



**STATE OF TENNESSEE
DEPARTMENT OF TRANSPORTATION**

ROADWAY DESIGN DIVISION
SUITE 1300 JAMES K. POLK BUILDING
505 DEADERICK STREET
NASHVILLE, TENNESSEE 37243-3848
(615) 741-2221

JOHN C. SCHROER
COMMISSIONER

BILL HASLAM
GOVERNOR

INSTRUCTIONAL BULLETIN NO. 14-14

Regarding Construction Revisions

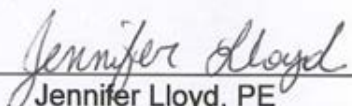
Effective immediately, section 4-150.00 is revised as noted.

PURPOSE: To add the Contract Number to any Construction Revision for the better inform operations personnel.

4-150.00 CONSTRUCTION REVISIONS

When a project has been awarded to construction, and a change becomes necessary anywhere on the project, a Construction Plans revision is required. The Design Manager responsible for the project will upload the revised plan set to Design FileNet (See Section 1-115.00) and submit an email notification to the appropriate personnel. The email will contain the revision letter and a pdf of the revised sheets only. In the event that the pdf is larger than the 15 MB email limit, then the pdf should be broken down into smaller files and additional emails sent. The contract number for the project shall be noted in the revision letter, added to the email subject and included in the appropriate space on FileNet.

(Remainder of section unchanged)



Jennifer Lloyd, PE
Civil Engineering Director
Roadway Design Division

JL:ARH:MWC
12/1/2014