

On Par with DOR

The Latest Drug Overdose Reporting News and Announcements

Reporting Tips

- If either your DOR Summary Report or Data Detail Validation File states your DOR record contains a warning, please reach out to TDH.Informatics@tn.gov for assistance with correcting the warning.
- To correct an error, TDH recommends using the [Error handling Guide](#) which contains detailed instructions on all possible errors, including their description, their likely causes and how to correct them.



[Click here for more information regarding Nonfatal Opioid Overdoses as Reported to the Tennessee](#)

DOR Connectivity

The Tennessee Department of Health (TDH) IT has recently updated the TDH SFTP Server which has caused unforeseen consequences for Trading Partners reporting electronically using SFTP. Those of you who had issues connecting we appreciate your patience and understanding as we worked to reestablish your connectivity. If you have any issues with connecting to the TDH SFTP environment, please contact TDH.Informatics@tn.gov.

Useful Resources

[DOR Manual](#)
[DOR Reporting Website](#)
[TN Annual SUDORS Report 2024](#)
[The Error Handling Guide](#)
[Reportable Diseases Rules & Regulations](#)
[Drug Overdose Deaths Report 2024](#)

DOR Newsletter Survey

We have created a survey to solicit your thoughts, opinions, and suggestions for new newsletter topics and content. It is our desire to provide you with valuable newsletter content that is informative and engaging for you!

Your feedback is extremely important to us. As you complete the survey keep in mind that you can provide us with feedback to improve content, foster partner participation, and to provide useful information to resolve reporting errors and connection issues, reporting tips, and to provide you with useful resources.

The survey can be completed in less than 5 minutes! A link to survey can be found at the end of this article. The survey will only be available for a limited time, so please complete the survey by **July 12th, 2024**. We appreciate your effort to complete the survey. Click the [DOR Newsletter Survey](#) link to access the survey.

Weekly Submission Reminder

Drug overdose data is to be submitted no later than close of business on Tuesday of each week. Submitted files should contain all nonfatal drug overdose records triggered Sunday through Saturday of the preceding calendar week. If a facility does not have any nonfatal drug overdose records to report, they must submit a "zero submission record" as part of the weekly drug overdose submission process.

Regular weekly submissions are crucial for maintaining a pipeline of information to our partners in the regions and metros across the state who use the data you provide to inform public health practice and intervention. To help with maintaining weekly submissions, TDH suggests working to automate your reporting process, ensuring that multiple people are trained and have access to TDH's SFTP site for submitting DOR weekly submission files. These steps will help to ensure your organizations success in maintaining and submitting their required weekly files.

If you have any questions or would like to request access for a new individual, please contact TDH.Informatics@tn.gov.

DOR SFTP Clean-up

The Office of Informatics and Analytics would like to remind you that you are required to clean your organizational folders from the SFTP server. To ensure the Department of Health's SFTP server continues to function optimally, we will be removing all Trading Partner's DOR SFTP server folders by removing archivable information on **July 2nd, 2024, at 9 a.m. CST**.

During this time, all but the four most recently provided DOR validation files will be archived and removed from your DOR/Out folders. Access to your SFTP server will not be affected during the archival process.

Please note that all archived validation files can be retrieved from the department of health by contacting TDH_informatic@tn.gov.

