



The Tennessee Open Meetings Act passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting. Open meeting notices can also be accessed at <https://www.tn.gov/health/calendar.html> and on the bulletin board located in the reception area of the Health Related Boards located at 665 Mainstream Drive, Nashville, TN 37243.

A detailed meeting agenda will be available on line when finalized at <https://www.tn.gov/health/calendar.html>. A copy may also be requested by calling the board office at (615) 741-3807.

**TENNESSEE DEPARTMENT OF HEALTH
HEALTH RELATED BOARDS
MEMORANDUM
AMENDED**

Date: January 7, 2020

To: Shelley Walker, Director of Communications and Media Relations

From: Sabrina Craig-Boyd, Board Administrator

Name of Board: Board of Occupational Therapy

Date of Meeting: January 9, 2020

Time: 9:00 am CST

Place: Poplar Room
665 Mainstream Drive, Ground Floor
Nashville, TN 37243

Link to Live Video Stream:
<https://web.nowuseeit.tn.gov/Mediasite/Play/6c0698e7fced48d9b9301087d5c975201d>

Major Item(s) on Agenda:

- I. Call to Order
- II. Election of Officers
- III. Review and approve minutes from the October 24, 2019 meeting

- IV. Receive reports and/or requests from the Office of General Counsel
 - A. Contested Case(s)
 - B. Consent Order(s)
 - C. Agreed Order(s)
 - D. Order(s) of Compliance
 - E. Request(s) for Order of Modification

- V. Receive reports and/or requests from the Office of Investigations

- VI. Receive reports and/or requests from the Division of Health Licensure and Regulation

- VII. Applicant Interviews/Reviews
 - A. Edgerton, Audrey
 - B. Exum, Kaci

- VIII. Receive report from Tennessee Professional Assistance Program (TnPAP)

- IX. Review, approve/deny and ratify initial determinations
 - A. Newly Licensed
 - B. Reinstatements
 - C. Modality
 - D. Temporary Permits
 - E. Closed Files

- X. Receive reports and/or requests from the Administrative Office
 - A. Administrative Report
 - B. Agreed Citations
 - 1. Cosine, Jasmine OTA 2477
 - 2. Hall, Shannon OT 3693
 - 3. Hess Wesley OTA 1893
 - 4. McCormick, Lauren OT 5078
 - 5. Rambalky, Sunil OTA 3037
 - 6. Rutherford, Victoria OTA 1057
 - 7. Steen, Stephanie OT 5505

- XI. Discuss and take action, if needed, regarding correspondence
 - A. Rachel Moody OT- Request acceptance of PAMS certification issued in 2015

- B. Amie Goins OT- Request acceptance of PAMS certification issued in 2015
- C. Peggi Houston OT- Request acceptance of PAMS certification issued in 2015
- D. Lindsay Williams OT- Request acceptance of PAMS certification issued in 2015

XII. Discuss and take action, if needed, regarding legislation

XIII. Discuss and take action, if needed, regarding rulemaking hearings, rule amendments, and policies

- A. Lapsed license policy, penalties, time
- B. Penalty for CE Violation

XIV. Discuss Old and New Business

- A. Ratify April 30, 2020 Board Meeting Date
- B. Ratify 2021 Board Meeting Dates

January 14

April 29

July 29

October 7

- C. Approve attendees for AOTA Annual Conference and Expo, Boston MA, March 26-29, 2020
- D. CE Broker vote on mandatory or optional use

XV. Adjourn

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28th day of the preceding month.