



The Tennessee Open Meetings Act passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting. Open meeting notices can also be accessed at <https://www.tn.gov/health/calendar.html>.

A detailed meeting agenda will be available on line when finalized at <https://www.tn.gov/health/calendar.html>. A copy may also be requested by calling the board office at (615) 741-5735.

TENNESSEE DEPARTMENT OF HEALTH  
HEALTH RELATED BOARDS  
MEMORANDUM

**Date:** April 11, 2018

**To:** Shelley Walker, Director of Communications and Media Relations

**From:** Teddy Wilkins, Unit Director

**Name of Board or Committee:** Council for Licensing Hearing Instrument Specialists

**Date of Meeting:** May 18, 2018

**Time:** 9:00 a.m., CT

**Place:** Health Related Boards  
Poplar Conference Room  
665 Mainstream Dr  
Nashville, TN 37243

Link to Live Video Stream:  
<https://web.nowuseeit.tn.gov/Mediasite/Play/29e6126fb12449dcb58df16be42d7a851d>

**Items on Agenda:**

1. Discuss and approve the meeting minutes from May 22, 2017
2. Receive reports/requests from the Office of Investigations

3. Receive Financial Report
4. Receive reports/requests from the Office of General Counsel
  - a. OGC Report
  - b. Agreed Orders
  - c. Consent Orders
5. Receive reports/requests from the Director/Administrator
6. Discuss and ratify/deny:
  - a. New Licensees
  - b. Reinstatements
7. Review Licensure Files
8. Discuss and ratify/deny Agreed Citations
9. Review Correspondence
10. Discuss and take action if needed regarding rulemaking, hearings, rule amendments, and policies
11. Discuss legislation and take action if needed
12. New Business
13. Adjourn

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28th day of the preceding month.