



Tennessee Inmate Disciplinary Oversight Board

DATE & TIME

July 15, 2024

10:00am CST: Meeting starts

LOCATION

TENNESSEE TOWER

Conference room TDB

312 Rosa Parks Ave.

Nashville, TN 37203

Livestream: Meeting ID: 263 771 679 513 Passcode: zGjzdr

Dial-in by phone: [+1 629-209-4396](tel:+16292094396), [970013150#](tel:+1970013150) Phone conference ID: 970 013 150#

Join on a video conferencing device: Tenant key: stateoftn@m.webex.com Video ID: 114 292 205 8

CONVENED BY

Vanessa Murtaugh, Board Chair

Tennessee Inmate Disciplinary Oversight Board Office

Michael Stahl, Executive Director

For more information, please visit the Inmate Disciplinary Oversight Board Webpage at:
<https://www.tn.gov/IDOB.html>

This meeting is held in accordance with Tennessee Open Meetings Act

Please contact Michael.Stahl@tn.gov for information about Board meetings

AGENDA

10:00 Welcome, Introductions & Opening prayer

- The Chair will recognize the Board members present and those participating virtually (if applicable), as well as any members of the public present.
- Executive Director takes roll-call.
- The Chair will determine if a physical quorum is present.
- Quantel Lindsey will lead the opening prayer.

10:15 Review & Approval of Minutes (previously recorded and distributed)

- July 10, 2024 public meeting

10:20 Discussion regarding scope of work related to the Board's mission and goals

- Talking points include:
 - Review of statutory guidance
 - Review of previously adopted mission statement
 - Review of four fundamental questions previously presented by member Mike Dunn
 - Consideration of role IT consultant will play in execution of scope of work
 - Review of guidance by appointing authorities
 - Expectations of daily Board member duties and responsibilities

12:00 BREAK

12:30 Discussion of protocol related to review of inmate disciplinary incidents for May 2024

- Talking points include:
 - Review internal excel spreadsheet with updated facility/TOMIS data
 - Discuss/vote on remaining data needs to capture 1st half 2024 incidents
 - Discuss/vote on monthly incident review protocols
 - Discussion/vote on next steps once further incident review is identified as needed

3:30 Public Comment

- The Board shall reserve a period for public comment to provide the public with the opportunity to comment on matters that are relevant to the items on the agenda for the meeting. At the appropriate time, the Chair will open the meeting for public comment. Guests attending in-person shall make their intent to speak known and the Chair will recognize the individual.

3:45 Closing notes

4:00 Adjourn