



STATE OF TENNESSEE  
DEPARTMENT OF TRANSPORTATION  
DESIGN DIVISION  
NASHVILLE, TENNESSEE 37243-0348

INSTRUCTIONAL BULLETIN NO. 10-10

Regarding Revised Request for Soils Survey Form

**Effective immediately**, Figure 3-2, Request for Soils Survey Form located in the Section 3, Chapter 1 of the Roadway Design Guidelines is revised as shown on the attached sheet.

A handwritten signature in cursive script that reads "Carolyn Stonecipher".

Carolyn Stonecipher, Civil Engineering Director  
Design Division

September 21, 2010  
CS:ARH

**3-110.05 SOILS AND GEOLOGY REPORTS** (See 3-140.00)

On all projects which have grade and drain, the Soils and Geology Report shall be requested approximately one month prior to requesting the Preliminary Plans Field review. Two (2) half-size sets of prints of the plans **with existing contours** on the present layout sheets and two (2) half-size sets of prints of the cross-sections will be submitted to the Geotechnical Engineering Section of the Materials and Tests Division for a Soils and Geology Report. The designer is to submit a request for C.B.R. tests, which will be needed for pavement design. If a grade or alignment change is made on the project subsequent to the submission of the plans, then replacement plan sheets and cross-section sheets are to be resubmitted.

All soils data shall be incorporated into the plans prior to submission of final Right-of-Way Plans.

Once soils data is added on the cross-sections, the Design Manager will submit one (1) half size set of plans and one (1) half size set of cross-sections to the Geotechnical Engineering Section for review and approval. On projects with major geotechnical considerations, the Geotechnical Engineering Section may request additional prints of the plans and/or cross-sections for review at other stages of plan development.

A copy of the Request for Soils Survey Form is shown in Figure 3-2.



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**REQUEST FOR SOILS SURVEY**

TO: Mr. Len Oliver  
 Civil Engineering Manager 2  
 Geotechnical Engineering Section  
 Materials and Tests Division  
 6601 Centennial Boulevard  
 Nashville, TN 37243-0360

FROM: Design Manager  
 Design Division

DATE OF REQUEST:

DATE REQUESTED BACK:

WE REQUEST SOILS SURVEY DATA, C.B.R. and WATER SAMPLE RESULTS, IF NEEDED ON:

PROJECT NO. :

COUNTY:

ROUTE NO. :

PROJECT LENGTH:

DESCRIPTION OF PROJECT:

THE FOLLOWING DATA RELATIVE TO THE PROJECT IS SUBMITTED HEREWITH:

NO. OF SETS	DESCRIPTION
2	Half-size prints
2	Half-size cross-sections

REMARKS:

**Figure 3-2  
 Request for Soils Survey Form**