

Proposed Budget for Transportation Program

Part A: Annual Transportation Operating Budget

Indicate the proposed annual operating budget for your **entire transportation program**, including the costs associated with operating the requested equipment.

Estimated Revenue for Transportation	
a. Passenger Fare Revenue	\$
b. Other Revenues (Describe):	\$
c. Total grants (not including this grant request), donations, subsidies from other agency funds	\$
Total Income	\$
Estimated Expenses	
a. Wages, Salaries, and Benefits (non-maintenance personnel)	\$
b. Maintenance & Repair (include maintenance salaries) – TDOT recommends budgeting at least \$200 per vehicle per year	\$
c. Fuel	\$
d. Casualty & Liability Insurance	\$
e. Administrative & General Expense	\$
f. Other Expenses (e.g. materials & supplies, taxes)	\$
g. Contract Services (Specify):	\$
Total Expenses	\$

Part B: Operating Fund Sources

You must include, and explain, all sources of operating revenue; including revenue from grants, donations, and local fund-raising projects that will be used to fund your transportation program. List the funding sources and amounts for the prior, current and budget year.

Sources	Prior Year	Current Year	Next Year
a.	\$	\$	\$
b.	\$	\$	\$
c.	\$	\$	\$
d.	\$	\$	\$
Total	\$	\$	\$

List the sources of local match for the proposed project in the following table:

Source(s) of Local Match	Amount
	\$
	\$
	\$
Total Local Match* (10% of Total Project Cost)	\$

*Local match amounts listed in this application are subject to change.

Note: Successful applicants will enter into a standard contract agreement with TDOT and provide the local match at the time of contract execution. If the grantee declines to accept the award after entering into a contract with TDOT, then TDOT will require official notice and justification for declining the award. In addition, TDOT may retain the grantee’s local matching funds.

Certification for Local Match and Operating Expenses Fund Sources

This is to confirm that _____ will provide the
 (Agency Name)
 necessary 10% match when requested and will provide the necessary and appropriate
 funding for continued operating and maintenance expenses for Section 5310 vehicles.

 Executive Director’s Signature

 Date