# Crime Statistics Newsletter

## Free Application for Remote Audits

Last year, the CJIS Support Center began doing remote audits for agencies with vendor software.  This year we are hoping to audit several more agencies using this method in an effort to save time and travel expenses.  Because we will be in our office performing an audit in your office, it is required that you open a gateway in order for us to access your data.  There are several free applications that will allow you to do this with the internet; however, one of the easiest to use is free software called join.me.

If your agency is scheduled for a TIBRS audit in 2015, please let us know if you would like information about how the remote audit process would work. Please remember, the remote audits are for agencies with vendor software only. It does not apply to TnCop.

## Annual Crime Publication Reminders

Please remember the following points as we prepare for the release of annual crime publications:

- Incidents with errors are not included in the reports. Please correct all incidents located in your agency's  error reports promptly

- We will include a list of agencies currently decertified for TIBRS compliance at the front of Crime in Tennessee

- Agencies with questionable data identified during the yearly review process may be footnoted if issues were not addressed or explained

## Editing and Submitting Old TIBRS Incidents

Recently, several TIBRS agencies have contacted the CJIS Support Center concerning editing and submitting old TIBRS incidents. Please remember that anytime you edit an incident originally submitted prior to the March 1st, 2013 TIBRS changes, the edited incident must comply with the current reporting standards. Once we deploy changes to the system, all data in the submission file regardless if it is new or old has to comply with the "in effect" reporting requirements.

_Example:_ _A January 2013 incident involving Simple Assault  and  a Spouse Victim  to Offender relationship that  is edited in May 2013 (after implementation of the Domestic Violence flag with March 1st changes), will now require a Yes or No response to the Domestic Violence question in the TIBRS Victim Segment._

If you have questions and/or concerns, please contact any member of the CJIS Support Center .

## 2015 February and March Data and Publication Deadlines

| 02/28/2015 | Final date to enter data for 2014 Crime on Campus |
|---|---|
| 03/13/2015 | 2014 Crime on Campus posted on SharePoint for Colleges/ Universities |
| 03/18/2015 | 2014 Crime on Campus release |
| 03/12/2015 | Final 2014 Crime in Tennessee/Hate Crime/LEOKA Data Submissions Due |
| 03/31/2015 | 2014 Crime in Tennessee posted on SharePoint for agencies |

**Note: Please see the January newsletter for the full list of data and publication deadlines.**

## Accessing Publications on SharePoint

Agencies will receive an e-mail via the list serv with instructions for accessing Crime in Tennessee, Hate Crime, and LEOKA on SharePoint. Colleges and Universities will be sent the link and password to review Crime on Campus via an e-mail from Kelsie Conrad.

Agencies will have approximately 5 business days to review before the reports are released to the media. Please contact us if you have any questions.

## Important Training Reminders—Schedule can be found on the next page

Please note the following regarding the training schedule:

- TIBRS Overview & Report Writing classes do not count toward initial or recertification training requirements for Reporting Agency Coordinators (RACs) or Alternate RACs.

- TNCrimeOnline classes do not count toward initial or recertification training requirements for Reporting Agency Coordinators (RACs) or Alternate RACs. However, due to the many advantages of using TNCrimeOnline, we highly recommend that RACs and Alt. RACs attend the classes if at all possible.

- Due to limited seating, TnCOP Software classes are for new users only.

# 2015 TIBRS Training Schedule

| MARCH | | |
|---|---|---|
| Wednesday, March 4 | Introduction to Data Collection | Civic Center, Sevierville |
| Thursday, March 5 | TIBRS Review | Civic Center, Sevierville |
| Monday, March 30 | Introduction to Data Collection | TBI Headquarters, Nashville |
| Tuesday, March 31 | TnCOP Software    *NEW USERS ONLY!* | TBI Headquarters, Nashville |
| APRIL | | |
| Wednesday, April 1 | Introduction to Data Collection | Union University, Jackson |
| Thursday, April 2 | TIBRS Review | Union University, Jackson |
| Tuesday, April 21 | TIBRS Overview & Report Writing | TBI Headquarters, Nashville |
| Monday, April 27 | Introduction to Data Collection | TBI Headquarters, Nashville |
| Tuesday, April 28 | TnCOP Software    *NEW USERS ONLY!* | TBI Headquarters, Nashville |
| MAY | | |
| Tuesday, May 5 | TIBRS Review | TBI Headquarters, Nashville |
| Tuesday, May 26 | TNCrimeOnline (0900 to 1300) | TBI Headquarters, Nashville |
| Wednesday, May 27 | Introduction to Data Collection | TBI Headquarters, Nashville |
| Thursday, May 28 | TnCOP Software    *NEW USERS ONLY!* | TBI Headquarters, Nashville |
| JUNE | | |
| Wednesday, June 10 | Introduction to Data Collection | Union University, Jackson |
| Thursday, June 11 | TIBRS Review | Union University, Jackson |
| Friday, June 12 | TIBRS Overview & Report Writing | Union University, Jackson |
| Wednesday, June 17 | Introduction to Data Collection | Roane State, Harriman |
| Thursday, June 18 | TIBRS Review | Roane State, Harriman |
| Friday, June 19 | TIBRS Overview & Report Writing | Roane State, Harriman |
| Tuesday, June 23 | Introduction to Data Collection | TBI Headquarters, Nashville |
| Wednesday, June 24 | TnCOP Software    *NEW USERS ONLY!* | TBI Headquarters, Nashville |
| Monday, June 29 | TIBRS Review | TBI Headquarters, Nashville |
| Tuesday, June 30 | TIBRS Overview & Report Writing | TBI Headquarters, Nashville |

## To sign up for a TIBRS class, please email Dale King (Dale.King@tn.gov).

## CJIS Support Center TIBRS Program Contact Information
## 901 R.S. Gass Boulevard, Nashville, TN 37216
## Fax Number: 615-744-4555

| | | | |
|---|---|---|---|
| **Jackie Vandercook**<br>CJIS DIRECTOR | (615) 744-4014 | Jackie.Vandercook@tn.gov | 7:00 - 3:30 |
| *Data Analysis & Reporting Team (DART)* | | | |
| **Steven Jancarek**<br>STATISTICAL ANALYST | (615) 744-4024 | Steven.Jancarek@tn.gov | 8:00 - 4:30 |
| **Kelsie Conrad**<br>STATISTICAL ANALYST | (615) 744-4016 | Kelsie.Conrad@tn.gov | 8:00 - 4:30 |
| **Lisa King**<br>LAW ENFORCEMENT INFORMATION COORDINATOR | (615) 744-4030 | Lisa.Capps@tn.gov | 7:00 - 3:30 |
| *Auditing, Compliance & Training Team (ACTT)* | | | |
| **Dale King**<br>LEAD LAW ENFORCEMENT INFORMATION COORDINATOR (TRAINING, AUDITING) | (615) 744-4026 | Dale.King@tn.gov | 7:00 - 3:30 |
| **Jennifer Brooks (AUDITING)**<br>LAW ENFORCEMENT INFORMATION COORDINATOR | (731) 984-6677 | Jennifer.Brooks@tn.gov | 8:00 - 4:30 |
| **Jim Clabo (AUDITING)**<br>LAW ENFORCEMENT INFORMATION COORDINATOR | (865) 549-7853 | James.Clabo@tn.gov | 7:00 - 3:30 (EST) |
| **Ryan Spraggins (AUDITING)**<br>LAW ENFORCEMENT INFORMATION COORDINATOR | (615) 744-4290 | Ryan.Spraggins@tn.gov | 8:00 - 4:30 |

*For issues concerning TnCOP or CRMS, please complete the Fusion Center*

*Issue form (located on the TBI web site) and email to tncop.helpdesk@tn.gov*

**For immediate TnCOP issues, call or send a text to 615-210-3726 (text messages**

**are the preferred choice).**

**West Tennessee LEIC- Jennifer Brooks**
(731) 984-6677  FAX (731) 668-9769
121 Executive Drive, Jackson, TN  38305
Email:  Jennifer.Brooks@tn.gov

| | | | |
|---|---|---|---|
| Benton | Gibson | Humphreys | Perry |
| Carroll | Hardeman | Lake | Shelby |
| Chester | Hardin | Lauderdale | Stewart |
| Crockett | Haywood | Lawrence | Tipton |
| Decatur | Henderson | Lewis | Wayne |
| Dickson | Henry | Madison | Weakley |
| Dyer | Hickman | McNairy | |
| Fayette | Houston | Obion | |

**Middle Tennessee LEIC- Ryan Spraggins**
(615) 744-4290  FAX (615) 744-4555
901 R.S. Gass Boulevard, Nashville, TN 37216
Email:  Ryan.Spraggins@tn.gov

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|---|---|---|---|
| Bedford | Franklin | Maury | Sumner |
| Bledsoe | Giles | Montgomery | Trousdale |
| Cannon | Grundy | Moore | Van Buren |
| Cheatham | Jackson | Putnam | Warren |
| Clay | Lincoln | Robertson | White |
| Coffee | Macon | Rutherford | Williamson |
| Davidson | Marion | Sequatchie | Wilson |
| DeKalb | Marshall | Smith | |

**East Tennessee LEIC- Jim Clabo**
(865) 549-7853   FAX (865) 549-7811
1791 Neals Commerce Lane, Knoxville, TN  37914
Email:  James.Clabo@tn.gov

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|---|---|---|---|---|---|---|
| Anderson | Claiborne | Greene | Jefferson | Meigs | Polk | Sullivan |
| Blount | Cocke | Hamblen | Johnson | Monroe | Rhea | Unicoi |
| Bradley | Cumberland | Hamilton | Knox | Morgan | Roane | Union |
| Campbell | Fentress | Hancock | Loudon | Overton | Scott | Washington |
| Carter | Grainger | Hawkins | McMinn | Pickett | Sevier | |

# TIBRS User Group Officers

| | | | |
|---|---|---|---|
| **President** | Patrick Twele | Memphis Police Department | patrick.twele@memphistn.gov |
| **Vice President** | Sharon Case | Kimball Police Department | scase@townofkimball.com |
| **Secretary/Treasurer** | Michelle Denning | Sumner County Sherriff's Office | mdenning@sumnersheriff.com |
| **East Representative** | Donna Patty | Knoxville Police Department | dpatty@cityofknoxville.org |
| **Middle East Representative** | Billy Mason | Jasper Police Department | billymason@jasperpolice.com |
| **Middle West Representative** | Kathy Ryan | Lawrenceburg Police Department | k.ryan@lawrenceburgpolice.org |
| **West Representative** | Amy Simcox | Memphis Police Department | amy.simcox@memphistn.org |
| **Colleges/Universities** | Lisa Lynch-Morris | Volunteer State Community College | lisa.lynch@volstate.edu |