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**Board Meetings Policy 1.400**

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**The Background:**

This item presents changes to the State Board's meetings policy needed to provide better clarity around agenda adoption and development, distribution of materials prior to board meetings, reading requirements, and adds provisions related to Rulemaking hearings. Updates were also made to reflect that persons granted permission by the Chair to address the Board will have three (3) minutes to speak, unless the Chair grants permission for more or less time, depending on the circumstances.

Minor typographical changes were made for clarity and consistency.

**The Recommendation:**

SBE staff recommends acceptance of this item on first reading.