



**STATE OF TENNESSEE
DEPARTMENT OF TRANSPORTATION**

ROADWAY DESIGN DIVISION
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INSTRUCTIONAL BULLETIN NO. 15-09

Regarding Turn-In Dates and Letting Schedules for 2016

Attached to this bulletin is the 2016 letting schedule with a chart showing dates to be met for various activities.

Plans and estimates for projects assigned to a letting should be turned into the Plans Assembly Group no later than the turn-in date shown on the attached chart.

Instructional Bulletin 14-09 should be voided after the December 2, 2015 letting.

Original Signed by the Director
Jennifer Lloyd, PE
Civil Engineering Director
Roadway Design Division

JKL:ARH:RB
7/22/15

2016 LETTING SCHEDULE

ACTIVITY	LETTING Feb 12	LETTING Apr 1	LETTING May 13	LETTING July 24	LETTING Aug 19	LETTING Oct 17	LETTING Dec 2	WEEKS BEFORE LETTING
TDOT Design Manager verifies <u>all</u> deliverables have been received to allow completion of plans in accordance with the roadway design checklist.	Sep 9	Oct 27	Dec 8	Feb 29	Mar 18	May 4	Jun 29	22-1/2
TDOT Design Manager schedules and distributes prints for construction field review	Oct 9	Nov 26	Jan 7	Mar 21	Apr 15	Jun 3	July 27	18
Regional Construction Office furnishes information and logs to Design for development of resurfacing plans for State Routes	Oct 28	Dec 15	Jan 27	Apr 8	May 4	Jun 22	Aug 17	15-1/2
Consultant furnishes final roadway plans w/ estimate to Design Division for review	Nov 4	Dec 22	Feb 2	Apr 15	May 11	Jun 29	Aug 24	14 1/2
Regional ROW Office submits "removal of structures" letter to the Design Division or Regional Design Office	Nov 11	Dec 28	Feb 9	Apr 22	May 18	Jul 6	Aug 31	13 1/2
Consultant furnishes Structures Division final structure plans w/estimate for review and checking	Nov 18	Jan 4	Feb 6	Apr 29	May 25	Jul 13	Sep 7	12-1/2
Design Division or Reg. Design Office begins "in house" checking of final Roadway Plans prior to turn-in for letting	Nov 24	Jan 12	Feb 3	May 6	Jun 1	Jul 22	Sep 14	11-1/2
Regional Utility Engineer furnishes utility plans to the Plans Assembly Section.	Nov 24	Jan 12	Feb 3	May 6	Jun 1	Jul 22	Sep 14	11-1/2
Design Division or Reg. Design Office submits final roadway plans w/estimate to the Plans Assembly Section	Dec 2	Jan 19	Mar 2	May 13	Jun 8	July 27	Sep 21	10-1/2
Structures Division submits final structure plans with estimate to the Plans Assembly Section	Dec 2	Jan 19	Mar 2	May 13	Jun 8	July 27	Sep 21	10-1/2
Plans Assembly Section submits final plans to the Construction Division, Contracts & Specifications Office	Dec 18	Feb 9	Mar 3	Jun 3	Jun 29	Aug 17	Oct 12	7-1/2