



The Tennessee Open Meetings Act passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting.

**TENNESSEE DEPARTMENT OF HEALTH  
MEMORANDUM**

**Date:** January 15, 2019

**To:** Shelley Walker, Director of Communications and Media Relations  
Amber Ricks, Commissioner Office  
Michelle Long, Assistant Commissioner,  
Bureau of Health Licensure and Regulation

**From:** Ray Cook, Interim Director of Emergency Medical Service

**Name of Board or Committee:** Committee on Pediatric Emergency Care -  
*Joint Committee of the Board of Emergency Medical  
Services and the Board for Licensing Health Care  
Facilities*

**Date of Meeting:** February 6<sup>th</sup>, 2019

**Time:** 12:00 pm to 4:00 p.m. Central Time

**Place:** Tennessee Department of Health  
Poplar Room  
665 Mainstream Drive  
Nashville, TN 37243

**Major Item(s) on Agenda:** See Agenda for details

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28th day of the preceding month.