



**STATE OF TENNESSEE
DEPARTMENT OF ENVIRONMENT AND CONSERVATION**

**REQUEST FOR INFORMATION
FOR
NITON ANALYZER SERVICE AND MAINTENANCE**

**RFI # 32701-25-003
July 22, 2024**

1. STATEMENT OF PURPOSE:

The State of Tennessee, Department of Environment and Conservation issues this Request for Information ("RFI") for the purpose of gathering information on XRF analyzer service and maintenance providers. We appreciate your input and participation in this process.

2. BACKGROUND:

The State of Tennessee, Department of Environment and Conservation (TDEC) is seeking information about service and maintenance providers for XRF analyzers. Specifically, TDEC is seeking information about performing annual calibration of one (1) Niton XL5 XRF analyzer and one (1) Niton XL3t analyzer. TDEC is also seeking information about repairs to one (1) Niton XL5 XRF analyzer and one (1) Niton XL3t analyzer, should any be necessary. Any calibration and repair work for the instruments would be conducted at the potential vendor's business location. Local support at the TDEC offices is not being requested.

3. COMMUNICATIONS:

3.1. Please submit your response to this RFI via email to:

Lindsay Oliveras, Senior Sourcing Advisor
Department of Environment and Conservation
Operational Administrative Services
Davy Crockett Tower, 6th Floor
Nashville, TN 37243
629-219-6003
Lindsay.Oliveras@TN.gov

3.2. Please feel free to contact the Department of Environment and Conservation with any questions regarding this RFI. The main point of contact will be:

Lindsay Oliveras, Senior Sourcing Advisor
Department of Environment and Conservation

Operational Administrative Services
 Davy Crockett Tower, 6th Floor
 500 James Robertson Parkway
 Nashville, TN 37243
 629-219-6003
 Lindsay.Oliveras@TN.gov

3.3. Please reference RFI # 32701-25-003 with all communications to this RFI.

4. RFI SCHEDULE OF EVENTS:

EVENT		TIME (Central Time Zone)	DATE (all dates are State business days)
1.	RFI Issued		July 22, 2024
2.	RFI Response Deadline	2:00 p.m.	August 6, 2024

5. GENERAL INFORMATION:

5.1. Please note that responding to this RFI is not a prerequisite for responding to any future solicitations related to this project and a response to this RFI will not create any contract rights. Responses to this RFI will become property of the State.

5.2. The information gathered during this RFI is part of an ongoing procurement. In order to prevent an unfair advantage among potential respondents, the RFI responses will not be available until after the completion of evaluation of any responses, proposals, or bids resulting from a Request for Qualifications, Request for Proposals, Invitation to Bid or other procurement method. In the event that the state chooses not to go further in the procurement process and responses are never evaluated, the responses to the procurement including the responses to the RFI, will be considered confidential by the State.

5.3. The State will not pay for any costs associated with responding to this RFI.

6. INFORMATIONAL FORMS:

The State is requesting the following information from all interested parties. Please fill out the following forms:

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TECHNICAL INFORMATIONAL FORM	
1.	RESPONDENT LEGAL ENTITY NAME:
2.	RESPONDENT CONTACT PERSON: Name, Title: Address: Phone Number: Email:
3.	BRIEF DESCRIPTION OF EXPERIENCE PROVIDING SIMILAR SCOPE OF SERVICES/PRODUCTS
4.	PLEASE INCLUDE A STATEMENT OF RESPONDENT'S QUALIFICATIONS AS THEY PERTAIN TO 1) THE NATURE OF WORK BEING REQUESTED, 2) NITON XL5 XRF ANALYZERS, AND 3) NITON XL3T ANALYZERS.
5.	PLEASE INCLUDE A STATEMENT OF RESPONDENT'S CERTIFICATIONS OR LICENSES, IF ANY, THAT ARE RELEVANT TO THE NATURE AND SCOPE OF WORK BEING REQUESTED.
6.	PLEASE DESCRIBE THE RESPONDENT'S SHIPPING METHOD, INCLUDING WHETHER THE RESPONDENT COVERS SHIPPING COSTS OF THE INSTRUMENT(S) BOTH TO THE RESPONDENT'S BUSINESS LOCATION FOR SERVICING AND BACK TO TDEC'S OFFICES AFTER SERVICING, AND IF THE RESPONDENT IS OPEN TO ALTERNATIVE SHIPPING METHODS.
7.	PLEASE DESCRIBE THE RESPONDENT'S SERVICING PROCESSES, INCLUDING TYPICAL RESPONSE TIMES AND/OR TURNAROUND TIMES.
8.	PLEASE DESCRIBE HOW THE RESPONDENT HANDLES OBTAINING REPLACEMENT PARTS, INCLUDING WHETHER REPLACEMENT PARTS ARE MARKED UP OR OFFERED AT-COST TO TDEC BY THE RESPONDENT.
9.	PLEASE DESCRIBE WHETHER THE RESPONDENT WILL PROVIDE AN EQUIVALENT LOANER NITON XL5 XRF ANALYZER AND NITON XL3T ANALYZER DURING THE SERVICING PERIOD(S). IF SO, PLEASE DESCRIBE THE TERMS AND CONDITIONS OF THE RESPONDENT'S PROVISION OF THE LOANER(S) TO TDEC.

COST INFORMATIONAL FORM	
1.	Describe what pricing units you typically utilize for similar services or goods (e.g., per hour, each, etc.):

2. Describe the typical price range for similar services or goods

ADDITIONAL CONSIDERATIONS

1. Please provide input on alternative approaches or additional things to consider that might benefit the State: