

Proposed Budget for Transportation Program

Part A: Annual Transportation Operating Budget

Indicate the proposed annual operating budget for your **entire transportation program**, including the costs associated with operating the requested equipment.

Estimated Revenue for Transportation	
a. Passenger Fare Revenue	\$
b. Other Revenues (Describe):	\$
c. Total grants (not including this grant request), donations, subsidies from other agency funds	\$
Total Income	\$
Estimated Expenses	
a. Wages, Salaries, and Benefits (non-maintenance personnel)	\$
b. Maintenance & Repair (include maintenance salaries) – TDOT recommends budgeting at least \$200 per vehicle per year	\$
c. Fuel	\$
d. Casualty & Liability Insurance	\$
e. Administrative & General Expense	\$
f. Other Expenses (e.g. materials & supplies, taxes)	\$
g. Contract Services (Specify):	\$
Total Expenses	\$

Part B: Operating Fund Sources

You must include, and explain, all sources of operating revenue; including revenue from grants, donations, and local fund-raising projects that will be used to fund your transportation program. List the funding sources and amounts for the prior, current and budget year.

Sources	Prior Year	Current Year	Next Year
a.	\$	\$	\$
b.	\$	\$	\$
c.	\$	\$	\$
d.	\$	\$	\$
Total	\$	\$	\$

List the sources of local match for the proposed project in the following table:

Source(s) of Local Match	Amount
	\$
	\$
	\$
Total Local Match* (10% of Total Project Cost)	\$

Note: Successful applicants will enter into a standard reimbursement contract agreement with TDOT. TDOT will no longer collect the local match from public transit grantees at the time of contract execution. Instead, public transit grantees must purchase the awarded vehicles and apply for reimbursement per contract terms. **Please note that vehicles must be delivered within contract term dates to be eligible for reimbursement.**

Certification for Local Match and Operating Expenses Fund Sources

I, the undersigned representing _____
(Agency Name)

do hereby certify to the Tennessee Department of Transportation that the required local match for the vehicles requested in this application is available at the time of application and that the agency will provide the necessary and appropriate funding for continued operating and maintenance expenses for Section 5310 vehicles.

 Executive Director's Signature

 Date