

**MEETING MINUTES
TENNESSEE BOARD OF SOCIAL WORKER LICENSURE**

DATE: May 6, 2016

TIME: 9:00 a.m. CST

LOCATION: Iris Room, Ground Floor
665 Mainstream Drive
Nashville, TN 37243

BOARD MEMBERS

PRESENT: Adrienne Newman, LAPSW, Chair
Vicki Gardine Williams, LAPSW
Ann-Marie Buchanan, LMSW
Tara Watson, LCSW
Julia Axley, LBSW
Robert Zylstra, LCSW
Kenya Anderson, LMSW

BOARD MEMBERS

ABSENT: Amy Smith, LBSW
Elizabeth Randall, LCSW
Karen A. Armstrong, Citizen Member

STAFF PRESENT: Christi Stacey, Board Administrator
Teddy Wilkins, Unit Director
Todd Pinckley, Assistant General Counsel

Ms. Newman called the meeting to order at 9:10 a.m. A roll call was conducted and a quorum was present.

Minutes

Ms. Watson made a motion to accept the January 28, 2016 minutes with correction noted seconded by Ms. Buchanan. The motion carried.

Office of General Counsel

Mr. Pinkley stated the disciplinary actions as of May 3, 2016 were ten (10) cases in OGC against the Board's licensees. Seven (7) of which: Lictoria Woods, Cynthia Black Finch, Mabel Atekha,

Robert Cooper, Misty Bowen, Angela Aderogba and Sara White are scheduled to be resolved by Consent Order today.

Mr. Pinckley reported to the board the Office of General Counsel as requested at the last board meeting had a prepared a draft policy on application deadlines, and new draft of the boards telehealth rules to be presented to the board later in the meeting. The board's chapter rewrite is still in internal review with Ms. Huddleston, the chief deputy counsel of OGC. Reporting as of May 2, 2016 there is no legislation affecting the board. However there had been questions to the HRB staff how Senate bill 1556 and House bill 1840 which was signed in to law by Governor Haslam April 27, 2016 would affect social work. As it currently stands this law does not affect social workers since the law specifically amended title 63 chapter 22 of TCA and this chapter deals with professional counselors, marital and family therapist and pastoral therapist.

Mr. Pinckley requested the board's approval to attend FARB conference (Federation of Associations of Regulatory Boards) Regulatory Law Seminar in September to be held in Chicago, Illinois. Motion for Mr. Pinckley to attend the FARB conference was made by Ms. Williams, and seconded by Ms. Buchanan. The motion passed unanimously.

Investigative Report

Ms. Dorroh reviewed the Complaint Report stating there are three (3) complaints against LMSWs; no complaints for LAPSWs, and nine (9) complaints on LCSWs. Ms. Dorroh also went over the currently monitored practitioners report stating they were currently monitoring four (4) individuals.

Administrative Report

Ms. Stacey reviewed the Administrative Report with the board stating that as of May 4, 2016 there are 697 LBSWs; 2594 LMSWs; 290 LAPSWs and 2547 LCSWs. Ms. Stacey gave the number of licensees that retired between the dates of October 27, 2015 and May 5, 2016: there were four (4) LBSWs, sixty six (66) LMSWs, two (2) LAPSW and twenty four (24) LCSWs. Ms. Stacey said twenty eight (28) LBSWs, eighty (80) LMSWs, six (6) LAPSWs and twenty seven (27) LCSWs licenses expired during that timeframe. Ms. Stacey gave the breakdown of each level of licensure by month during that same time period that were newly licensed, applications received, expired and voluntarily retired.

Ms. Wilkins asked what the board preferred on which day they would rather meet on if we narrowed the scheduling down to one day. It was decided to keep the scheduling the way it currently was set to meet on Thursdays, and Fridays if carried over. She also asked the board's opinion on the information in the administrative reports, asking the board if they would be in agreement to Ms. Stacey giving a quarterly report rather than a monthly breakdown of new licensees. The board agreed that would be permissible.

Ms. Stacey gave the board dates for the remainder of 2016, and the projected dates for 2017

Meeting dates for 2016:

July 28-29, 2016

October 27-28, 2016

Meeting dates for 2017

February 2-3, 2017

May 4-5, 2017

July 27-28, 2017

October 26-27, 2017

For information purposes only Ms. Stacey presented the 2015 ASWB's Examination pass rates as received from the ASWB reported February 25, 2016. The report covered national pass rates as well as Tennessee's.

Board of Social Workers Legislative Update – 2016

Ben Simpson from the offices of legislative services for the commissioner from the department of health discussed two bills and the effect it would have pertaining to the rules for social work.

Public Chapter 763

Permits licensees whose licenses from a health-related board have expired to obtain reinstatement on the basis of a plan developed by the department of health for periodic payment of past due renewal fees and unattained continuing education instead of the current requirement of payment of all past due fees before reinstatement. This act will take effect on July 1, 2016.

Public Chapter 990

Eliminates the requirement that a healthcare services provider be at a hospital or other qualified site for the service to be considered telehealth services for insurance purposes; requires health insurance entities to reimburse healthcare service providers at the same rate for telehealth services as for in-person encounters. This act will take effect on July 1, 2016.

Public Chapter 719

Allows licensing authorities for certain state regulatory agencies to consider whether a person's conviction for the commission of a felony bears directly on the person's fitness to practice competently when making determinations regarding the person's licensure status. This act was effective upon the Governor's signature on April 6, 2016.

Public Chapter 926

States that no counselor or therapist providing counseling or therapy services in a private practice setting shall be required to counsel or serve a client as to goals, outcomes, or behaviors that conflict with the sincerely held principles of the counselor or therapist; provided, that the counselor or therapist coordinates a referral of the client to another counselor or therapist who will provide the counseling or therapy. Clarifies that violation of the 2014 American Counseling Association Code of Ethics shall not be grounds upon which the board shall exercise its powers. This act took effect on April 11, 2016.

Public Chapter 683

This act requires that any state mandated health benefit that takes effect on or after the effective date of this act apply not only to private health insurance issuers but also any managed care organization contracting with the state to provide insurance through the TennCare program and state or local insurance program. This act was effective on March 24, 2016.

Public Chapter 1044

Revises requirements for criminal background checks in certain health care facilities; convenes working groups on elder abuse by the department of human services, the commission on aging and disability, and the district attorney general conference. This act was effective upon the Governor's signature on April 28, 2016 except Section 4 and 8 both of which will take effect on July 1, 2016.

Continuing Education Agreed Citations

Ms. Axley made a motion, seconded by Ms. Williams, to approve the Agreed Citation for **Stacy-Lee Ashmeade**. The motion carried.

Ms. Buchanan made a motion, seconded by Mr. Zylstra, to approve the Agreed Citation for **Samantha Barker**. The motion carried.

Consent Order

Mr. Pinckley presented a Consent Order for **Lictoria Woods, LBSW #901**. Ms. Woods had been audited for her continuing education requirements and had not responded in a timely manner to HRB and had been referred over to OGC. Ms. Woods had completed the deficient hours. When the licensee responds to Mr. Pinckley quickly at that point they reduce the fines back to the original amount from HRB. Motion to approve the consent order for Lictoria Woods was made by Ms. Buchanan and seconded by Ms. Axley. The motion passed unanimously.

Mr. Pinckley presented a Consent Order for **Mabel Atekha, LMSW #3283**. Ms. Atekha had been audited for her continuing education requirements and had not responded in a timely manner to HRB and had been referred over to OGC. Ms. Atekha had completed her deficient hours. Motion to approve the consent order for Mabel Atekha was made by Ms. Buchanan and seconded by Ms. Axley. The motion passed unanimously.

Mr. Pinckley presented a Consent Order for **Angela Aderogba, LAPSW #21**. Ms. Aderogba had been audited for her continuing education requirements and had not responded in a timely manner to HRB, then had been referred over to OGC. Once it has been turned over to OGC and taken to the board, then signed by the board it is then given to the disciplinary coordinator. From the date it is signed by the board the licensee has six (6) months to complete the deficient hours. Motion to approve the consent order for Angela Aderogba was made by Ms. Buchanan and seconded by Ms. Watson. The motion passed unanimously.

Mr. Pinckley presented a Consent Order for **Misty Bowen, LBSW #140**. Ms. Bowen had been audited for her continuing education requirements and had not responded in a timely manner to HRB and had been referred over to OGC. Ms. Bowen had completed her deficient hours. Ms. Bowen did not contact Mr. Pinckley in a timely manner, and initially did not send in the requested fines. Her fine was set at \$200.00 as a result. Motion to approve the consent order for Misty Bowen was made by Ms. Buchanan and seconded by Ms. Williams. The motion passed unanimously.

Mr. Pinckley presented a Consent Order for **Cynthia Black Finch, LMSW #999**. The board had initially rejected her consent order and came back with an offer of a six month suspension and one year probation with a requirement of submitting quarterly reports. Ms. Black Finch had since agreed to the discipline. Motion to approve the consent order for Cynthia Black Finch was made by Ms. Buchanan, and was seconded by Mr. Zylstra. The motion passed.

Mr. Pinckley presented a Consent Order for **Robert Cooper, LCSW #5001**. Mr. Cooper engaged in a dual relationship with a supervisee. He further used alcohol during supervisory sessions. He agreed to three year probation of his license, and to continue to see the therapist he had been receiving treatment from for his impairment issues. He is to continue to see that therapist as long as it is beneficial per the code of ethics. He must practice under supervision during the term of probation and cause the supervisor to submit quarterly reports to the disciplinary coordinator in the Office of Investigations. He is also required to get ten (10) hours of continuing education credits in supervision, and pay a five hundred dollar (\$500.00) civil penalty. Motion to approve the consent order for Robert Cooper was made by Ms. Buchanan and seconded by Mr. Zylstra. The motion passed unanimously.

Mr. Pinckley presented a Consent Order for **Sara C. White, LCSW #360**. Ms. White engaged in a dual relationship with a patient. She has agreed to three year probation of her license. Motion to approve the consent order for Sara White was made by Ms. Buchanan and seconded by Ms. Watson. The motion passed unanimously.

Newly Licensed

Ms. Buchanan made a motion, seconded by Ms. Axley, to approve the following LMSWs for licensure:

Arlinda M. Baxter
Kerri A. Benjamin
Loren R. Biggs
Sheila M. Brewington
Teresa M. Broomfield
Edrica L. Buckmire
Thomas L. Carter
Marchelle M. Cole-Staley
Kevin Dekock

Blayke H. Bearman
Phillis M. Bennett
Jessica E. Blaylock
Megan E. Broadstreet
Meghan E. Brown
Clara E. Cardenas
Paul E. Clark
Nakeesha D. Davidson
Nicholas B. Deslattes

**Britney M. Duke
Sarah E. Evans
Amber L. Farris
Corie L. Fine
Jenny M. Gergely
Lisa M. Hale
Arte'Sia R. Hart
Abby Hernandez
Emily M. Hice
Dalya A. Hill
Ashlee Cobb Hyatt
Rebecca M. Jones
Lauren Lovelace
Amber D. Mahan
Anita J. Martin
Gerald F. Mayberry II
Sherry V. McMillan
William A. Montgomery
Laura Mosedale
Ashley J. Mullen
Lydia S. New
Konstance C. Pendleton
Meredith B. Reich
Stacey M. Ruoff
Valerie Schwetschenau
Daia G. Stager
Rhonda M. Stutz
Amy L. Thomas
Justin C. Throneberry
Rietta M. Turner
Carneisha J. Washington
Kristen R. West
Katherine R. Wilson
Elizabeth K. Wojtowicz
Amanda M. Young**

**Grace A. Eatherly
Bethany L. Farmer
Patricia A. Fasano
Mary A. Fisher
Dominick Grimaldi
Amber C. Hampton
Andrea E. Heaston
April D. Hibdon
Dana M. Hildebrand
Morgan C. Hobson
Melanie W. Jones
Debbie Layton
Meredith A. Macleod
Benjamin L. Marlow
Kory L. May
Rebecca McCurdy
William M. Miller
Tequeila C. Moon
Mary Moulder
Diana M. Neal
Carrie N. Niederhauser
Tasha T. Peniche
Katherine M. Reynolds
Jessica N. Schwerin
Rachel B. Smith
Lana D. Stephens
Devin L. Terry
De'Asia L. Thompson
Kayla E. Turner
Shannon Waldrup
Amanda R. Wentz
Jennifer L. Whitehead
Dominique M. Winters
Eugenia Jones Wyatt
Minna Hua Zhao**

The motion carried.

Ms. Axley made a motion, seconded by Mr. Zylstra, to approve the following LAPSWs for licensure:

Julia A. Hamilton

Korlu K. McCainster

The motion carried.

Mr. Zylstra made a motion, seconded by Ms. Buchanan, to approve the following LBSWs for licensure: the motion carried

**Jennifer L. Cox
LeSheryl D. Hardemon
Gwendolyn Washington
Thomas M. Spirito**

**Amy Lou Futrell
Meika E. McClendon
Jarvett Jeanene Shipp
Ashley K. Street Miller**

Ms. Buchanan made a motion, seconded by Ms. Axley, to approve the following LCSWs for licensure:

**Jennifer H. Adams
Jennifer M. Baker
Shannan Berntson
Sidonna (Kay) Bright
Snadra L. Call
Crystal D. DeBerry
Ester R. Dubique
Jenna Phillips Edwards
Richard M. Fridrick
Amanda L. Gitomer
Kenneth S. Ham
Pamela K. Hansen
Marnie J. Hemphill
Erica L. Ivey
Randle Jacskon
Aaron P. Johnson
Susan E. Joyce-Schmiesing
Jessica Kingsley
Renita C. Maiten
Tyra D. McNiel
Lacy A. Monday
Brenna S. O'Brien
Joseph A. Peery
Aimee E. Peters
Shylow J. Prewitt
Adrienne E. Rogers
Stephanie F. Senogles
Sarah Simulis
Cheryl Diane Stampely
Amber B. Street
Amy Elise Tanner
Jane Foster Trigg
Melanie J. Walker
Christy A. Ware**

**Rena Allgood
Jennifer C. Bennett
Stacey Braund
Tierra J. Brown
Charles Cobble
Deanna Lee Doran
Chanda M. Dunn
Hung Ngoh (Geraldine)
Kathleen A. Gewalt
Lauren S. Greene
Rachael A. Haney
Betsy J. Harris
Kimery T. Irby
Lisa Jackson
Cynthia R. Janke
Erica R. Johnson
Brian L. King
Amber D. Lawson
Brian A. McMillin
Jennifer Meighan
Lindsey R. Murkette
Samantha Padawer
Casey L. Permenter
Erin E. Pickney
Charles M. Putnam
Cynthia Scarborough
Jessica A. Shega
Ronica Smith
Martha Stanojevich
Jennifer Strunk
Reba Ann Terry
Heather J. Waggener
Sarah M. Walsh
Townley Davis White**

The motion carried.

LCSWs Initially Approved by Exam

Ms. Buchanan made a motion, seconded by Mr. Axley, to approve the following LCSWs for licensure by exam:

**Faranak Alviri
Jeffery Beaty
Suzanne Brown
Julie Burton
Monica Carney
Clayton Culp
Stephanie Dettloff
Katherine Ferrell
Erica Gentry
Audrey Hart
Dawn Hook
Christine Johnson
John Lancaster
Montoyia McGowan
Brooke Rudnik
Eleanor Sueing
Raphael Woodall**

**Cicely Alvis
Rachel Bolick
Krystal Bryant
Turquious Byrd
Meredith Casada
Jason Daniels
Katherine Dotson
Bethany Fiala
Kenneth Ham
Tiffany Hillsman
Tamara Johnson
Laura Kelley
Jana McCommon
Mallory Morris
Shamelia Shaw
Theresa Tankson
Mary Corbett**

The motion carried.

LCSWs Initially Approved / File Review to sit for exam

Ms. Watson made a motion, seconded by Mr. Buchanan, to approve the following LCSW applicant for exam:

Sarah Vassar

LCSWs Approved for Licensure by Reciprocity

Mr. Zylstra made a motion, seconded by Ms. Buchanan, to approve the following LCSWs for licensure by reciprocity:

**Jennifer Adams
Chanda Dunn
Hung Ngho Foraker
Kathleen Gewalt
Stephanie Senogles
Amy Tanner**

**Charles Cobble
Jenna Edwards
Lauren Greene
Erica Johnson
Jessica Shega
Jane Trigg**

Melanie Walker
Christy Ware

Sarah Walsh

The motion carried.

Reinstatements

Ms. Buchanan made a motion, seconded by Ms. Williams, to approve the following reinstated LBSWs:

Lesheryl D. Hardemon
Gwendolyn Washington Pattman

Meika E. McClendon
Jarvett Jeanene Shipp

The motion carried.

Ms. Buchanan made a motion, seconded by Ms. Axley, to approve the following reinstated LMSWs:

Kerri A. Benjamin
Teresa M. Broomfield
Dana M. Hildebrand
Devin L. Terry
Rietta M. Turner
Eugenia Jones Wyatt

Shelia M. Brewington
Patricia A. Fasano
Kory L. May
De'Asia L. Thompson
Shannon Waldrup

The motion carried.

Ms. Axley made a motion, seconded by Ms. Buchanan, to approve the following reinstated LAPSWs:

Julia A. Hamilton

Korlu K. McCainster

The motion carried

Ms. Buchanan made a motion, seconded by Ms. Williams, to approve the following reinstated LCSWs:

Sidonna (Kay) Bright
Brian L. King
Cynthia Scarborough
Reba Ann Terry

Marnie J. Hemphill
Charles m. Putman
Jennifer Strunk

The motion carried.

Request for CE Waivers

The Board reviewed continuing education waiver requests from the following licensees who were licensed in 2014/2015. Ms. Buchanan made a motion, seconded by Ms. Axley, to approve the waiver request.

Hargrove Bowels, LMSW #10653 – Waive 2015

Caitlin Wright, LMSW #10725 – Waive 2015

Dana J. Scott, LMSW #10408 – Waive 2015

The motion carried.

Correspondence Letters

Jane Davis, LCSW submitted a request for clarification on the definition of "Clinical contact hour" as stated in 1365-01-01(5) of the Rules & Regulations. Asking if increments of 15-20-30 minutes of therapeutic intervention be accumulative towards a contact hour? She stated she had spoken with other LCSWs also considering providing clinical supervision recently at the NASW-TN Clinical Supervision Workshop and there appears to be differing interpretations of this particular issue. After much discussion the board concluded that yes, the hours would count. Providing your clinical contact reflects what it is you're doing is true clinical work as outlined in the rules. That you could add increments of 15-20-30 minutes of therapeutic intervention to be accumulative towards one (1) contact hour once a period of forty-five minutes has been reached.

Marion Davis (sister of Mary Davis) submitted a letter in response to an audit that she received from the Division of Health Licensure and Regulations Office of Health Related Boards. The letter indicates that Mary was randomly selected to be audited for continuing competence and/or education for 2014 - 2015. She explained during our phone call, Mary is currently on a medical leave of absence from her job. The documentation that the audit is requesting regarding continuing competence and/or education is at her office. However, we do not know when she will be able to return to her office. We have asked her primary care physician to fax you a letter to confirm that she is on a medical leave of absence. Given these circumstances, we are requesting that she be granted an extension on the due date for providing the information to you. The letter was from her sister Marion Davis speaking for Mary Davis.

The Board reviewed Ms. Davis request for an extension on getting the CEU certificates retrieved for the audit. Ms. Buchanan made a motion, seconded by Ms. Watson, to approve the extra time request allowing her an additional six (6) months to get them turned in to the audit unit.

Policy on deadline for applications being submitted

The board reviewed the “Deadline Policy” for submitting applications that Mr. Pinckley had drafted by the suggested guidelines discussed at the January board meeting. A motion to approve the policy made by Mr. Zylstra and seconded by Ms. Watson. The motion carried.

Telecounseling Draft Rules

The board was presented with the current “Telehealth” rules Tenn. Code Ann. § 63-1-155 we already have in place and with the Telehealth rules of California for comparison. The board was asked to review the telehealth rules that Ms. Wilkins and Mr. Pinckley had drafted Tennessee’s code already in place, California’s rules and any additional information the board may be given by the ASWB as a result of the conference in order to discuss any changes they may want to see included. Ms. Stacey was to email the board members (present and absent) all information pertaining to telehealth to allow time to read through all information. The board asked that the email included the re-write rule changes already made that awaiting approval. The motion was made to table this until the following board meeting in July by Mr. Zylstra and seconded by Ms. Buchanan.

Other discussion by the board was the topic of our “clinical log forms” and that applicants were submitting their own personal versions of logged hours. The board was in agreement that “our” log forms only should be used, and the idea of including an insert when the LMSW’s are mailed their wall certificate of instruction on the proper form to use if they are going toward the LCSW licensure.

Ms. Buchanan presented the board with copies of her notes gleaned from the 2016 ASWB Spring Education Meeting held in New Jersey City, New Jersey.

Motion was made by Ms. Buchanan to adjourn the meeting at 11:45 am and seconded by Ms. Axley