



Office of Rollen "Buddy" Bradshaw
LOUDON COUNTY MAYOR

100 River Road • Suite 106 • Loudon, Tennessee 37774

June 1, 2024

Diversity Firm

SUBJECT: REQUEST FOR QUALIFICATIONS

Dear Personage,

Loudon County is requesting qualification from interested firms to assist the County with administrative service including environmental review, reviewing bid documents, reviewing plans and specs, reporting, and assuring all compliance with State and Federal guidelines for projects that will be identified under the TDEC American Rescue Plan Funding. Selection of a firm will be based on:

Technical Expertise and Experience	25%
Past Performance on similar contracts	25%
Ability to work within specific time constraints	25%
Familiarity of the firm with local conditions	25%

Please submit statements of qualifications to:

Jennifer Thearp, Grant Administrator
Loudon County
100 River Road, # 109
Loudon, TN 37774

Statements will be accepted through June 24, 2024.

If you have any questions or need additional information, please contact Jennifer Thearp at thearpj@loudoncounty-tn.gov.

Sincerely,

Buddy Bradshaw
Mayor

Phone 865-458-4664 • Cell 865-740-6960 • Fax 865-458-1784
bradshawb@loudoncounty-tn.gov • www.loudoncounty-tn.gov