-901 and all of the items in section 3.1.7 of the solicitation.
- If an agency subcontracts, it does not have to purchase unmarked cars and soft uniforms.
- However, OCJP expects the Agency to be equipped and prepared to transport consistent with HTP if the Secondary Transport Agency (STA) becomes unavailable for any reason.
- REPORT THE STA TRANSPORTS that the SO would have done...



<https://www.tn.gov/finance/office-of-criminal-justice-programs.html>

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### OCJP Overview

- Mission & Vision Statement
- Announcements
- Contacts
- Our Work in the News

### Grants

- OCJP Grants Manual
- Grant Applications
- Reporting
- Civil Rights

### Strategic Planning

- Annual Strategic Plans
- Annual Reports

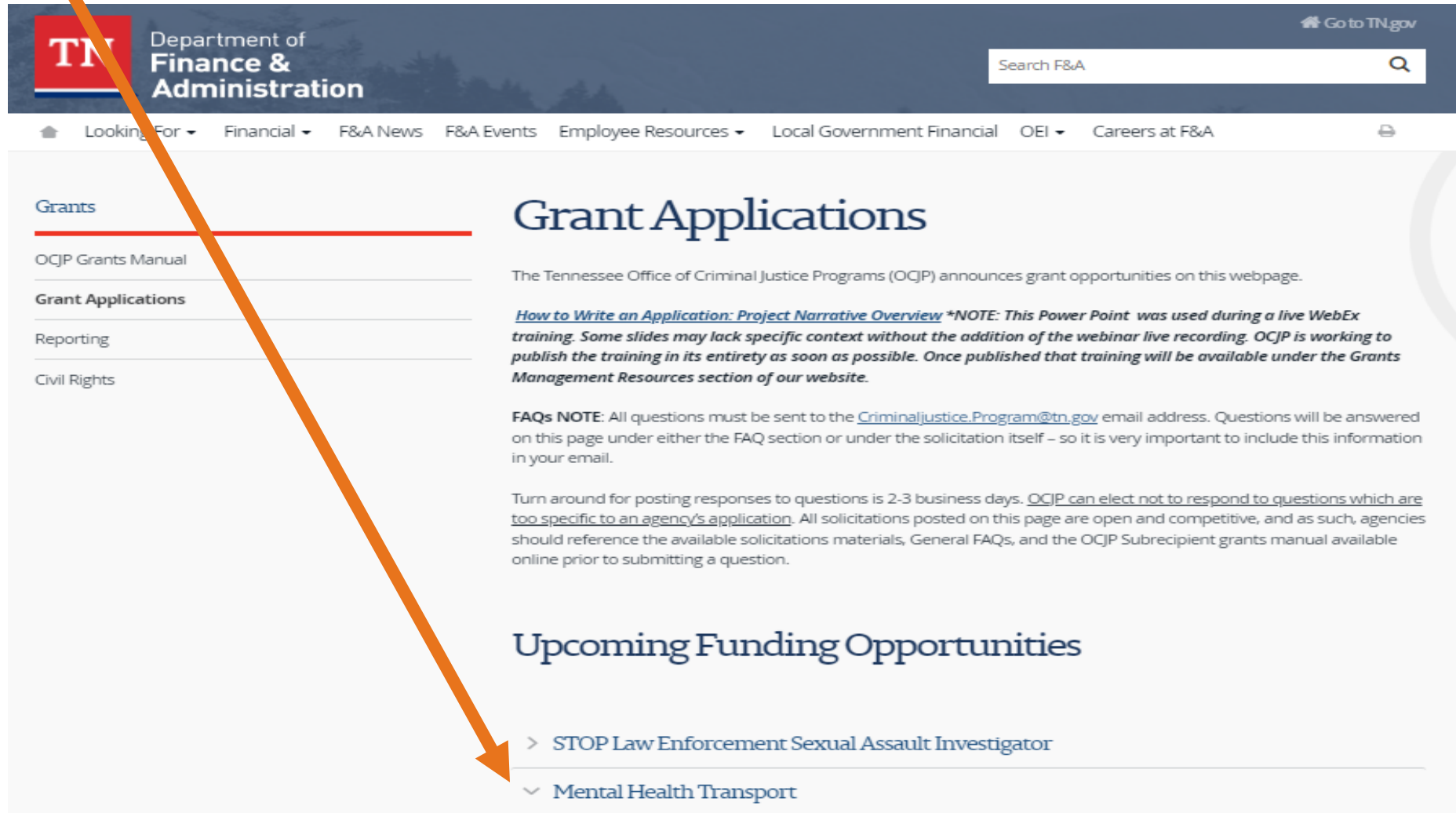
### Best Practices/Innovations

- Family Justice Centers
- Lethality Assessment Initiative
- TCCRP

### Training

- Videos and Powerpoints
- Webinars
- Conferences & Meetings
- Helpful Resources

# Application and Intent are due July 31



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## Grants

- OCJP Grants Manual
- Grant Applications**
- Reporting
- Civil Rights

## Grant Applications

The Tennessee Office of Criminal Justice Programs (OCJP) announces grant opportunities on this webpage.

***How to Write an Application: Project Narrative Overview** \*NOTE: This Power Point was used during a live WebEx training. Some slides may lack specific context without the addition of the webinar live recording. OCJP is working to publish the training in its entirety as soon as possible. Once published that training will be available under the Grants Management Resources section of our website.*

**FAQs NOTE:** All questions must be sent to the [CriminalJustice.Program@tn.gov](mailto:CriminalJustice.Program@tn.gov) email address. Questions will be answered on this page under either the FAQ section or under the solicitation itself – so it is very important to include this information in your email.

Turn around for posting responses to questions is 2-3 business days. OCJP can elect not to respond to questions which are too specific to an agency's application. All solicitations posted on this page are open and competitive, and as such, agencies should reference the available solicitations materials, General FAQs, and the OCJP Subrecipient grants manual available online prior to submitting a question.

## Upcoming Funding Opportunities

- > STOP Law Enforcement Sexual Assault Investigator
- ∨ Mental Health Transport

# Application and Intent are due July 31

## ∨ Mental Health Transport

### Eligibility

Eligible subrecipients are limited to: Sheriff's Offices in the State of Tennessee who conduct secondary transports as described under TCA § 33-6-406.

Sheriff's may designate other entities, to include municipal law enforcement agencies or other third-party providers that meet the requirements for secondary transportation agents under TCA § 33-6-901 to provide the transportation on their behalf. Sheriff's Offices must apply for this funding and then subcontract with other municipal law enforcement agencies or third party providers.

If an entity other than the Sheriff is designated as the provider of transportation as described under TCA § 33-6-406, the ordinance or charter that designates the secondary transport agent must be submitted with the application.

### Purpose

The purpose of the Mental Health Transport (MHT) program/ Humane Transport of Patients Grant is to provide funding to offset the costs for Sheriff's Offices that:

- Conduct mental health transports pursuant to Tenn. Code Ann. § 33-6-406; or
- Designate a secondary transport agent pursuant to Tenn. Code Ann. § 33-6-901.

This grant may not be used to pay for the transportation of inmates to or from a jail or workhouse even if the inmate is being transported under §33-6-404. This grant is for non-custodial individuals only. Any individual transported under this grant from a jail or workhouse must be on cash bond or Release on Recognizance Bond.

[Applications](#) and [Intent to Apply](#) due on June 30, 2023.

# Scope of Services

A yellow rectangular button with a dark grey triangle pointing to the right, containing the word "LINK" in bold, black, uppercase letters.

## A. AGENCY INFORMATION

- A.1. Is your agency a Tennessee county Sheriff's Office or a metropolitan county police department that has been designated through charter or ordinance to provide a method of transport for citizens to treatment centers in accordance with TCA §33-6-406? If you are a metropolitan county police department that has been designated thru charter or ordinance to provide this service instead of the Sheriff's office, you must include a copy of your charter or ordinance.
- A.2. Does your agency currently possess a formal agreement to provide mental health transportation as described in TCA § 33-6-406 for another jurisdiction?
- A.2.1 If you answered yes to A.2., please provide the name of the jurisdiction(s) you provide transportation for.
- A.2.2 If you answered yes to A.2., please note that you **must include the executed written agreement** to provide those services with your application packet.



# Scope of Services

## B. INPUTS

- B.1. From July 1, 2021 until June 30, 2022, how many transports did your agency provide under TCA § 33-6-406 for your jurisdiction or in combination with another jurisdiction that you have a formal agreement with (see A.2.). Please only include those transports made of individuals that were not incarcerated or being held in the jail at the time of transport. Please only include those transports that were made from a hospital, public, or private address where the person being transported was not in custody for a pending charge or conviction.
- B.2. From July 1, 2021 until June 30, 2022, how many transports did you agency provide under TCA § 33-6-406 for your jurisdiction or in combination with another jurisdiction that you have a formal agreement with (see A.2) where the individual was incarcerated. If not applicable, please mark this as N/A and note why. These individuals would not qualify under this program.
- B.3. How many positions does your agency have dedicated for performing emergency mental health transports? If your agency does not have dedicated staff to perform these transports, please list how many employees your agency has that would be assigned to complete emergency mental health transport, and describe those employee's positions (e.g. POST certified road patrol deputy, corrections officer who is not POST certified, etc.). If you use a Secondary Transport Agent under what circumstances would your staff conduct the transports?

# Scope of Services

- B.4. Does your agency use a Secondary Transport Agent for Mental Health Transports? If yes, provide the name of the vendor.
- B.5. Does your agency currently have a Humane Transport Policy? Please answer yes or no. If yes, please send a copy in with your application. If no, please provide a date for when the Humane Transport Policy will be implemented. New policies must be instituted by 12/30/2023 at the latest.

[Criminaljustice.Program@tn.gov](mailto:Criminaljustice.Program@tn.gov)

# Once your application is processed:

- Transport cost incurred beginning July 1, 2024, may be applied to carryover funding and reconciled against or applied to allocated funds when they are received.
- The funding agreement follows the State fiscal ending June 30, 2025.

# OCJP Manual – Operational Status Notifications

- The [\*OCJP Grants Manual\*](#) is online and applies to MHT
- II. [\*\*Achievement of Operational Status and Notifications\*\*](#)
- Please note the requirement to notify OCJP of significant changes. The 10 day rule.
  - Any significant changes affecting the operation of the grant or the relationship with OCJP – changes of official positions ie: Project Director changes.



# Questions and Answers