



**STATE OF TENNESSEE  
DEPARTMENT OF HUMAN SERVICES**

JAMES K. POLK BUILDING  
505 DEADERICK STREET  
NASHVILLE, TENNESSEE 37243-1403

TELEPHONE: 615-253-4170 FAX: 615-532-9956  
TTY: 1-800-270-1349  
www.tn.gov/humanservices

**BILL LEE**  
GOVERNOR

**CLARENCE H. CARTER**  
COMMISSIONER

Date:

Bureau of Social Services Administration (BOSSA)  
194 Hernan Cortez Avenue, Suite 309  
Hagatna, Guam 96910

To Whom It May Concern:

In an effort to comply with the Child Care Development Block Grant (CCDBG) Act of 2014, 42 U.S.C. § 9858f(e)(2), we are requesting a check of your Child Protective Services (CPS) Central Registry for the person named below. This person has indicated that he or she lived in Guam in the last five years. This information is required to comply with the Adam Walsh Child Protection and Safety Act of 2006.

The Tennessee Department of Human Services is requesting a background check from Guam on the individual listed below:

First Name:		
Middle Name:		
Last Name:		
Previous Names (Alias):		
Sex:	DOB:	SSN:
Previous Guam address:		
Previous Guam address:		
Previous Guam address:		

Please feel free to contact me with any questions or concerns. Thank you for your attention to this matter.

Sincerely,

*Basem Girgis*

Basem Girgis | Program Coordinator  
Office of Inspector General/ Background unit  
James K. Polk Building, 15th Floor  
505 Deaderick Street, Nashville, TN 37243  
Basem.Girgis@tn.gov