



**Tennessee Board of Medical Examiners'  
Committee for Clinical Perfusion**

**October 24, 2023**

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**MINUTES**

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Committee Members Present: Wendy Menowsky, CCP  
Chad Smith, CCP  
Deann Thelen, CCP  
David Webb, CCP

Staff Present:

Elyse Nyda, Office of General Counsel  
Stacy Tarr, Administrative Director  
Dexter Hawkins, Committee Administrator  
Brandi Allocco, Administrative Director  
Emily Godwin, Fiscal Director  
Dr. Kavita Vankineni, Medical Board Consultant

Ms. Nyda made opening remarks and provided an electronic overview of the requirements for a special meeting. All the requirements were satisfied.

Only certain matters are proper for an electronic meeting; accordingly, because a quorum of this board was unable to convene in a physical location today to consider this essential business, this WebEx remote meeting is necessary to protect the health, safety, and welfare of the citizens of Tennessee. Chad Smith motioned for approval to conduct the meeting electronically for this purpose, and Mr. Webb seconded the motion. A roll call vote was made and passed. Only certain matters are proper for a teleconference; accordingly, matters to be discussed meet the following requirements: the subject matter requires timely action, the physical presents of all members are not practical considering the period of time needed for action, and the participation by some or all of the members of the Committee by electronic means is necessary. The motion was made by Mr. Smith and seconded by Mr. Webb, and a roll call vote was made and passed. By roll call confirmation, all members present attested that they received all meeting materials prior to the meeting.

### **Approval of Minutes**

The Board reviewed the minutes from the May 26, 2023, emergency meeting, Ms. Thelen made a motion to approve all minutes, and Mr. Smith seconded the motion. A roll call vote was taken, and the motion passed.

### **Conduct New Business**

#### **Ratification of new licenses and reinstatements**

Mr. Smith made the motion to approve all licenses. Mr. Webb seconded the motion, a roll call vote was taken, and the motion was passed.

#### **Financial Report**

Ms. Emily Godwin presented the preliminary financial report for Fiscal Year 2023 to the Perfusionist Committee. She highlighted that the cumulative carryover has significantly surpassed the permissible threshold, suggesting a need for scrutiny regarding their fee structure. However, because there are salary and other increases, she recommended that they wait for their mid-year report before implementing a fee structure change. Chad Smith discussed the proximity to the financial threshold outlined in the financial report. Mr. Smith sought clarification from Ms. Tarr regarding any historical instances of committee investigations. It was confirmed that no investigations from Ms. Tarr's knowledge had been conducted. Mr. Smith agreed with the decision to postpone the reevaluation of the fee decrease; nevertheless, he advocated for proceeding with the decrease, citing thorough scrutiny of the fees by the committee in previous instances and emphasizing that this would mark the second reduction.

#### **Public Comment**

None.

#### **Adjournment**

Mr. Smith made a motion to adjourn the meeting. Mr. Webb seconded the motion, and the motion passed. Meeting adjourned at 9:32 am