



The Tennessee Open Meetings Act passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting. Open meeting notices can also be accessed at <http://apps.tn.gov/pmn/index.html>.

A detailed meeting agenda will be available on line when finalized at <http://apps.tn.gov/pmn/index.html>. A copy may also be requested by calling the board office at 1-800-778-4123.

**TENNESSEE DEPARTMENT OF HEALTH  
HEALTH RELATED BOARDS  
MEMORANDUM**

**Date:** November 7, 2017

**To:** Shelley Walker, Director of Communications and Media Relations

**From:** Lisa Lampley, Board Director

**Name of Board:** Board of Veterinary Medical Examiners

**Date of Meeting:** December 13 - 14, 2017

**Time:** 9:00 a.m. Central Time

**Place:** Poplar Room  
665 Mainstream Drive, Ground Floor  
Nashville, TN 37243

Link to Live Video Stream:

December 13, 2017: <https://web.nowuseeit.tn.gov/Mediasite/Play/9a0263d0e8c946e694219ccc1035352b1d>

December 14, 2017: <https://web.nowuseeit.tn.gov/Mediasite/Play/d92b3191ce304a8dbeceefb68cb4e07c1d>

**Major item(s) on Agenda:**

1. Review Conflict of Interest Policy

2. Review and approve the minutes from the August 16, 2017 meeting
3. Applicant Interviews/ Reviews:
  - a. Bridget Ferguson, CAET
  - b. Richard Penley, CAET
  - c. Genine Ervin, DVM
4. Receive financial report from Fiscal Officer
5. Presentation by Heather Prendergast, RVT, CVPM, SPHR, Veterinary Nurse Initiative Co-Chair
6. Receive reports and/or requests from the Office of General Counsel
  - a. Contested Cases
  - b. Consent Orders
  - c. Agreed Orders
  - d. Agreed Citations
  - e. Orders of Compliance
  - f. Appearances pursuant to Board Order
  - g. Request for Order Modification
7. Discuss legislation and take action if needed
8. Receive CSMD report and appoint replacement committee member
9. Discuss and appoint replacement board member(s) to review continuing education courses
10. Discuss and take action if needed regarding rulemaking hearings, rule amendments, and policies
11. Receive reports and/or requests from the Director/Manager
12. Receive reports and/or requests from the Division of Health Licensure and Regulation
13. Receive reports and/or requests from the Office of Investigations
14. Receive reports and/or requests from the Disciplinary Coordinator
15. Receive reports and/or requests from the Continuing Education Compliance Unit
16. Review, approve/deny and ratify new licensure files/ reinstatements/closed
17. Review, approve/deny continuing education courses and waiver/extension requests
18. Review correspondence
19. Election of officers
20. Adjournment

**NOTE:** Any business not concluded on Wednesday, December 13, 2017 will be conducted on Thursday, December 14, 2017.

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28th day of the preceding month.