

**TENNESSEE BOARD FOR PROFESSIONAL COUNSELORS,  
MARITAL & FAMILY THERAPISTS, AND  
CLINICAL PASTORAL THERAPISTS MINUTES**

**DATE:** June 27, 2014

**TIME:** 9:00 A.M.

**LOCATION:** Health Related Boards Conference Center  
Poplar Room, 665 Mainstream Drive  
Nashville, TN 37243

**BOARD MEMBERS**

**PRESENT:** Susan Hammonds-White, Ed.D. LPC, President  
Bradley Bull, Ph.D., LMFT  
Stephen Caldwell, M.Div., Citizen Member

**BOARD MEMBERS**

**ABSENT:** Janet Scott, PhD, LPC, LCPT

**STAFF PRESENT:** Johanna Barde, Advisory Attorney  
Teddy Wilkins, Unit Director  
James Hill, Board Administrator

Dr. Hammonds-White called the meeting to order at 9:05 a.m. A quorum was present.

Johanna Barde, Office of General Counsel, reviewed the Conflict of Interest Statement with the Board.

**Financial report**

Jim Patt presented to the Board the Financial report for fiscal year ending June 30, 2013. For fiscal year 2013 the Board has direct expenditures of \$42,645.84, total expenditures of \$142,396.40, Board revenue of \$242,233.25 giving a current year net of \$99,836.85, with a carry forward of \$529,086.81.

Jim Pat reviewed the proposed fee reduction with the Board. Dr. Bull made a motion, seconded by Mr. Caldwell, to reduce the renewal fees to \$115.00 for all professions. The motioned carried.

Dr. Bull made a motion, seconded by Mr. Caldwell, remove the verification fee of \$20.00 from all professions. The motioned carried.

Jeremy Davis, legislative liaison, reviewed with the Board current legislation that passed and will impact the Board. SB 1629 will allow for the Health Related Boards to accept online applications for initial application. This is expected to be operational sometime in 2015. SB 2050 is regarding telehealth, which states insurance companies cannot deny paying a claim just for the fact that it was via telehealth, it also sets standards that are going to be independent based on each Board. This will go into effect January 1, 2015. SB 2064 allows health care providers to have civil immunity when practicing in a certain facility (FQHC) providing services based on a sliding scale.

Dr. Hammonds-White brought to the attention of the Board an issue mentioned at the Sunset review meeting by Mr. Ragan. Mr. Ragan mentioned his concerns of the roll of school counselors in providing services to children in schools who are experiencing difficulties of various kinds. Mr. Regan feels that school counselors are not equipped to recognize the specific problem and asked the Board to make a recommendation on how to improve the system.

Mr. Davis recommended the Board create a super panel of various Boards to discuss this issue. The panel will be comprised of various Boards across departmental lines to come up with a joint recommendation to present. Dr. Bull made a motion, seconded by Dr. Susan Hammonds-White, to elect Mr. Caldwell to serve on the committee regarding this issue. The motion carried.

Ms. Barde drafted the following letter stating that school counselors are crucial and necessary because students have to have someone to talk to outside the class room there are no mental health professional at blame here and mental health professionals agree there is no good way to identify these students in a predictive way. School violence is extremely difficult to predict no matter how a school setting is and the Board would suggest they are not equipped to offer a specific recommendation for these school settings without discussion with those professionals who actually work in a school setting. It is therefore suggested that it be convened as taskforce of various mental health professionals including those in psychology, social work, etc. The Board has appointed Steven Caldwell as a representative to serve on the task force. Dr. Bull made a motion, seconded by Mr. Caldwell, to accept as written. The motion carried.

## **OGC Report**

As of May 23, 2014, the Office of General Counsel has five open cases against two Respondents.

The legislative liaison's office is here to give us a post-session report.

The Board has been asked by the Government Operations Committee of the Legislature to discuss the matter of how to ensure efficient mental health services and early recognition services in the school setting and to provide the Committee with recommendations for proposed legislation within 30 days.

The Board needs to vote on a fee reduction for all three types of licenses and also on a small wording change to the rules so that where it currently says the LMFT jurisprudence exam is oral, it will now say written. Also, the Board used to have a clinical pastoral therapist oral exam, but the Board no longer has the exam or anyone who is willing to administer it. An oral exam is not

required by the statute, only a written exam. I would suggest that the Board vote to eliminate the oral portion from the rules.

The Board has received many questions about various licensure issues because the rules are either confusing or vague. So Ms. Barde has some suggested fact sheets and policies for the Board to consider as information for the website on the qualifications and procedures for licensure and as a guide to how the rules should be interpreted.

Supposedly the Kentucky Board of LPCs and the Kentucky Board of LMFTs are considering our reciprocity agreements as proposed. Ms. Barde hasn't heard back from either of those Boards since their last meetings. Ms. Barde has not yet been able to contact the attorney who handles the Kentucky CPT Board equivalent there has not been a discussion regarding a reciprocal agreement for that Board yet.

### **Agreed Citations**

The Board reviewed the Agreed Citation of **Helen Goff, LPC**, for lapsed license. Dr. Bull made a motion, seconded by Mr. Caldwell to accept. The motion carried.

The Board reviewed the Agreed Citation of **Robin Turnmire, MFT**, for lapsed license. Dr. Bull made a motion, seconded by Mr. Caldwell to accept. The motion carried

### **Investigative Report**

Ms. Denise Moran stated there are nine (9) cases open for licensed professional counselors, one (1) for marital and family therapists.

Ms. Denise Moran introduced a new disciplinary coordinator for the Nursing Board - Rachel Talley who will be backing up the lead coordinator who will be the disciplinary coordinator for all Boards.

### **Monitored Practitioners Report**

Currently there are two (2) practitioners being monitored one (1) board order, and one (1) restricted license.

### **Administrative Report**

There are 1644 licensed professional counselors, 437 licensed marital and family therapists and 28 licensed pastoral therapists.

Ms. Wilkins discussed with the Board changing the 2014 meeting dates due to conflict with other Boards meetings. The new dates are as follows:

March 7, 2014  
June 6, 2014

September 5, 2014  
December 5, 2014

Dr. Bull made a motion, seconded by Mr. Caldwell to accept the dates. The motion carried.

Mr. Hill asked the Board to sign a new Conflict of Interest statement.

Ms. Wilkins mentioned to the Board about a Board member training offered by Judge Safely this will instruction the Board on how to work through a contested case, the training will be held August 19, 2014 at the Labor and Workforce building on French Landing.

Ms. Wilkins reported to the Board that she and Dr. Susan Hammonds-White appeared before the sunset review committee June 24, 2014, and the Board was renewed for four more years.

### **Applicant Interview**

The Board reviewed the application of the volunteer surrendered license of **Kimberly Rodgers, LPC/MHSP**. Dr. Bull made a motion, seconded by Mr. Caldwell, to approve her application in addition to taking the Tennessee Jurisprudence exam and completing three (3) hours of ethics by the end of calendar year 2014. The motion carried.

### **Newly Licensed**

Dr. Bull made a motion, seconded by Mr. Caldwell, to approve the newly licensed professional counselors. The motion carried.

**Gregory Alberico  
Leigh I. Anthony  
Shari Barfield  
Jean R. Barrett  
Cynthia Bryant  
Elizabeth Buffington  
Savannah Simpson Burton  
Lynn Conley  
Latonia M. Cox  
Jearl M. Cross  
Scott W. Darks  
Lindsay Daws  
Brooke Foxworthy  
Elizabeth Anne Gates  
Sean M. Gearson  
Grant Aaron Guiley  
Andrew M. Hamilton  
Jessica Hammer  
Kayleen M. Harris  
Valarie Harris  
Emily B. Heird  
Lisa Henderson  
Heather Hendree**

**Rochelle Joy Legare  
Maggie D. Lemley  
Olesya A. Leskel  
Zach Ludwig  
Kathryn Macleod Martin  
Brittany S. Mitchell  
Dora B. Montague  
Christi Nichole Nash  
Kari Needham  
Janet I. Newsham  
Barborita L. Parks  
Brittany Pattillo  
G. Michael Pilcher  
Jennifer L. Prewitt  
Eric B. Ralston  
Christopher B. Roberts  
Eric Ross  
Patricia D. Scott  
Matthew R. Simmons  
Robert Jackson Stewart  
Kerri Stock  
Kauri R. Tallant  
Lakeysha Monique Ward**

**Lindsey Hightower  
Lindsey S. Hudgins  
Cynthia D. Jackson  
Pamela P. Jines  
Jessi Johnson**

**Svea Welch  
Carrie White  
Angela Kay Wills  
Malinda Wilson**

Dr. Bull made a motion, seconded by Mr. Caldwell, to approve the newly licensed marital and family therapists. The motion carried.

**Jennifer Black  
Sara Bowers  
Summer Bryant  
Janet Harris  
Amy. E. Hayes**

**Mary Margaret Johnson  
James Milliron  
Breana Nease  
Laura Ward  
Bradley Wiles**

Dr. Bull made a motion, seconded by Mr. Caldwell, to approve the reinstated certified professional counselors. The motion carried.

**Martha N. Cheatham**

Dr. Bull made a motion, seconded by Mr. Caldwell, to approve the reinstated certified clinical pastoral therapists. The motion carried.

**Rodney M. Kochtitzky**

Dr. Bull made a motion, seconded by Mr. Caldwell, to approve the restated licensed professional counselors. The motion carried.

**Amber Crigger Davis  
Helen S. Goff  
Martha Morrison  
Layne H. Pickett**

**Wendy Powell  
Kim M. Roberts  
Ronald E. Swafford**

Dr. Bull made a motion, seconded by Mr. Caldwell, to approve the restated license marital and family therapists. The motion carried.

**Linda A. Hazel  
Robin Turnmine**

Dr. Bull made a motion, seconded by Mr. Caldwell, to approve the temporary licensed professional counselors. The motion carried.

**Sarah L. Allen  
Ellen L. Blaylock  
Cameron Carpenter**

**Jennifer Lujan  
Kori Leigh Meyers  
Morenike Murphy**

**Nancy Cross**  
**Jessica Ann Davidson**  
**Mary K. Fleming**  
**Alice Justiss**

**Amy Strakbein**  
**Dorothy S. Walters**  
**Laura E. Ward**  
**Laurie A. Winton**

Dr. Bull made a motion, seconded by Mr. Caldwell, to approve the temporary licensed marital and family therapists. The motion carried.

**Erin Andrews**  
**Bethany Brummitt**  
**Franklin P. Bunner, Jr.**  
**Christi Cross**  
**Joanna Dixon**  
**Jennifer Edwards**  
**Logan Gillen**  
**Gary L. Johnson**  
**Yvonne Rochelle Jones**

**Megan Kent**  
**Hilary King-Werthan**  
**Carolyn Kutsko**  
**Morgan Lueck**  
**Adam Marshall**  
**Hannah Pollard**  
**Kelly Sevin**  
**John L. Tindell**  
**Elizabeth Meghan Ware**

### **Correspondence**

**Rebecca Milhouse**, submitted a letter asking the Board if Tennessee allows online therapy. The Board responded by yes, those offering counseling or therapy to residents of Tennessee must be licensed in the state of Tennessee and electronic or teletherapy is not accepted. The Board is in the process of writing regulations and has not adopted any regulations or guidelines as of yet. However, when they are adopted they will apply to LMFTs as well.

**Brandon Canter** submitted a letter asking questions regarding temporary licensure as a LPC and payment. The Boards responded by yes, you will need to be an employee unless you receive a temporary license. Yes, you can advertise in your own name if you have a temporary license otherwise you will need to advertise through the practice. You may advertise under the educational level you have and you must indicate to clients you are currently under a temporary license. At this time the current requirements are set at 1000 hours of face to face contact.

**Dottie Cornett**, submitted a letter requesting approval of an off-site supervisor and extension of completing clinical hours. Supervision may be obtained offsite as long as the work place abides by the clinical setting rules. The Board will approve your request for extension of the four years. Mr. Caldwell made a motion, seconded by Dr. Hammonds-White, to accept the request. The motion carried.

**Genette Dugger**, submitted a question regarding allowing Rule 31 mediation to count toward clinical hours. The Boards view is Rule 31 mediation is mediation work an individual without a counseling education may be certified to do and the hours may not be counted toward your clinical hour requirement.

**Jeffery Herman**, submitted a letter asking clarification regarding requirement for training for those receiving supervision for licensure. The Board acknowledged that Mr. Herman has a copy of the old rules and would like to refer him to the current rules and reference section (e) under training.

**Kristen Penland**, Submitted a letter for consideration from the Board regarding distance supervision and therapy. The Board appreciates the information on how Alaska is currently planning to move forward with statutes/rules. Tennessee just passed a statute regarding telehealth, Public Chapter No. 675. This will take effect January 1, 2015. Generally, it establishes that telehealth services are a recognized and third-party billable way of providing healthcare when provided by a Tennessee licensed healthcare provider that is in compliance with the standards and rules adopted by the healthcare boards.

**Kyrstan Anderson**, asking how many CEU's may be obtained that are not face-face that will meet the twelve CEU requirements for providing supervision. The Board is willing to allow completion of six of the twelve CEU hours remotely. These six hours must still consist of live/interactive webinars which allow you the ability to ask questions and otherwise participate in the trainings. The Board does not endorse specific providers of these CEU's but suggest contacting the Tennessee Licensed Professional Counselors Associations.

**Linda Steele**, asking the Board if seeing clients in my home and accepting payment from them while working on a temporary MFT license under supervision. Holding a temporary license under a fully trained AAMFT approved supervisor, you have flexibility in your practice. The decision of whether to practice out of your home for a fee is one which should be discussed with your supervisor. The accountability for insuring that you are providing appropriate care and following the ethical rules and guidelines rests on your and your supervisor's shoulders.

**Lisa Higgins**, asked if the scope of practice for LPC/MHSP and your employer's request that you perform blood pressure readings, breathalyzer test, etc. While physical test such as blood pressure, finger sticks, and breathalyzers are not within the scope of practice for an LPC/MHSP, they are also not restricted to the scope of practice of another type of licensed healthcare providers, such as physicians or nurses. In fact any member of the public could perform any of these tests without violating the law. Therefore you are not generally prohibited from performing these actions. However, in a setting where you are assigned to counsel those upon you are performing these test, caution should be exercised. Any practice that has the potential to threaten the therapeutic alliance is prohibited as it may conflict with the governing ethical codes. It would be within your discretion as a healthcare provider to refuse to perform these tests if you believe that they stray into that realm.

**Millie Lace**, submitted a letter asking the Board if it will allow counseling of a Tennessee resident through distance counseling. Tennessee rules and regulations require that those offering counseling persons within Tennessee be licensed in the state of Tennessee. There is no exception for electronic or telecounseling. For this reason, your request is denied at this time.

**Mary Ann Sokolowski**, asked whether she can use telephonic house as clinical "face-to-face" hours for licensure purposes. The Board determined that those hours do not satisfy the 1500 face-

to-face hours that are required because they are not face-to-face, however they can be counted toward the other 1500 hours of “clinically-related activities” that are required to make up the 3000 hours.

**Kyle Williamson**, asked about a letter sent to him regarding a deficiency in his LPC temporary license. After review by the Board to be determined that this letter was in fact sent in error. You are correct after April 2014 you may receive a temporary license without taking the NCMHCE exam. The Administrative office reviewed and will issue your temporary license provisionally.

**Rand Michael**, asked whether Tennessee would be an appropriate licensure state for a prospective Trevecca student and whether the Board could be accommodating to distance supervision once the prospective student began her pre-licensure supervision. The Board is unable to give an answer at this time as the situation is too hypothetical. The Board would need more detail regarding the type of license (LPC, LPC/MHSP, LMFT) the student will pursue, the clinical setting for the post-master’s experience, etc. If your student continues to be interested in obtaining a Tennessee license, feel free to have her contact the Board in the future when she has more specific information.

Dr. Bull made a motion, seconded by Mr. Caldwell, to adopt the proposed Policy on LPC Clinical Setting Requirements as written. The Motion carried.

Ms. Barde submitted a proposed fact sheet to the Board regarding the four levels of licensure which will outline the scope, qualifications, and commonly asked questions. Dr. Bull made a motion, seconded by Mr. Caldwell, to accept the fact sheet as written. The motion carried.

Ms. Barde discussed revising the rules to eliminate the language “oral exam” from the LPC and MFT rules and replace it with a written jurisprudence exam. Dr. Bull made a motion, seconded by Mr. Caldwell, to all such language be drafted for a rule change. The motion carried.

The Board discussed defining Marriage and Family Therapy courses. Ms. Barde will work on drafting rules changing the language defining Marriage and Family Therapy courses.

Dr. Bull made a motion, seconded by Mr. Caldwell, to elect Dr. Susan Hammonds-White as Board chair and Dr. Bull as secretary. The motion carried.

Ms. Barde discussed with the Board proposed rules for adding MHSP to the current LPC licensure. Ms. Barde will work on drafting language for LPC wishing to add MHSP to their license.

With no other Board business to conduct, Dr. Bull made a motion, seconded by Mr. Caldwell, to adjourn at 12:22 pm. The motion carried.

Adopted by the Board for Professional Counselors, Marital and Family Therapist, Clinical Pastoral Therapist on this the 5th day of September, 2014.