



The Tennessee Open Meetings Act Passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting. Open Meeting Notices can also be accessed at [www.state.tn.us/health/boards/calendar.htm](http://www.state.tn.us/health/boards/calendar.htm) and on the bulletin board located in the reception area of the Health Related Boards located at 665 Mainstream Drive, Nashville, TN 37243.

A detailed meeting agenda will be available online when finalized at <http://health.state.tn.us/boards/calendar.htm>. A copy may also be requested by calling the board office at (615) 741-5735.

**TENNESSEE DEPARTMENT OF HEALTH  
MEMORANDUM**

**Date:** February 26, 2015

**To:** Woody McMillin, Director of Communications and Media Relations

**From:** Melody Spitznas, Board Administrator

**Name of Board or Committee:** Tennessee Board of Alcohol and Drug Abuse Counselors

**Date of Meeting:** March 5, 2015

**Time:** 11:00 a.m.

**Place:** Iris Room  
Health Related Boards  
665 Mainstream Drive  
Nashville, TN 37243

Major Items on Agenda:

The board will be meeting by teleconference to:

1. Conduct file review and approve/deny applicant to sit for written exam
2. Briefly discuss new legislation on title protection

This memo shall be forwarded from individual programs to the Public Information Office on the 15<sup>th</sup> day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28<sup>th</sup> day of the preceding month.