

MEETING MINUTES
TENNESSEE BOARD OF ALCOHOL AND DRUG ABUSE COUNSELORS

DATE: January 17, 2020
TIME: 9:00 A.M.
LOCATION: Health Related Boards Conference Center
Poplar Room, 665 Mainstream Drive
Nashville, TN 37243

BOARD MEMBERS

PRESENT: David Brown, LADAC, Chair
Ella Bentley, LADAC, Secretary
Thomas Corman, LADAC
Major McNeil, Citizen Member

ABESENT MEMBER: Dr. Jane Abraham, LADAC, NCAC II

STAFF

PRESENT: Teddy Wilkins, Unit Director
Doris VanOvermerien, RBAA1
Kyonzte Hughes-Toombs, Deputy General Counsel

Ms. Teddy Wilkins, Unit Director called the meeting to order at 9:04 a.m. Ms. Wilkins determined that a sufficient number of members were in attendance to constitute a quorum. Ms. Wilkins asked staff to introduce themselves: Teddy Wilkins, Unit Director; Latonya Shelton, ASA3, Caroline Tippens, Assistant General Counsel.

Minutes

Upon review of the October 18 2019 minutes Mr. McNeil made a motion, seconded by Ms. Bentley to approve both sets minutes as written. The motion carried.

Office of General Counsel (OGC)

Litigation

Mrs. Hughes-Toombs informed the Board there are no cases currently in the Office of General Counsel pertaining to licensed alcohol and drug abuse counselors. There are two (2) cases in the field.

Rules

Public Chapter 131 (2019), the “Kenneth and Madge Tullis, MD, Suicide Prevention Training Act,” requires the Board to promulgate rules regarding suicide prevention training. Public Chapter 131 requires that beginning on January 1, 2020, all licensed LADACs must take at least one approved course from the Department of Mental Health on suicide prevention every four (4) years. The Board approved the changes required by Public Chapter 131 at its April 5, 2019 meeting. A Notice of Rulemaking has been filed and these rules will be heard before the Board on January 17, 2020.

Financial Report

Ms. Maria McCormick reviewed the Financial Report stating for the fiscal year ending June 30, 2019 actual revenue and expenditures. The Board incurred total direct expenditures of \$63,589.79 and allocated expenditures of \$8,928.53 for total expenditures of \$72,518.32 through ending fiscal year 2019.

Ms. McCormick said through fiscal ending year 2019 the Board Fee Revenue totaled \$83,900.00, current year net \$11,381.68 with a cumulative carryover of \$113,480.65.

Office of Investigations

Ms. Leonard stated her office had a total of eight (8) new complaints opened for the year end 2019. There has not been any complaints open for January 2020. Ms. Leonard informed the Board that she is not currently monitoring any practitioners. Ms. Leonard also stated the letters of concern or warnings are not reportable to the National Practitioner Databank (NPDB).

Administrative Report

Ms. Wilkins stated there are 468 licensees; seven (7) level one application; two (2) level two applications; four (4) reinstatement applications, and one (1) reciprocity application.

Ms. Wilkins stated six (6) licenses have been issued; two (2) retired; six (6) expired; forty-six (46) (online: 29) renewals and, zero (0) denials. Ms. Wilkins informed the Board there were twenty-nine online renewals which bring the percentage to sixty-three (63) percent numbers.

Ms. Wilkins stated the next meeting is: April 3, 2020; July 24, 2020 and October 9, 2020.

Ratify newly licensed/reinstated applications

Mr. McNeil made a motion, seconded by Mr. Corman, to approve the following newly licensed applicants. The motion carried.

Level 2

Pricscilla Broussard

Eugenia Carter

Tammy Rohane-Henderson

Collin Smith

Reinstatements

Mr. McNeil made a motion, seconded by Ms. Bentley, to approve the following reinstated applicants. The motion carried.

Elizabeth Andrews

Nita Mehr

Kenneth Richardson

Discussion and voting of Rule Making Hearing Action(s)

After a lengthy discussion and clarification the Board agreed to submit rule change packet regarding continuing education. Pursuant to rule 1200-30-01-.12 will read as follows: Level I Licensed Alcohol and Drug Abuse Counselors and Level II Licensed Alcohol and Drug Abuse Counselors must complete thirty (30) contact hours of alcohol and drug abuse continuing education every two (2) calendar years. Eighteen (18) hours must be face to face and twelve (12) hours may be via multi-media with at least six (6) of the thirty (30) hours relating to ethics. A Qualified Clinical Supervisor (QCS) must complete a minimum of ten (10) additional contact hours of training every two (2) years, in addition to the normal thirty (30) contact hours necessary to maintain licensure. Such additional contact hours must be specific to alcohol and drug clinical supervision. Six (6) hours of the ten (10) additional total hours of continuing education must be specific to clinical supervision ethics. Beginning January 1, 2020, Level I, Level II Licensed Alcohol Drug Abuse Counselors, and Qualified Clinical Supervisors (QCS) must complete a Board approved training program relative to suicide prevention at least once every four (4) years. Ms. Bentley made a motion to accept the rule 1200-30-01-.12 as written and Mr. McNeil seconded. A roll call vote was conducted and the vote passed unanimously.

Applicant Interview

Robbie Broughton- Upon review of Ms. Robbie Broughton's application, she marked "Yes" to question 9 "*Have you ever been convicted (including a "nolo contendere" plea or guilty plea) of a felony or a misdemeanor (other than a minor traffic offense) whether or not sentence was imposed or suspended?*" Upon review Ms. Broughton's statement and court documents, Mr. Corman had asked that Ms. Broughton appear at January 17, 2020 Board Meeting to answer questions regarding her criminal background history. After a brief discussion with the Board Mr. Corman made a motion to approve Ms. Broughton to sit for the level I exam and Ms. Bentley seconded the motion. The motion carried.

Nan Casey- Ms. Casey's license was voluntarily surrendered by a signed consent order at the April 20, 2018 Board meeting. Ms. Casey could not apply for reinstatement of her license until her federal sentence was fully expired or terminated. Ms. Casey had to also submit proof of attendance and completion of twenty (20) continuing education hours. Ms. Casey must show proof that at least ten (10) of the twenty (20) hours completed must be on the topic of ethics. Ms. Casey's continuing education hours must have been begun and successfully completed within twelve (12) months immediately preceding the date of the requested reinstatement. Ms. Casey's has submitted all required documentation to both the disciplinary coordinator and administrative office. Mr. McNeil made a motion to approve Ms. Casey's reinstatement application for licensure and Mr. Corman seconded the motion.

Ashley Coleman- Upon review of Ms. Ashley Coleman's application, she marked "Yes" to question 9 "*Have you ever been convicted (including a "nolo contendere" plea or guilty plea) of a felony or a misdemeanor (other than a minor traffic offense) whether or not sentence was imposed or suspended?*" Upon review Ms. Coleman's statement and court documents, Mr. Corman asked that Ms. Coleman appear at January 17, 2020 Board Meeting to answer questions regarding her criminal background history. After a brief discussion with the Board, Mr. Corman made a motion to approve Ms. Coleman to sit for the level II exam and Mr. McNeil seconded the motion. The motion carried.

Jimmy Cook (Lv1.) Mr. Cook application was reviewed at the April 20, 2018 Board meeting. Ms. Bentley reviewed Mr. Cook's application and request that he appear before the Board at the next scheduled meeting on July 13, 2018 to answer questions regarding an explanation of termination letter provided by Mr. Cook. On July 13, 2018 the Board voted to deny Mr. Cook's request for licensure. The Board's decision to deny your application for licensure was based upon a review of your application, in which you had included an application explanation of termination letter from Samaritan Recovery Community. The letter stated that Mr. Cook had an inappropriate sexual relationship with a client. On October 5, 2018 during a contested case hearing the Board upheld the previous denial of licensure. Today Mr. Cook is back before the Board because he is applying for a level 1 licensure. After a brief discussion with the Board, Mr. McNeil made a motion to approve Mr. Cook to sit for the level I exam and Ms. Bentley seconded the motion. The motion carried. Mr. Corman voted nay.

Application Review

Upon review of the application of **Mr. Ryan Bundren**, Ms. Bentley made a motion, seconded by Mr. McNeil, to approve Mr. Bundren to sit for the Level 2 written exam. The motion carried.

Upon review of the application of **Mr. John Chapdelaine**, Ms. Bentley made a motion, seconded by Mr. McNeil, to approve Mr. Chapdelaine licensure by reciprocity. The motion carried.

Upon review of the application of **Ms. Regina Healey**, Mr. Brown made a motion, seconded by Mr. McNeil, to approve Ms. Healey to sit for the Level 1 written exam. The motion carried.

Upon review of the application of **Mr. JohnMcAndrew**, Ms. Bentley made a motion, seconded by Mr. Brown, to approve Mr. McAndrew to sit for the Level 1 written exam. The motion carried.

Upon review of the application of **Mr. Mark Holladay** Mr. Corman made a motion, seconded by Ms. Bentley, to approve Mr. Holladay to sit for the Level 1 written exam. The motion carried.

Upon review of the application of **Ms. Elizabeth Miller** Mr. McNeil made a motion, seconded by Mr. Corman, to approve Ms. Miller to sit for the Level 2 written exam. The motion carried.

Upon review of the application of **Mr. Shawn Washburn** Mr. McNeil made a motion, seconded by Ms. Bentley, to approve Mr. Shawn Washburn to sit for the Level 1 written exam. The motion carried.

Upon review of the application of **Mr. Robert Wittke III** Mr. Corman made a motion, seconded by Ms. Bentley, to approve Mr. Robert Wittke III to sit for the Level 1 written exam. The motion carried.

Upon review of the application of **Ms. Tammy Yarbough** Mr. Brown made a motion, seconded by Mr. Corman, to approve MS. Yarbough to sit for the Level 1 written exam. The motion carried.

Discussion

Mrs. Huges-Toombs had the Board to review, discuss and accept the following statements:

Statement of Economic Impact to Small Businesses;
Economic Impact Statement Tenn. Code Ann. § 4-33-104;
Impact on Local Government Statement; and
Regulatory Flexibility Analysis.

After review and a brief discussion and clarification Ms. Bentley made a motion to accept the statements as written and Mr. Corman seconded the motion. This motion carried.

(Statements will be attached to the minutes)

With no other business to conduct, the meeting was adjourned at 11:02 a.m. The next meeting is April 3, 2020, 2020 at 9:00 a.m. at 665 Mainstream, Ground Floor, Nashville, Tennessee

These minutes were ratified at the July 24, 2020 Alcohol and Drug Abuse Counselor Board meeting.

