



**STATE OF TENNESSEE
DEPARTMENT OF TRANSPORTATION**

ROADWAY DESIGN DIVISION
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INSTRUCTIONAL BULLETIN NO. 18-04

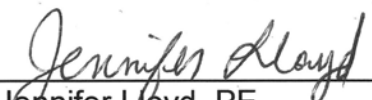
Regarding Turn-In Dates and Letting Schedules for 2019

Attached to this bulletin is the 2019 letting schedule with a chart showing dates to be met for various activities.

Plans and estimates for projects assigned to a letting should be turned into the Plans Assembly Group no later than the turn-in date shown on the attached chart.

Instructional Bulletin 17-08 should be voided after the December 7, 2018 letting.

Instructional Bulletin 18-04 should be voided after the December 13, 2019 letting.


Jennifer Loyd, PE
Civil Engineering Director
Roadway Design Division

KJL:ARH:RB:ADP
January 29, 2018

2019 LETTING SCHEDULE

ACTIVITY	LETTING Feb 8	LETTING Mar 29	LETTING May 10	LETTING Jun 21	LETTING Aug 9	LETTING Oct 4	LETTING Nov 8 (Mowing & Litter Removal)	LETTING Dec 13	WEEKS BEFORE LETTING
TDOT Design Manager schedules and distributes prints for construction field review	May 30, 2018	Jul 18, 2018	Aug 29, 2018	Oct 10, 2018	Nov 28, 2018	Jan 23	Feb 27	Apr 3	36-1/2
TDOT Design Manager verifies <u>all</u> deliverables have been received to allow completion of plans in accordance with the roadway design checklist.	Sep 5, 2018	Oct 24, 2018	Dec 5, 2018	Jan 16	Mar 6	May 1	June 5	Jul 10	22-1/2
Design Division or Reg. Design Office begins "in house" checking of final Roadway Plans prior to turn-in for letting	Oct 3, 2018	Nov 21, 2018	Jan 2	Feb 13	April 3	May 29	July 3	Aug 7	18-1/2
Regional Construction Office furnishes information and logs to Design for development of resurfacing plans for State Routes	Oct 24, 2018	Dec 12, 2018	Jan 23	Mar 6	April 24	Jun 19	July 24	Aug 28	15-1/2
Consultant furnishes final roadway plans w/ estimate to Design Division for review	Oct 31, 2018	Dec 19, 2018	Jan 30	Mar 13	May 1	Jun 26	July 31	Sep 4	14 1/2
Regional ROW Office submits "removal of structures" letter to the Design Division or Regional Design Office	Nov 7, 2018	Dec 26, 2018	Feb 6	Mar 20	May 8	Jul 3	Aug 7	Sep 11	13 1/2
Consultant furnishes Structures Division final structure plans w/estimate for review and checking	Nov 14, 2018	Jan 2	Feb 13	Mar 27	May 15	Jul 10	Aug 14	Sep 18	12-1/2
Regional Utility Engineer furnishes utility plans to the Plans Assembly Section.	Nov 21, 2018	Jan 9	Feb 20	Apr 3	May 22	Jul 17	Aug 21	Sep 25	11-1/2
Design Division or Reg. Design Office submits final roadway plans w/estimate to the Plans Assembly Section	Nov 28, 2018	Jan 16	Feb 27	Apr 10	May 29	July 24	Aug 28	Oct 2	10-1/2
Structures Division submits final structure plans with estimate to the Plans Assembly Section	Nov 28, 2018	Jan 16	Feb 27	Apr 10	May 29	July 24	Aug 28	Oct 2	10-1/2
Plans Assembly Section submits final plans to the Construction Division, Contracts & Specifications Office	Dec 19, 2018	Feb 6	Mar 20	May 1	Jun 19	Aug 14	Sep 18	Oct 23	7-1/2