

June 18, 2024

Re: Request for Qualifications for Professional Administrative Services
State Water Infrastructure Grants (SWIG) Program Lead Service Line Inventory Grant

County Wide Utility District of Alamo, Tennessee is issuing a Request for Qualifications (RFQ) for Professional Administrative Services associated with the State Water Infrastructure Grants (SWIG) Program Lead Service Line Inventory Grant.

Duties to be performed by the firm may include assistance with application preparation and professional administrative services if funded. An administrative services firm will be evaluated and selected based on the following criteria:

1. Specialized Experience of technical expertise of the firm in connection with the type of services to be provided.
2. Past record of performance on State and Federally funded projects with the community and other clients including quality of work, timeliness, and cost control.
3. Capacity of the firm to perform the work taking into consideration current and planned workload.

If you are interested in providing the required services, please email a copy of your Statement of Qualifications to michael@countywideutility.com on or before 7/3/24

Interested firms may contact the individual above until one week prior to the submission to request additional information or clarification.

If you have any questions regarding this letter, feel free to contact me at (731) 696-2908 or email michael@countywideutility.com.

Michael Johnson
General Manager
County Wide Utility District