General DOR FAQs

Q: Who is required to participate?

Any facility licensed under Tennessee Code Annotated Title 68, Chapter 11, Part 3. Tenn. Code Ann. § 68-11-314 to include all hospitals, including rehabs.

Q: What records are required to be submitted?

All inpatient, outpatient and "23 hour observation" records that have a diagnosis from the current list of reportable International Classification of Diseases code list (See DOR Manual).

Q: What diagnosis codes should be reported?

In order to ensure that all of the possible occurrences of the drug overdose codes are captured only include valid codes from the Diagnosis Code List.

Q: What is Drug Overdose Reporting used for?

TDH-OIA currently uses DOR data as positive confirmation of suspected overdose spikes around the state of Tennessee. This data also instructs leadership across the state of Tennessee (TDH, Mental Health & Substance Abuse, HIV/Hep A/Hep C, TBI, etc.) on how to direct appropriate responses and resources for the opioid epidemic. Finally, the regional offices and metropolitan health departments receive this data and are currently in the process of developing appropriate public health responses with their opioid data.

General DOR FAQs

Q: What will my backlog of data look like if I am new to DOR?

In order to keep the data consistent among the hospitals reporting, patient data is required to be submitted back to **October 1, 2016**. This backlog will look slightly different because of changes over time:

Data from **October 1, 2016 to January 4th, 2020** will include diagnosis codes indicating an opioid overdose

Data from **January 5, 2020** onward will include diagnosis codes indicating a drug overdose of opioids, stimulants, benzodiazepines, or muscle relaxants

Q: What are NPI, JARID, Trading Partner ID and how do I get them?

A National Provider ID (NPI) is a 10-digit code that identifies health providers in a standard way through the industry. To find your NPI, please visit NPPES.

A Joint Annual Report (JAR) ID is an ID given by the Health Care Facilities Licensing Board upon licensure. To find your JARID, please visit this TDH page.

The Trading Partner ID is an ID provided by TDH staff to DOR trading partners.

Q: What is a record trigger date?

The record trigger date is the date the visit record is deemed **complete** by an internal mechanism of the reporting hospital's choosing. Many of our trading partners use a billing trigger date for this.

Q: How long does the on-boarding process take?

A trading partner can complete the entire onboarding process in about two months; however, the actual time to production really depends on the readiness of the trading partner and on how many other trading partners TDH is currently onboarding.

DOR 2020 Transition FAQs

Q: Are the new diagnosis codes separate from the new format and SFTP?

Yes, regardless of data format and SFTP status, all trading partners are **required** to submit the new diagnosis codes starting on the report week of January 5th - 11th. To start submitting via SFTP, trading partners must use the new data format. Until the trading partner has completed testing and been approved to begin submission in the new format, trading partners should continue to submit in the old format using REDCap.

Please do not discontinue reporting in the old format until you have received approval from TDH.

Q: What is a Trading Partner Agreement (TPA)?

The TPA is a **non-legal** agreement between TDH and the reporting trading partner that outlines the technical details of the electronic routine exchange of data. The agreement documents the business intents and rules of each party, the methods of electronic transmission of the data, the scope, and definition of the data to be transferred. TDH will share a **draft** version of the TPA with the trading partner early in the on-boarding process to help explain business rules. This draft should **NOT** be submitted for signature until issues found in testing have been resolved and the TPA updated.

This agreement will need to be signed by both parties, and therefore may need to go through your legal department. Therefore, the TPA will need to be in the process of being signed (not necessarily signed and finalized) before moving to production.

Q: What are the next steps?

You can start testing with the new format as soon as you are connected via SFTP. We will schedule an initial call with you after successful SFTP connection to go over the testing process, but feel free to start **drafting a query** for the new data format as soon as you are able (NOTE: do **not** make changes to the query, report, or process of your current report.)

To move into production, every trading partner must send in three **consecutive** successful files with no errors. Additionally, trading partners must successfully test zero submission records, files with patient records, and be successfully connected to SFTP. Further details will be provided during testing. Finally, we will request you send in your backlog.