

Request for Qualifications
The Industrial Development Board of Dyer County
P.O. Box 1729
Dyersburg, TN 38024

The Industrial Development Board of Dyer County is seeking a Statement of Qualifications from interested firms for the design and construction management services associated with an industrial speculative building to be located on the 67-acre Select Tennessee Certified Site in the Dyersburg/Dyer County Commerce Industrial Park.

The Industrial Development Board of Dyer County (IDB) has been awarded a Site Development Grant through the Tennessee Department of Economic and Community Development (TECD SDG) for the design and construction of a 100,000 square foot industrial speculative building, with an interior height of 32 feet, located on a prepared building pad. Conceptual drawings are included with this RFQ for reference.

SCOPE OF SERVICES:

1. Responsible for the design/development phase, procurement phase, construction management phase, operational/marketing phase, and other professional services as needed in connection with the TECD SDG.
2. Grant administration assistance, budgeting, scheduling services will be included in addition to services defined in Item 1 above.
3. All services to be provided in accordance with the Terms and Conditions of the TECD SDG.

RESPONSE REQUIREMENTS:

1. Letter of Interest signed by a principal of firm with a statement as to the availability of the firm to complete the work within the stated time period, with the firm's current workload, assurance of firm's insurance coverage, the location where the majority of the work on this project will be accomplished, and a statement of the firm's financial stability.
2. Letter from the firm's bonding company indicating their current single project and aggregate limitations relative to payment and performance bonds.
3. Brief history of the firm.
4. Resumes of key personnel to be assigned to this project.
5. Information and similar projects completed by the firm.
6. Insurance certificate evidencing coverages meeting or exceeding those set forth in the sample AIA A133-2019 Exhibit B.
7. A preliminary Project Schedule in chart form showing major components of design, procurement, , Construction Phases.
8. List of references with current contact information knowledgeable of the firm's performance on similar projects.
9. Optional: The firm is invited to include a maximum of 3 pages of information not covered above which it feels may be useful and applicable to this project.

SUBMISSION GUIDELINES:

- The IDB will receive Statements of Qualifications until **Wednesday, June 26, 2024, at 5:00pm, local time.**
- Statements of Qualifications must be submitted in booklet form with 7 copies, accompanied by a copy of the booklet in PDF format on a USB drive. Alternatively, the PDF version of the booklet can be emailed to the address listed below. Statements of Qualifications must be mailed, or hand delivered, to the following address:

RFQ Response
The Industrial Development Board of Dyer County
c/o Mr. Scott Haight
422 McGaughey Street
Dyersburg, TN 38024
shaight@LCH.LAW

REVIEW AND SELECTION PROCESS:

- On or after Wednesday, June 26, 2024, the Statements of Qualifications will be provided to IDB members for their review and confidential preliminary scoring.
- On Friday, July, 12, 2024, at 10:00am, in the office of the Northwest Tennessee Development District, 124 Weldon Dr., Martin, TN 38237, all those who have submitted a Statement of Qualifications are invited to make a 15-minute presentation to the IDB members, with 10 additional minutes for IDB members to ask questions of the presenter.
- Following completion of the presentations and questions from the IDB, each IDB member will be allowed to confidentially review and adjust their scoring of each presenter. When complete, each member's scoring sheet for each presenter will be submitted to the Northwest Tennessee Development District, which will tabulate the results. The results will be returned to the IDB Chairman, who will announce who has been selected as the project designer and construction manager.

The Industrial Development Board of Dyer County reserves the right to reject any or all Statements of Qualifications and to waive any informalities or irregularities.

THIS PROJECT IS FUNDED UNDER A GRANT CONTRACT WITH THE STATE OF TENNESSEE