

**BOARD OF OCCUPATIONAL THERAPY
MINUTES**

DATE: October 26, 2017

TIME: 9:00 AM CST

LOCATION: Poplar Conference Room
665 Mainstream Drive, 1st Floor
Nashville, TN 37243

MEMBERS PRESENT: Amanda Newbern, OT, Board Chair
Marilyn Franklin, OT, Board Member
Anita Tisdale, OT, Board Member
Anita Mitchell, OT, Board Member

MEMBERS ABSENT: William Daniel, Board Secretary

STAFF PRESENT: Michael Sobowale, Unit Director
Mary V. Webb, Unit Manager
Crystal Bloom, Board Administrator
Denard Mickens, Assistant General Counsel
Lori Leonard, Disciplinary Coordinator
Noranda French, Division Financial Officer

GUESTS: Elaine Eaton, TnPAP Representative

Call to Order

A roll call of Board Members was initiated. With a quorum present, Ms. Newbern called the meeting to order at 10:00 A.M. CST. Mr. Sobowale introduced the new Unit Manager, Mary V. Webb, to the Board.

Minutes

After review, Ms. Franklin made a motion, seconded by Ms. Tisdale, to approve the minutes of the July 27, 2017 meeting as written. The motion passed.

Office of General Counsel Report

Conflict of Interest Policy

Mr. Mickens discussed the Conflict of Interest policy and reminded members of their obligation to share information regarding any matter in which they might have personal or financial interest in order for a decision to be made on whether a recusal is needed.

Rules

Mr. Mickens informed the Board that a Rulemaking hearing for the Occupational Therapy Board Rules is set to be held March 22, 2018 to discuss the following action items: amending Rule 1150-02-.06 to 1) reduce renewal fees for OTs from \$110.00 to \$85.00 and for OTAs from \$80.00 to \$60.00 and 2) amending Rule 1150-02-.06 to consolidate the application, registration and certificate fees into one application fee for OTs and OTAs.

Litigation

OGC currently has one (1) open case pertaining to the Board of Occupational Therapy. There were no Orders to present. Mr. Mickens reported to the Board that a Contested Case hearing for Cara Casey English, OTA# 1495, has been delayed to the next Board Meeting, March 22, 2018. Upon discussion, a suggestion was made to have the contested case heard in a special meeting in early 2018 instead of the March board meeting.

After discussion, Ms. Tisdale made a motion, seconded by Ms. Mitchell, to schedule the Contested Case for a special meeting on January 26, 2018. The motion carried.

Investigation and Disciplinary Reports

Ms. Lori Leonard, Disciplinary Coordinator, presented the report from the Office of Investigations. As of October 16, 2017, there were nine (9) open complaints on occupational therapists and twelve (12) open new complaints on occupational therapy assistants. There are fourteen (14) occupational therapy assistant cases being monitored, and twelve (12) occupational therapy cases being monitored. There was one (1) closed complaint for occupational therapists and one (1) closed complaint for occupational therapy assistants. Ms. Leonard also provided a list of currently monitored disciplined practitioners in the Office of Investigations which showed that there are four (4) occupational therapists on probation and four (4) occupational therapy assistants on probation.

Financial Report

Ms. Noranda French, Division Financial Officer, presented the Board's 2017 End-Year Financial Report. As of June 30, 2017, the Board had revenue of \$218,750 with expenditures of \$184,007. Fiscal Year 2017 closed with a cumulative carryover of \$ 383,758. Ms. French also provided a ten (10) year report of total retirees for each year with a trend of decrease in the number of retirees.

Tennessee Professional Assistance Program (TnPAP)

Elaine Eaton presented the TnPAP report to the Board. The report covered the period from July 1, 2017 to September 30, 2017 for a total of two (2) months. TnPAP monitored 1 individual, a referral from the Department of Health. One (1) case was closed.

Ratifications

Ms. Mitchell made a motion, seconded by Ms. Franklin, to ratify the list presented on newly licensed Occupational Therapists and Occupational Therapy Assistants, including Occupational Therapists and Occupational Therapy Assistants with modalities, license reinstatements, and closed files. The motion carried:

OCCUPATIONAL THERAPY RATIFICATION LIST

JULY 22, 2017 THROUGH OCTOBER 23, 2017

OCCUPATIONAL THERAPISTS – 53

ALLEN, KARRAH	LUINETTI, LINDA
BARNFIELD, LAUREN	MCKAY, KELLYN
BAURLE, ANNA	MILEY, KAYLIN
BERNARD, ANNAMARIE	MILLS, JAYME
BLAKELY, CARLY	MULLANEY, ROBERT
BUCHANAN, BRADLEY	MURILLO, ERWIN
CAMP, MOLLY	NELSON, MOLLIE
CAMPBELL, TAYLOR	NELSON-MANGUM, BROOKE
CHAMBERS, LEAH	NEWLAND, CAROLINE
CHILDERS, SAMANTHA	NORTHAM, HANNAH
COLLETTI, MEGAN	NUNLEY, ELLEN
CORONADO, MELISSA	PERCHINSKI, JERI
DEEL, AMY	RODGERS, KATE
DEPELTEAU, ANNA	SHERLIN, TIFFANI
DICKEY, CAROLINE	SIMERLY, DANIEL
DOUGHERTY, STEPHANIE	SNYDER, ELIZABETH
FAULKNER, MARY	SPENCER, INA
FOSTER, ELIZABETH	TODD, SHILAH
GLOVER, DEVON	TROUTMAN, REBECCA
GRANT, KELSEY	TYSON, HEIDI
GRIGSBY, MOLLY	WAMPLER, LINDSAY
HOLLAND, ERIN	WATSON, SHANE
HUNDLEY, ELLEN	WEBB, KAITLYN
JOHNSON, KIMBERLY	WELCH, LORI
KING, SHELBY	WELSH, CYNTHIA
KIRKWOOD, KEVIN	WINSTON, RENA
KITCHENS, HEATHER	

OCCUPATIONAL THERAPY ASSISTANTS – 58

ALEXANDER, MAKALEA	BURT, TANYA
BANNISTER, JESSICA	BUXTON, JESSICA
BROME, COURTNEY	CAMPBELL, BECKY
BRIGGS, ERICA	CARRILLO, MARIE
BUNCH, KIMBERLY	CHARLTON, SCOTT
BURROUGH, KEITH	CHENOWETH, JENNIFER

CONDY, JARED
COWAN, HALEY
CROWELL, BOBBY
DANDRIDGE, DARREN
DELPILAR, ISIAH
EAKES, KELSEY
ENIX, KATIE
ESSARY, SARAH
FORTENER, TARA
FOSTER, JASMINE
FOX, ANNA
GARLAND, HEATHER
GARNER, SARA
GAYSO, JANICE
GRODZICKI, MELISSA
HARRIS, ERIN
HENSON, TARA
HOLDER, HALEY
HOWE, SARA
JAMES, PAULA
KIKALOS, ALYSSA
KUCHERENKO, KATERYNA

LESTER, BRANDI
LICHWICK, LEE
LYALL, CRYSTAL
MANN, MORGAN
MCMULLIN, DONNA
MORELOCK, DAN
OROURKE, LORETTA
PERKINS, STEVEN
REEL, KAYLAN
SMITH, KATLYN
SPETH, KARINA
STILES, KESHA
STINNETT, AMY
SZATMARY, ALYSSA
TARPLEY, BREANNA
VANDER WOUDE, MARGO
WHITTEN, STEPHEN
WIBLEMO, CRYSTALYN
WILLIAMS, JENNA
WOOD, EMILY

MODALITIES

OT – 15

BALLARD, EMILY
BEMENT, JILL
DELAUGHTER, KATHRYN
DOWDY, DANIELLE
FOSTER, ELIZABETH
GILLISPIE, MARY
JENKINS, JULIE
JUDD, BETHANY
KESSLER, ROBIN
KEARNS, ALISON
RODGERS, KATE
WELCH WEST, AMBER
WOODARD, CAROLYN
WOODS, BRITTNEY
ZERWIC, TIMOTHY

OTA – 8

BLEDSON, CHELSEY
CARR, AMI
FAIRCHILD, PEGGY
FILDEW, HOLLY
FOX, AMY
ISMAIL, ABDULKARIM
WILSON, CONNIE
WANAMAKER, KELSEY

REINSTATEMENTS

OT- 7

FRAME, HANNAH
GIANNOTTI, STEVEN

OTA- 2

GRADY, MELISSA
PORIOR, WENDI

HUNTER, ERIN
MCALASTER, JUSTIN
ORR, KRISTA
ROGERS, DEVON
MAIRUNGI, STANLEY

CLOSED FILES- 7

OT- 3

BENCHIC, MELANIE
BJORGE, HOLLY
CARPENTER, KASEY
FULGHAM, MARIE
JUSTINE, BRANDON
BENCHIC, MELANIE

OTA- 4

CRONIN, CAITLIN
HOOKS, KELLY
LAING, MEGHAN
MEEKER, PHILLIP
PRIMES, SHARMEKIA
SLATER, ASHLEY
TAYLOR, TODD

Administrative Report

Crystal Bloom presented the following report from the Administrative Office:

A. STATISTICAL REPORT - The Board has 2700 total active OT licensees and 1527 OTAs as of October 23, 2017.

B. Licensing activities from July 22, 2017 through October 23, 2017:

OT	OTA
New applications received – 73	New applications received – 44
New licenses issued – 53	New licenses issued – 58
Reinstatements – 7	Reinstatements – 2
Number of paper renewals – 50	Number of paper renewals – 26
Number of renewals on line – 271	Number of renewals on line – 146
Number of licensees who retired – 6	Number of licensees who retired – 1
Failed to Renew/Expired Licensees – 30	Failed to renew/Expired Licensees – 23
Modality Certifications – 15	Modality Certifications – 8

The online renewals constituted a usage rate of approximately 84% of OT renewals during this period and 85% for OTAs.

TSAC Suspensions

There was one (1) student loan Default (TSAC) Order which resulted in license suspension to report on Belinda Kay Martin, OTA# 1664.

Board Members

The newest Board Member, Ms. Anita Tisdale, OT, was welcomed to the Board of Occupational Therapy.

2017 Conferences

American Occupational Therapy Association (AOTA) 2018 Annual Conference & Expo, Salt Lake City, UT – April 19 – 22, 2018. Members should please visit AOTA’s website for additional details.

Ms. Tisdale made a motion, seconded by Ms. Mitchell, to approve any interested board member to attend the AOTA 2018 Annual Conference & Expo. The motion carried.

Agreed Citations

There were no Agreed Citations to report for this time period.

Correspondence

1. CIAO Seminars requested course approval from the Board as a PAMs, (Physical Agent Modalities), course provider. After reviewing the course syllabus provided by CIAO Seminars, Board Consultant, Emmy Dagnan, OT, submitted recommendation of approval to the Board for consideration and approval.

After review and discussion by the Board, a motion was made by Ms. Mitchell, seconded by Ms. Tisdale, to approve CIAO Seminars as a Board approved PAMs course provider. The motion passed.

2. David Levine with the University of Chattanooga requested approval from the Board as a PAMs, (Physical Agent Modalities), course provider. After reviewing the course syllabus provided by David Levine, Board Consultant, Emmy Dagnan, OT, submitted recommendation of approval to the Board for consideration and approval.

After review and discussion by the Board, a motion was made by Ms. Mitchell, seconded by Ms. Tisdale, to approve David Levine with the University of Chattanooga as a Board approved PAMs course provider. The motion passed.

3. ACP (A Hanger Company), requested approval from the Board as a PAMs, (Physical Agent Modalities), course provider. After reviewing the course syllabus provided by ACP (A Hanger Company), Board Consultant, Emmy Dagnan, OT, submitted recommendation of denial to the Board for final decision.

After review and discussion by the Board, a motion was made by Ms. Franklin, seconded by Ms. Tisdale, for ACP (A Hanger Company), to reapply as a PAMS course provider with new course syllabus and instruction information that follows the Board’s Rules and Regulations. The motion passed.

Legislation

There was no new legislation to report at this time.

Adjournment

There being no other business to discuss, a motion was made by Ms. Mitchell, seconded by Ms. Tisdale, to adjourn the October 26, 2017 board meeting. The motion passed.

The meeting adjourned at 10:56am.

These minutes were ratified by the Board at the March 22, 2018 meeting.