

# Crime Statistics Newsletter

## JANUARY DATA SUBMISSION DEADLINES

Remember that it is important to have your data submissions completed on time. If you are having technical issues or have questions, do not hesitate to contact a staff member at the CJIS Support Center to assist you in your submission.

**January 10, 2014**  
**Preliminary 2013 Data Submissions Due**

**January 17, 2014**  
**Preliminary 2013 Crime on Campus Data Available for Review**

**January 24, 2014**  
**Preliminary Crime in Tennessee/Hate Crime/LEOKA  
 agency data sent to agencies**

Please refer back to your November 2013 newsletter for deadlines coming up February through April.

## 2014 TIBRS TRAINING SCHEDULE

***DON'T PUT IT OFF, DON'T DELAY, SIGN UP TODAY!***

Please sign up for a class early this year!! Waiting until the end of the year is very, very risky. You just never know what is going to happen. An illness, accident, etc. may prevent you from attending that "last chance" class. When that situation occurs, we have to decertify the agency. It is not that we are insensitive to your situation, but we must follow the law and the TIBRS Rules.

Classes this year will begin in February. If you have already completed your sixteen hours of initial training, all you need to do is attend one eight hour class. This can be accomplished by attending a TIBRS Review class (see the attached schedule) or by attending the annual TIBRS Conference (Sept. 15-18, 2014). **Please see page 3 for the 2014 training schedule.**

To sign up for a TIBRS class, please email Dale King ([Dale.King@tn.gov](mailto:Dale.King@tn.gov)). Registration information for the TIBRS Conference will be available in June, 2014.

### Special Points of Interest

- Preliminary data submissions are due by January 10th, 2014.
- New "TIBRS Overview and Reporting" class will offered in 2014.
- Sign up early for a TIBRS class. The 2014 schedule can be found on pg. 3.

### Inside This Issue:

NEW! TIBRS Class	<b>2</b>
TN Crime Online	<b>2</b>
TIBRS Training Tip	<b>3</b>
2014 Training Schedule	<b>4</b>



## NEW TIBRS CLASS FOR 2014!

The "TIBRS Overview for Officers and Supervisors" class has been very successful in showing non-TIBRS personnel what TIBRS is all about. We have taught officers and supervisors the difference between TCA statutes/charges and TIBRS offense classifications. We have also taught them the definitions for all TIBRS Group A and Group B offenses. The evaluations written by those who have attended the class have been very positive.

In 2014, we're going to take it one step further. Many of you have asked if we would develop and teach a report writing class. We are currently revising the TIBRS Overview class. The morning session will cover the same topics as before, but the afternoon session is going to focus on report writing as it relates to TIBRS. We will discuss the mandatory TIBRS data elements, the importance of writing a detailed narrative, and more. The class will be called "TIBRS Overview & Report Writing" and will be taught in Jackson, Nashville and Sevierville. The class is open to all law enforcement personnel and will be certified for 8 hours of P.O.S.T. in-service credit.

***RACs and Alternate RACs also are welcome to attend, however, this class will not count toward their annual training requirement.*** The first class will be held at TBI Headquarters on Tuesday, April 8<sup>th</sup> from 0830 until 1630, and is limited to 30 persons. To enroll someone in a class, please email Dale King ([Dale.King@tn.gov](mailto:Dale.King@tn.gov)).



## USING TN CRIME ONLINE

Checking your agency's data on the Crime Online page is very important. Please look at your TN Crime Online data throughout the year to ensure that you agency's data is correct. The TN Crime Online website address is:

<http://www.tncrimeonline.com/>

Applications for access to TN Crime Online, as well as descriptions of the various reports that can be generated, may be found on the TIBRS webpage. If you have any questions about how to use or access TN Crime Online, please contact Steven Jancarek at (615) 744-4024 or Caitlin Orman at (615) 744-4136.



## Drug Origin Codes for Marijuana (12<sup>th</sup> Edition TIBRS Data Collection manual, page 22)

When reporting a Drug/Narcotic Violation, the Drug Origin code is a mandatory data element. If the drug type is marijuana, please use the following guidelines:

- If the drug type is **Processed Marijuana**, and it is seized anywhere other than where it was grown, the correct origin code is **ILLEGALLY IMPORTED** (Code 03).
- If the drug type is **Processed Marijuana**, and it is seized **indoors at the location of the grow**, the Drug Origin is **INDOOR GROW** (Code 04).
- If the drug type is **Processed Marijuana**, and it is seized **outdoors at the location of the grow**, the Drug Origin is **OUTDOOR GROW** (Code 05).
- If the drug type is **Cultivated Marijuana** (unprocessed or in plant form), and the drug is seized **indoors at the location of the grow**, the Drug Origin is **INDOOR GROW** (Code 04).
- If the drug type is **Cultivated Marijuana** (unprocessed or in plant form), and the drug is seized **outdoors at the location of the grow**, the Drug Origin is **OUTDOOR GROW** (Code 05).

**REMINDER:** “Illegally Imported” in this situation does not mean the drug was brought into the state or into the country from another state or country. For TIBRS reporting purposes, “Illegally Imported” means that the drug was not created/cooked/grown at the site of the seizure.

**EXAMPLE:** Subject is arrested in a parking lot for Simple Possession. The marijuana was grown at another location. The drug type is Processed Marijuana. For this incident, the correct Drug Origin is ILLEGALLY IMPORTED (Code 03).

As always, if you have any difficulty in entering any TIBRS incident, please contact someone in the TBI CJIS Support Center.

# 2014 TIBRS TRAINING SCHEDULE

<b>JANUARY</b>		
There will not be any TIBRS classes in January 2014		
<b>FEBRUARY</b>		
Tuesday, February 11	Introduction to Data Collection	TBI Headquarters, Nashville
Wednesday, February 12	TnCOP Software	TBI Headquarters, Nashville
<b>MARCH</b>		
Wednesday, March 5 (TENTATIVE)	Introduction to Data Collection	Civic Center, Sevierville
Thursday, March 6 (TENTATIVE)	TIBRS Review	Civic Center, Sevierville
Tuesday, March 25	Introduction to Data Collection	TBI Headquarters, Nashville
Wednesday, March 26	TnCOP Software	TBI Headquarters, Nashville
<b>APRIL</b>		
Thursday, April 3	Introduction to Data Collection	Union University, Jackson
Friday, April 4	TIBRS Review	Union University, Jackson
Tuesday, April 8	TIBRS Overview & Report Writing	TBI Headquarters, Nashville
Friday, April 11	TIBRS Review	TBI Headquarters, Nashville
Wednesday, April 23	Introduction to Data Collection	TBI Headquarters, Nashville
Thursday, April 24	TnCOP Software	TBI Headquarters, Nashville
<b>MAY</b>		
Monday, May 12	Introduction to Data Collection	TBI Headquarters, Nashville
Tuesday, May 13	TnCOP Software	TBI Headquarters, Nashville
Friday, May 30	TIBRS Review	TBI Headquarters, Nashville
<b>JUNE</b>		
Tuesday, June 10 (TENTATIVE)	Introduction to Data Collection	Civic Center, Sevierville
Wednesday, June 11 (TENTATIVE)	TIBRS Review	Civic Center, Sevierville
Thursday, June 12 (TENTATIVE)	TIBRS Overview & Report Writing	Civic Center, Sevierville
Tuesday, June 17	TIBRS Review	TBI Headquarters, Nashville
Tuesday, June 24	Introduction to Data Collection	TBI Headquarters, Nashville
Wednesday, June 25	TnCOP Software	TBI Headquarters, Nashville
<b>JULY</b>		
Wednesday, July 9	Introduction to Data Collection	Union University, Jackson
Thursday, July 10	TIBRS Review	Union University, Jackson
Friday, July 11	TIBRS Overview & Report Writing	Union University, Jackson
Tuesday, July 29	TIBRS Review	TBI Headquarters, Nashville
<b>AUGUST</b>		
Tuesday, August 5	Introduction to Data Collection	TBI Headquarters, Nashville
Wednesday, August 6	TnCOP Software	TBI Headquarters, Nashville
Tuesday, August 12 (TENTATIVE)	Introduction to Data Collection	Civic Center, Sevierville
Wednesday, August 13 (TENTATIVE)	TIBRS Review	Civic Center, Sevierville
Thursday, August 14 (TENTATIVE)	TIBRS Overview & Report Writing	Civic Center, Sevierville
Tuesday, August 19	TIBRS Overview & Report Writing	TBI Headquarters, Nashville
Tuesday, August 26	Introduction to Data Collection	TBI Headquarters, Nashville
Wednesday, August 27	TIBRS Review	TBI Headquarters, Nashville
<b>SEPTEMBER</b>		
Monday-Wednesday, September 15-17	Annual TIBRS Conference	Pigeon Forge

**West Tennessee LEIC- Jennifer Brooks**  
 (731) 984-6677 FAX (731) 668-9769  
 121 Executive Drive, Jackson, TN 38305  
 Email: [Jennifer.Brooks@tn.gov](mailto:Jennifer.Brooks@tn.gov)

**Middle Tennessee LEIC- Ryan Spraggins**  
 (615) 744-4290 FAX (615) 744-4662  
 901 R.S. Gass Boulevard, Nashville, TN 37216  
 Email: [Ryan.Spraggins@tn.gov](mailto:Ryan.Spraggins@tn.gov)

Benton	Gibson	Humphreys	Perry
Carroll	Hardeman	Lake	Shelby
Chester	Hardin	Lauderdale	Stewart
Crockett	Haywood	Lawrence	Tipton
Decatur	Henderson	Lewis	Wayne
Dickson	Henry	Madison	Weakley
Dyer	Hickman	McNairy	
Fayette	Houston	Obion	

Bedford	Franklin	Maury	Sumner
Bledsoe	Giles	Montgomery	Trousdale
Cannon	Grundy	Moore	Van Buren
Cheatham	Jackson	Putnam	Warren
Clay	Lincoln	Robertson	White
Coffee	Macon	Rutherford	Williamson
Davidson	Marion	Sequatchie	Wilson
DeKalb	Marshall	Smith	

**East Tennessee LEIC- Jim Clabo**  
 (865) 549-7853 FAX (865) 549-7811  
 1792 Neals Commerce Lane Knoxville, TN 37914  
 Email: [James.Clabo@tn.gov](mailto:James.Clabo@tn.gov)

Anderson	Grainger	Loudon	Roane	Blount	Greene	McMinn
Scott	Bradley	Hamblen	Meigs	Sevier	Campbell	Hamilton
Monroe	Sullivan	Carter	Hancock	Morgan	Unicoi	Claiborne
Hawkins	Overton	Union	Cocke	Jefferson	Pickett	Washington
Cumberland	Johnson	Polk	Fentress	Knox	Rhea	

## TIBRS User Group Officers

President	Patrick Twele	Memphis Police Department	<a href="mailto:patrick.twele@memphistn.gov">patrick.twele@memphistn.gov</a>	(901) 636-4893
Vice President	Sharon Case	Kimball Police Department	<a href="mailto:scase@townofkimball.com">scase@townofkimball.com</a>	(423) 837-7040
Sec/Treas	Michelle Denning	Sumner County Sherrif's Office	<a href="mailto:mdenning@sumnersheriff.com">mdenning@sumnersheriff.com</a>	(615) 442-1824
East Rep	Donna Patty	Knoxville Police Department	<a href="mailto:dpatty@cityofknoxville.org">dpatty@cityofknoxville.org</a>	(865) 215-7350
Middle East	Lois Evans	Marion County Sheriff's Office	<a href="mailto:loisevans@marioncosheriff.com">loisevans@marioncosheriff.com</a>	(423) 942-2525
Middle West	Kathy Ryan	Lawrenceburg Police Department	<a href="mailto:k.ryan@lawrenceburgpolice.org">k.ryan@lawrenceburgpolice.org</a>	(931) 762-0028
West	Amy Simcox	Memphis Police Department	<a href="mailto:amy.simcox@memphistn.org">amy.simcox@memphistn.org</a>	(901) 636-3511
College	Lisa Lynch-Morris	Volunteer State Community College	<a href="mailto:lisa.lynch@volstate.edu">lisa.lynch@volstate.edu</a>	(615) 230-3595

## CJIS Support Center Contact Information for TIBRS

NAME	TITLE	PHONE	E-MAIL	WORK HOURS
Jackie Vandercook	Statistics Assistant Director	(615) 744-4014	<a href="mailto:Jackie.Vandercook@tn.gov">Jackie.Vandercook@tn.gov</a>	7:00 - 3:30/4:30
Steven Jancarek	Statistical Analyst 4	(615) 744-4024	<a href="mailto:Steven.Jancarek@tn.gov">Steven.Jancarek@tn.gov</a>	7:30 - 4:00/4:30
Caitlin Orman	Statistical Analyst 3	(615) 744-4136	<a href="mailto:Caitlin.Orman@tn.gov">Caitlin.Orman@tn.gov</a>	8:00 - 4:30
Jennifer Brooks	West Tennessee LEIC	(731) 984-6677	<a href="mailto:Jennifer.Brooks@tn.gov">Jennifer.Brooks@tn.gov</a>	8:00 - 4:30
Lisa King	Quality Control LEIC	(615) 744-4030	<a href="mailto:Lisa.Capps@tn.gov">Lisa.Capps@tn.gov</a>	7:00 - 3:30
Jim Clabo	East Tennessee LEIC	(865) 549-7853	<a href="mailto:James.Clabo@tn.gov">James.Clabo@tn.gov</a>	7:00 - 3:30 EST
Dale King	Training LEIC	(615) 744-4026	<a href="mailto:Dale.King@tn.gov">Dale.King@tn.gov</a>	7:00 - 3:30
Ryan Spraggins	Middle Tennessee LEIC	(615) 744-4290	<a href="mailto:Ryan.Spraggins@tn.gov">Ryan.Spraggins@tn.gov</a>	8:00 - 4:30
CSU	Fax Number	(615) 744-4662		