



**STATE OF TENNESSEE
DEPARTMENT OF TRANSPORTATION**

ROADWAY DESIGN DIVISION
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INSTRUCTIONAL BULLETIN NO. 20-18

Regarding HQ State Railroad Coordinator Email

Effective immediately, a new email account has been created for the State Railroad Coordinator. Designers should start utilizing the HQRailroadCoordinator@tn.gov email account now. The sections listed below in the Roadway Design Guidelines, forms and checklists have been updated sections to reflect this new email account.

Roadway Design Guidelines:

RDG Chapter 1-502.01 Table 1-12
RDG Chapter 4-201.04
RDG Chapter 4-602-01
RDG Chapter 4-602.04

Forms:


[Construction Plans Revision.dotx](#)
[Construction Plans Submittal.dotx](#)
[Initial Studies Request.dotx](#)
[Initial Studies Request Re-evaluation.dotx](#)
[Letting Plans Revision.dotx](#)
[ROW Plans Revision.dotx](#)
[ROW Plans Submittal.dotx](#)

Checklists:

[Initial Studies](#)
[Preliminary](#)
[ROW](#)
[Construction](#)

In addition to the email update, the following figures have been removed and direct links to the forms have been updated: *Figure 4-1 Traffic Report Request*, *Figure 4-2 Initial Studies Request*, *Figure 4-4 Initial Studies Request Re-evaluation*, and *Figure 4-5 ROW Incidentals Funding Request*.

The forms and checklists have been updated on the Roadway Design website. Chapter 1 and Chapter 4 have not been updated on the Roadway Design Website.


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KJL:JDK:ADP:LHC
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