

Instructions: Application for Coin-Operated Amusement Machine Decals

General Information

Any person engaged in the business of providing coin-operated amusement machines for public use is required to file a renewal application with the Department of Revenue on or before July 1st of each year for a licensee to engage in such business. This license will expire on June 30th of each year.

For new coin-operated amusement machines license and/or decal registrations, please use form VID 214 Application for Coin-Operated Amusement Machine License and Decals.

Taxpayers should submit online their fully completed renewal for a Master License and decals, along with the amount from Line 4 or Line 10, by visiting the Department's website at <https://tntap.tn.gov/eservices>. Alternatively, they may mail the license application and decal fees to the following address. Checks should be made out to the Tennessee Department of Revenue.

Tennessee Department of Revenue
Andrew Jackson State Office Building
500 Deaderick Street
Nashville, TN 37242

Application

Complete this section with the vending machine operator's business information.

Option 1 - Complete this section if you are renewing your license and purchasing decals.

Line 1: Enter the level of Master License needed.

Level 1 (50 or fewer machines) **\$500**; or
Level 2 (51 to 200 machines) **\$1000**; or
Level 3 (more than 200 machines) **\$2000**.

Line 2: Enter the total number of machines to be in use for the renewal.

Line 3: Multiple Line 2 by **\$10**. This is the total amount of decal fee that should be remitted.

Line 4: Add Line 1 and Line 3 for the total amount due. This is the total amount due for renewal of both the license and decal fees that should be remitted to the Department of Revenue.

Option 2 - Complete this section if you are registering for additional machines.

Line 5: Enter the total number of additional machines to be put into service.

Line 6: Multiple Line 5 by **\$10**. This is the total amount of decal fee that should be remitted.

Line 7: Enter the level of Master License previously purchased during the current period.

Line 8: Enter the new level of Master License needed.

Level 1 (50 or fewer machines) **\$500**; or
Level 2 (51 to 200 machines) **\$1000**; or
Level 3 (more than 200 machines) **\$2000**.

Line 9: Subtract Line 7 from Line 8. This is the additional amount owed for the new Master License Level.

Line 10: Add Line 6 and Line 9 for the total amount due. This is the total amount due for an amended renewal of both the license and decal fees that should be remitted to the Department of Revenue.