

REGIONAL ONE HEALTH
REQUEST FOR QUALIFICATIONS
PROFESSIONAL SERVICES

Post Anesthesia Care Unit and Sleep Rooms

Regional One Health desires qualifications from architectural firms, with principals licensed in the State of Tennessee, interested in and capable of providing Design and Construction Administration Services for the Project noted above and described below:

Services related to renovate approximately 2,460sf of the existing trauma PACU and new sleep rooms in the Chandler building to support the new hybrid OR.

I. Introduction to Regional One Health

Regional Medical Center is an acute care hospital providing the Mid-South with the highest quality healthcare. From the highly specialized care provided in the event of an emergency to the quality care provided for elective procedures and inpatient stays during illness, we are here to meet your healthcare needs.

Exceptional health care is measured not by the patients we see, but the people who walk out our doors. We are dedicated to delivering lifesaving and life-changing care with a personalized approach and to advancing medicine for our community and beyond.

II. Submission Process

This invitation is limited to architectural and engineering firms with at least one principal licensed in the State of Tennessee. If your firm wishes to be considered for the work, please submit one (1) hardcopy original and one (1) additional copy on USB flash drive in PDF format containing the following:

1. Letter of Interest and Professional Qualifications specifically including the following:
 - a. Names and resumes of the individuals that your firm (or organization) proposes to assign to this project, which should include but would not be limited to the following:
 - i. Principal to be in charge,
 - ii. Project architect,
 - iii. Key personnel, and

- iv. Subconsultants.
- b. Documentation of the firm's record of similar inpatient based healthcare projects. Photographs and other evidence may be included as supporting material.
- c. Additional information can be included in the proposal, as determined by the firm to be instrumental in the proposal.

Limit 12 (8-1/2 x 11) single sided pages total, inclusive of cover letter and all supporting material. Assemble with spiral-type bindings or staples. DO NOT USE METAL-RING HARD-COVER BINDERS.

Additional attachments not specified shall NOT be included in the Qualifications.

The deadline for written questions on the RFQ is July 12, 2024. Send questions by email to kgoff@regionalonehealth.org.

The Response to this RFQ must be submitted to:

Regional One Health
877 Jefferson Ave.
Memphis, TN 38103

Attn: Kenneth R. Goff, AIA, Director of Design and Construction

Submissions must be received before 2:00 P.M. (Local Time) on July 19, 2024. Responses received later than this date and time, or received via facsimile or other electronic means, will not be considered. Responses may be modified or withdrawn prior to the established due date.

The Proposer will absorb all costs incurred in the preparation of a response or statement of qualifications.

All Submissions will be treated with the utmost confidentiality. Non-winning Submissions will be destroyed.

III. Selection Process

Regional One Health will review each Proposal of Qualifications and select the successful firm from the proposals received.

The selection process will proceed as follows:

1. Receive Proposals of Qualifications from those firms requesting consideration.
2. Review of Proposals of Qualifications and make selection of firms to be considered. Proposals will be scored based on the following:
 - a. Previous experience working with Regional One Health.
 - b. Projects of similar scope.
 - c. Experience working with the Tennessee Department of Health on inpatient licensed space.
 - d. Project team proposed.
 - e. References.
 - f. Other information as described in this RFQ.
3. Interviews may be conducted with those firms selected. If interviews are conducted, they will be scheduled upon completion of the selection process.
4. Following any interviews, a decision will be made, and notifications will be sent to each firm announcing Regional One Health's selection of a successful firm.

This project is being funded by State and Federal Funds, and all State and Federal Grant Guidelines must be met. Once selected, specific certifications required from vendors include a UEI (SAM) Number, Business Certificate, MWBE Certificate, Non-Boycott of Israel Certification, Iran Divestment, Equal Employment Opportunity, Drug-free Workplace Affidavit, and the BYRD Anti-Lobbying Amendment Certification. All contracts must include Termination for Cause and Convenience, Debarment and Suspension Exclusions, and Compliance with Federal Law, Regulations, and Executive Orders.