

## **Chiropractic Physician Externship (Temporary Licensure)**

1. Doctors of Chiropractic shall apply for externship on the application form provided by the state. A fee of \$100 shall accompany the application.
2. Persons seeking externship shall have previously applied for licensure as a doctor of chiropractic and shall have successfully provided all required information for licensure consideration except for National Board of Chiropractic Examiners (NBCE) Part 3 and/or Part 4 board scores.
3. The administrators of the Board of Chiropractic examiners are empowered to issue an externship certificate once a submitted application for externship has been determined to be complete.
  - a. A complete extern application shall be one where application for licensure is complete except for NBCE Part 3/or Part 4 board examination scores, including but not limited to background checks.
  - b. An applicant who has completed all NBCE examinations may also apply for an externship certificate.
  - c. Any applicant for externship who has more than one misdemeanor conviction, regardless of the date; a misdemeanor conviction that occurred less than five years prior to the date of application; or a felony conviction, regardless of the date on their record shall present themselves to the board for examination of the circumstances surrounding the conviction and a review of their application file prior to the issuance of an externship certificate. The board shall, at their discretion, determine the fitness of the applicant to serve as an extern.
4. To facilitate learning and continuity of patient care, externship may last beyond licensure as a doctor of chiropractic.
5. The board administrators shall maintain a list of externs with expiration dates and shall provide such list at regularly scheduled meetings of the board. Any extern relinquishing their externship in the middle of a term shall notify the board of such relinquishment.
6. The scope of practice for the extern shall parallel the scope of practice for the primary supervising chiropractor.
7. Supervision means oversight and availability in the clinic of the extern's supervisor. Supervisor shall be in good standing with the board and have been in practice for at least 4 years. Patient services provided by the extern shall be billed in the supervisors name and the prevailing Physicians ID number at the time. All chart notes shall be dually signed by the extern and the supervisor.
8. Supervisor shall not supervise more than 3 externs. Supervisor shall provide a quarterly report to the board on the state approved form.

**This Policy was adopted by the Board of Chiropractic Examiners on the 18th day of December, 2015.**