

TBI and Your TIBRS Data

Each month, TBI processes your TIBRS files with our load program that checks for issues with mandatory data elements and data values. We do not edit or make changes to your data – unless an agency submits a written request for a change and time is insufficient for the agency to make the change themselves before annual publication. You are the data owner and responsible for your data submission, updates and edits to correct any and all errors. We only publish what your agency submits. We will review your data for data quality and reasonableness and ask questions about what we find. We will also pass along questions from the FBI pertaining to trend changes, data quality or reasonableness. But ultimately, it is your data and all changes must be made by your agency.

We collect additional data values for TIBRS data that are not collected by the FBI. Before sending that data to the FBI, we will convert the data value to a value they accept. For example, Stalking offenses are reported to the FBI as Intimidation. The extra property and location values we have added are converted to “other” for property and location so that your data will pass the FBI edit checks and be added to their database.

Remember – it is YOUR data and your responsibility to ensure its accuracy and completeness.

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All 2015 Yearly Publications Available on the TBI Website

The following publications are now available for viewing on the TBI website:

- Crime on Campus
- Crime in Tennessee
- Hate Crime
- Law Enforcement Officers Killed or Assaulted
- Domestic Violence Study

The annual School Crime report will be available on the website on June 22nd, 2015.

The publications can be accessed from http://www.tbi.tn.gov/tn_crime_stats/stats_analys.shtml

2015 June Tentative Publication Deadlines

06/08/2015	2014 Domestic Violence release
06/22/2015	2014 School Crime release

Checking for Valid Latitude/Longitude and Address Data

We deployed edit checking for address information in September 2013. However, it was not strictly enforced. We have been attempting to geo code address information for future crime mapping and are unable to complete the process due to incomplete address information.

Option 1 – We will check first for a valid Latitude and Longitude for Group A incidents and Group B arrests. A valid latitude for Tennessee will be between 34.85654 to 36.75412. The format must be 99.99999 for the latitude. A valid longitude for Tennessee will be from -81.59809 to -90.49735 in the format of -99.99999

Option 2 – If the latitude/longitude is missing or invalid, we will check for a complete address. The address **must** include a numeric, a street name, city, state **and** zip code. If your software allows for a second address field, this is usually reserved for apartment numbers, unit numbers, etc. Missing or incorrect information will error out. **Do not enter commas in any of the address fields.** Your software program should automatically place commas in your monthly TIBRS transmission files in the correct places.

Your Group A incidents and Group B Arrests must have one of the two options to pass edit checking and be added to the database.

TIBRS 2014 Conference Registration and Hotel Reservation Information

The 2015 TIBRS Conference will return to the Music Road Inn and Conference Center in Pigeon Forge, TN. This year the conference dates are September 14th through the 16th.

All agencies wishing to send attendees to the conference are asked to complete registration prior to the conference. A packet containing complete conference registration information will be sent to each agency at the end of June. The CJIS Support Center will send a notification via the ListServ when online registration opens. We anticipate opening the online registration at the end of June as well. Hotel reservation information also will be provided in the ListServ e-mail.

If you have any questions about hotel reservations, please contact Lisa King of the CJIS Support Center at (615) 744-4030 or lisa.king@tn.gov.



2015 TIBRS Training Schedule

JUNE			
Wednesday, June 10	0830-1630	Introduction to Data Collection	Union University, Jackson
Thursday, June 11	0830-1630	TIBRS Review	Union University, Jackson
Friday, June 12	0830-1630	TIBRS Overview & Report Writing	Union University, Jackson
Wednesday, June 17	0830-1630	Introduction to Data Collection	Roane State, Harriman
Thursday, June 18	0830-1630	TIBRS Review	Roane State, Harriman
Friday, June 19	0830-1630	TIBRS Overview & Report Writing	Roane State, Harriman
Tuesday, June 23	0830-1630	Introduction to Data Collection	TBI Headquarters, Nashville
Wednesday, June 24	0830-1630	TnCOP Software NEW USERS ONLY!	TBI Headquarters, Nashville
Monday, June 29	0830-1630	TIBRS Review	TBI Headquarters, Nashville
Tuesday, June 30	0830-1630	TIBRS Overview & Report Writing	TBI Headquarters, Nashville
JULY			
Tuesday, July 7	0830-1630	Introduction to Data Collection	TBI Headquarters, Nashville
Wednesday, July 8	0830-1630	TnCOP Software NEW USERS ONLY!	TBI Headquarters, Nashville
Thursday, July 16	0830-1630	TIBRS Review	Civic Center, Sevierville
Tuesday, July 21	0830-1630	TIBRS Review	TBI Headquarters, Nashville
AUGUST			
Monday, August 24	0830-1630	Introduction to Data Collection	TBI Headquarters, Nashville
Tuesday, August 25	0830-1630	TnCOP Software NEW USERS ONLY!	TBI Headquarters, Nashville
Wednesday, August 26	0900-1300	TnCrimeOnline	TBI Headquarters, Nashville

To sign up for a TIBRS class, please email Ryan Spraggins (Ryan.Spraggins@tn.gov) or Dale King (Dale.King@tn.gov).

Please include: first and last name of attendee(s), your agency’s name and ORI number, and the date(s) you wish to attend. Note the following regarding the training schedule:

- TIBRS Overview & Report Writing classes do not count toward initial or recertification training requirements for Reporting Agency Coordinators (RACs) or Alternate RACs.
- TnCrimeOnline class does not count toward initial or recertification training requirements for Reporting Agency Coordinators (RACs) or Alternate RACs. However, due to the many advantages of using TnCrimeOnline, we highly recommend that RACs and Alt. RACs attend the class if at all possible.
- Due to limited seating, TnCOP Software classes are for new users only.



CJIS Support Center NCIC/TIES & TIBRS STAFF



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<i>VACANT (TIBRS)</i> AUDITING		

REGIONAL CJIS SUPPORT CENTER REPRESENTATIVES/AUDITORS				
East Tennessee TIBRS	Region 1 (East/Middle) TIES	Middle Tennessee TIBRS	Region 2 (Middle/West) TIES	West Tennessee TIBRS
Jim Clabo 1791 Neals Commerce Lane Knoxville, TN 37914 (865) 549-7853 FAX: (865) 549-7811 James.Clabo@tn.gov	Ginger Irons 6040 Century Oaks Drive Chattanooga, TN 37416 (423) 634-2378 FAX: (423) 634-4003 Ginger.Irons@tn.gov	Ryan Spraggins 901 R.S. Gass Blvd. Nashville, TN 37216 (615) 744-4290 FAX: (615) 744-4555 Ryan.Spraggins@tn.gov	Carletta Scott 121 Executive Drive Jackson, TN 38305 (731) 984-6699 FAX: (731) 668-9769 Carletta.Scott@tn.gov	Vacant (TBI Jackson Field Office)

**For issues concerning TnCOP or CRMS, please complete the Fusion Center
Issue form (located on the TBI web site) and email to tncop.helpdesk@tn.gov
For immediate TnCOP issues, call or send a text to 615-210-3726 (text messages are the preferred choice).**

**West Tennessee - Vacant
121 Executive Park Drive, Jackson, TN 38305**

Benton	Fayette	Hickman	McNairy
Carroll	Gibson	Houston	Obion
Cheatham	Giles	Humphreys	Perry
Chester	Hardeman	Lake	Shelby
Crockett	Hardin	Lauderdale	Stewart
Decatur	Haywood	Lawrence	Tipton
Dickson	Henderson	Lewis	Wayne
Dyer	Henry	Madison	Weakley

**Middle Tennessee - Ryan Spraggins
(615) 744-4290 FAX (615) 744-4555
901 R.S. Gass Boulevard, Nashville, TN 37216
Email: Ryan.Spraggins@tn.gov**

Bedford	Jackson	Putnam	White
Cannon	Lincoln	Robertson	Williamson
Clay	Macon	Rutherford	Wilson
Coffee	Marion	Smith	
Davidson	Marshall	Sumner	
DeKalb	Mauzy	Trousdale	
Franklin	Montgomery	Van Buren	
Grundy	Moore	Warren	

**East Tennessee - Jim Clabo
(865) 549-7853 FAX (865) 549-7811
1791 Neals Commerce Lane, Knoxville, TN 37914
Email: James.Clabo@tn.gov**

Anderson	Claiborne	Hamblen	Knox	Overton	Sequatchie
Bledsoe	Cocke	Hamilton	Loudon	Pickett	Sevier
Blount	Cumberland	Hancock	McMinn	Polk	Sullivan
Bradley	Fentress	Hawkins	Meigs	Rhea	Unicoi
Campbell	Grainger	Jefferson	Monroe	Roane	Union
Carter	Greene	Johnson	Morgan	Scott	Washington

TIBRS User Group Officers

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