



**STATE OF TENNESSEE
DEPARTMENT OF TRANSPORTATION**

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INSTRUCTIONAL BULLETIN NO. 22-12

Regarding Signatures on Title Sheets

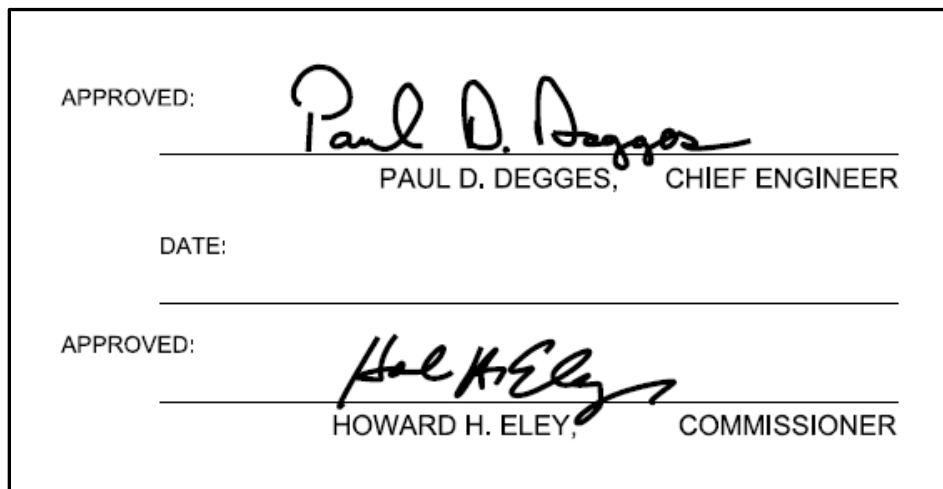
Effective with the August 19, 2022 letting (June 8th turn-in), Signatures on Title Sheets for all submittals shall be as shown in Figure 1-33 of the Roadway Design Guidelines Chapter 1-204.08.

This Instructional Bulletin voids IB 21-21.

The revised section is shown below:

1-204.08 CHIEF ENGINEER AND COMMISSIONER SIGNATURES AND ENGINEER'S SEAL BLOCK

The current Chief Engineer and Commissioner signatures can be added to the title sheet by utilizing the scanned images available as MicroStation cells in the TDOT menu under Title Sheet Cells. See *Figure 1-33, Chief Engineer and Commissioner Signatures*. A square block for the professional engineer's seal is located above the signature block. The engineer's seal is not added at the Preliminary phase of plans development.



**Figure 1-33
Chief Engineer and Commissioner Signatures**

Updated files are available from the CADD downloads webpage.

Cell Files:

https://www.tn.gov/content/dam/tn/tdot/roadway-design/documents/cadd_files/Cell.zip

VBA Files:

https://www.tn.gov/content/dam/tn/tdot/roadway-design/documents/cadd_files/VBA.zip

Microstation DGN Seed Files:

https://www.tn.gov/content/dam/tn/tdot/roadway-design/documents/cadd_files/Seed.zip

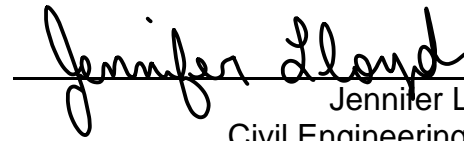
Letterhead Word Files:

[Design Division Letterhead 12th Floor](#)

[Roadway Design Division Letterhead](#)

Roadway Design Guidelines – Chapter 1:

https://www.tn.gov/content/dam/tn/tdot/roadway-design/documents/design_guidelines/DG-C1.pdf


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Roadway Design Division

KJL:LHC:NHP
June 10, 2022