
Administrative Rules & Regulations - Employment Standards, Rule 0520-01-02-.03

The Background:

According to State Board of Education Administrative Rules and Regulations 0520-01-02-03 (i). Career and Technical Education (CTE) directors are required to submit a completed matrix during their first three years of employment as a CTE director. The department has various measures to determine the completion of the majority of the items listed on the CTE director matrix and have processes in place for follow up with directors who are not completing their expected duties. Additionally, the majority of CTE directors are required to earn Tennessee Academy for School Leaders (TASL) credit, as most have an administrator endorsement.

As the purpose of the matrix is to verify that CTE directors are meeting the expectations of their role, the department has refined its structures in order to effectively capture this information without additional reporting. Therefore, the department recommends an update to the Employment Standards rule to remove this requirement, which is a duplication of reporting efforts from CTE administrators.

This item proposes the following change:

Persons holding career and technical education supervisory positions, including local directors, supervisors, coordinator specialists, assistant principals for career and technical education, and center administrators, shall have one of the following sets of qualifications:

1. A bachelor's degree in career and technical education from an accredited four-year college or university, three (3) years of teaching experience in an approved career and technical education program, and two (2) years of appropriate employment experience in a recognized occupation; or
2. A bachelor's degree with a career and technical education endorsement, three (3) years teaching experience, two (2) years of appropriate work experience; or
3. An endorsement as a pre-K-12 administrator or secondary supervisor or principal.

The Fiscal Analysis Impact:

T.C.A. § 49-1-212 requires that the Department prepare a fiscal analysis of any policy, rule, or regulation proposed to the State Board of Education. This item has no financial impact on an LEA.

The Recommendation:

The Department of Education recommends acceptance of this item on first reading. The SBE staff concurs with this recommendation.