

INVITATION TO BID

PROJECT: Renovations to
CARTER COUNTY HEALTH DEPARTMENT
Elizabethton, Tennessee

ARCHITECT: Shaw & Shanks Architects, P.C.
205 East Unaka Avenue
Johnson City, Tennessee 37601

BRIEF PROJECT DESCRIPTION: Renovations to the existing Carter County Health Department, including site drainage improvements, sewer line improvements, HVAC, Plumbing, Electrical and finishes modifications.

Bids are invited for a General Contract for the Work of the above project.

Bids will be received by the Architect at: **Carter County Courthouse
Mayor's Conference Room (Second Floor)
801 E. Elk Avenue, Elizabethton, TN 37643**

Until Thursday, August 22, 2024 at 3:00 PM Local Time at which time and place bids will be opened and read aloud.

A Pre-Bid Conference will be held Wednesday, August 14, 2024 at 2:00 PM Local Time. Bidders will meet at the Carter County Health Department Conference Room.

Bidding documents may be examined at the Architect's office and at the following Plan Rooms:
Association of General Contractors, Tri-Cities Branch, Blountville, TN
Builders Exchange of TN, Knoxville, TN
iSqFt Plan Room & TN AGC, Memphis TN

Bidders may obtain Bidding Documents in pdf format at no cost from the Architect. Entities obtaining Bidding Documents from the Architect become Bidders of Record for notifications. Bidders of Record may purchase hard copies of Bidding Documents from the same source (nonrefundable). Prequalification of Bidders may be required to establish previous experience relative to this type project.

The envelope containing the Contractor's Bid must reference the Project Title and the Architect on the outside of the envelope. Additional bid envelope requirements are listed below. Any bid not meeting these requirements may be rejected and returned to the bidder unopened. Bid Envelope Form to be attached to the envelope containing the Bid is included in the Project Manual.

All Bidders must be licensed contractors as required by Contractor's Licensing Act of 1994 (TCA Title 62, Chapter 6) of the General Assembly of the State of Tennessee and in accordance with all State laws. A bid will not be opened unless the outside of the sealed envelope containing the bid provides the following information: the Contractor's license number, the date of the license's expiration, a quotation of that part of his classification applying to the bid, and monetary limits. The HVAC, plumbing, electrical, geothermal and masonry subcontractor's name, license number, date of the license expiration and that part of each classification applying to the bid if value of work is \$25,000 or greater (\$100,000 or greater for masonry); if value of the subcontractor's work is less than \$25,000 (\$100,000 for masonry), the bid envelope is to include the subcontractors name followed by the phrase "Subcontractor's Bid Is Less Than \$25,000" (\$100,000 for masonry) after each appropriate heading. If a particular subcontractor will not be utilized this project, insert "None Required" or "NA".

A five percent (5%) Bid Security is required. The successful Contractor shall be required to produce a Performance Bond, Material and Labor Bond and Insurance as required by the contract documents, and enter into a contract with the Owner. Failure to do so will result in the forfeit of the Bid Bond. Non-discrimination policy applies to this project.

The following documents must be included in the Bidder's Bid Package: Drug Free Workplace Affidavit, Bidder's Certification of Compliance with Iran Divestment Act, Vendor Information and Anti-Collusion Statement, Certification of Non-Boycott of Israel, Certification Regarding Debarment, Suspension and Other Responsibility Matters, Certification Regarding Equal Employment Opportunity, Anti-Lobbying Amendment Certification, Copy of the Bidder's W-9 Form, Copy of the Bidder's State Contractor's License, and Proof of Insurance including Worker's Compensation

A bidder may not withdraw a bid submitted until a period of sixty (60) days has elapsed from the time of the opening of the bids.

The Owner reserves the right to reject any or all bids, to waive informalities, and to accept the bid or bids that are judged to be in the best interest of the Owner.