

CITY OF JELICO
NOTICE TO PLANNING FIRMS & CONSULTANTS REGARDING THE
INTENT TO PROCURE FOR PLANNING SERVICES RELATED TO
STATE AND FEDERAL PROGRAMS

The City of Jellico seeks qualifications to procure planning firms and individuals for the purposes of grant application preparation and performing planning activities if/when the grant is funded. Funding sources could include, but are not limited to, funds associated with the American Rescue Plan Act, Bipartisan Infrastructure Deal, Cares Act, and other funding allocated to Federal and State Agencies as part of the appropriation process. The most immediate need is for a Safe Streets for All Safety Action Plan.

Requirements to include within Qualifications:

- A one (1) to five (5) page firm profile that details the types of planning services offered
- At least two examples of completed plans that correspond to the types of plans the firm/individual wants to be considered for. Types of plans can include comprehensive, transportation, master, parks and recreation, small-area, economic development, strategic, environmental, infrastructure, historic preservation, etc.
- Staff Resumes
- Proof of SAM.GOV registration showing the entity or individual is not currently debarred
- Any other information deemed pertinent by the submitter

Qualifications will be scored based on:

- Planning Experience
- Training and Education
- Staff Capacity
- Familiarity w/ the East TN Region and Local Conditions
- Experience completing plans funded in whole or part by State or Federal Agencies

Questions and qualifications should be emailed to Marsha Bruce (jellicorecorder@att.net) no later than July 15, 2024. Qualifications will be valid for a period of two (2) years, or through June 26, 2026.