



**STATE OF TENNESSEE  
DEPARTMENT OF TRANSPORTATION**

**ROADWAY DESIGN DIVISION**  
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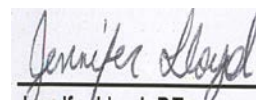
**INSTRUCTIONAL BULLETIN NO. 14-09**

**Regarding Turn-In Dates and Letting Schedules for 2015**

Attached to this bulletin is the 2015 letting schedule with a chart showing dates to be met for various activities.

Plans and estimates for projects assigned to a letting should be turned into the Plans Assembly Group no later than the turn-in date shown on the attached chart.

Instructional Bulletin 13-19 should be voided after the December 5, 2014 letting.

  
Jennifer Lloyd, PE  
Civil Engineering Director  
Roadway Design Division

8/8/14  
JL:ARH:MWC  
Attachment

## 2015 LETTING SCHEDULE

ACTIVITY	LETTING Feb 13	LETTING March 27	LETTING May 15	LETTING July 10	LETTING Aug 28	LETTING Oct 16	LETTING Dec 4	WEEKS BEFORE LETTING
<b>TDOT Design Manager</b> verifies <u>all</u> deliverables have been received to allow completion of plans in accordance with the roadway design checklist.	Sep 10	Oct 22	Dec 10	Feb 4	Mar 25	May 13	Jul 1	22-1/2
<b>TDOT Design Manager</b> schedules and distributes prints for construction field review	Oct 10	Nov 21	Jan 9	Mar 6	Apr 24	Jun 12	July 31	18
<b>Regional Construction Office</b> furnishes information and logs to Design for development of resurfacing plans for State Routes	Oct 29	Dec 10	Jan 28	Mar 25	May 13	Jul 1	Aug 19	15-1/2
<b>Consultant</b> furnishes final roadway plans w/ estimate to Design Division for review	Nov 5	Dec 17	Feb 4	Apr 1	May 20	Jul 8	Aug 26	14 1/2
<b>Regional ROW Office</b> submits "removal of structures" letter to the Design Division or Regional Design Office	Nov 12	Dec 23	Feb 11	Apr 8	May 27	Jul 15	Sep 2	13 1/2
<b>Consultant</b> furnishes Structures Division final structure plans w/estimate for review and checking	Nov 19	Dec 30	Feb 18	Apr 15	Jun 3	Jul 22	Sep 9	12-1/2
<b>Design Division or Reg. Design Office</b> begins "in house" checking of final Roadway Plans prior to turn-in for letting	Nov 25	Jan 7	Feb 25	Apr 22	Jun 10	Jul 29	Sep 16	11-1/2
<b>Regional Utility Engineer</b> furnishes utility plans to the Plans Assembly Section.	Nov 25	Jan 7	Feb 25	Apr 22	Jun 10	Jul 29	Sep 16	11-1/2
<b>Design Division or Reg. Design Office</b> submits final roadway plans w/estimate to the Plans Assembly Section	<b>Dec 3</b>	<b>Jan 14</b>	<b>Mar 4</b>	<b>Apr 29</b>	<b>Jun 17</b>	<b>Aug 5</b>	<b>Sep 23</b>	<b>10-1/2</b>
<b>Structures Division</b> submits final structure plans with estimate to the Plans Assembly Section	Dec 3	Jan 14	Mar 4	Apr 29	Jun 17	Aug 5	Sep 23	10-1/2
<b>Plans Assembly Section</b> submits final plans to the Construction Division, Contracts & Specifications Office	Dec 19	Feb 4	Mar 25	May 20	Jul 8	Aug 26	Oct 14	7-1/2

